

ORDINANCE

**APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR ON-
CALL PLANNING SERVICES WITH MEAD AND HUNT, INC. IN AN
AMOUNT NOT TO EXCEED \$3,000,000.00 FOR THE SAN ANTONIO
AIRPORT SYSTEM.**

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WHEREAS, the San Antonio Airport System (SAAS) requires timely access to support services for tasks related to all aspects of airport development at both San Antonio International Airport and Stinson Municipal Airport, on an as needed basis; and

WHEREAS, this on-call service agreement will allow for the timely performance of technical analyses, cost estimating, scheduling, strategic planning consulting, workshop and meeting participation, preparation of working papers, graphics, and associated support services on tasks related to all aspects of airport development, management, and operations; and

WHEREAS, City released a Request for Qualifications (RFQ) for On-Call Planning Services for the San Antonio Airport System on November 30, 2022, and received 8 responsive submissions by the February 23, 2023 deadline; and

WHEREAS, an evaluation committee comprised of representatives from the City Manager’s Office, Aviation Department, Development Services Department, and Airport Advisory Commission evaluated and scored the eight responsive submissions on March 14, 2023, based on published criteria, short-listed two firms to be interviewed; and

WHEREAS, the two short listed firms were interviewed and scored on April 7, 2023, and the committee recommends awarding an agreement to Mead and Hunt, Inc.; and

WHEREAS, this Ordinance authorizes the execution of a professional services agreement for on-call planning services with Mead and Hunt, Inc. in an amount not to exceed \$3,000,000.00 for the SAAS; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee is authorized to execute a professional services agreement for on-call planning services with Mead and Hunt Inc. in an amount not to exceed \$3,000,000.00 for the San Antonio Airport System.

SECTION 2. Funding for this contract in the amount of up to \$3,000,000.00 will be funded through the Airport Interim Financing, Airport Improvement and Contingency Fund, various Federal Aviation Administration grant programs, Stinson Revolving Fund, Passenger Facility Charge Fund, Airport Operating and Maintenance funds, and Texas Department of Transportation grant funds. Purchases made by the Department are as needed and dependent upon available funds within their adopted

**THIS IS A DRAFT AND WILL BE REPLACED BY THE
FINAL, SIGNED ORDINANCE OR RESOLUTION
ADOPTED BY CITY COUNCIL.**

KRH
06/22/2023
Item No.

budget. Payment not to exceed the budgeted amount is authorized to Mead and Hunt, Inc. upon issuance of a purchase order.

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Fund Numbers, Project Definitions, WBS Elements, Internal Orders, Fund Centers, Cost Centers, Functional Areas, Funds Reservation Document Numbers, and GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 4. This Ordinance shall be effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED and APPROVED this 22nd day of June, 2023.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney