

# CONTRACTS DISCLOSURE FORM



## Contracts Disclosure Form

This form can be completed online at [www.sanantonio.gov/ethics](http://www.sanantonio.gov/ethics).  
If form cannot be completed online, please print, complete and submit  
with proposal. All questions must be answered.

For details on use of this form, see Section 2-59 through 2-61 of the City's Ethics Code.

\* This is a: ☒ New Submission ☐ Correction ☐ Update to previous submission

### \* 1) Name of person submitting this disclosure form.

\*First Brad \*M.I W. \*Last Rolf Suffix

### \* 2) Contract Information

a) Contract or Project Name: Aviation On-Call Professional Planning Services (RFQ 23-010; RFx 6100016271)

b) Originating Department: Aviation Department

### \* 3) Disclosure of parties, owners, and closely related persons.

a) Name of individual(s) or entity(ies) seeking a contract with the city.  
(NOTE: Give exact legal name as it will appear on the contract, if awarded.)

Mead and Hunt, Inc.

b) Name and title of contract signatory

Brad Rolf, Vice President/Principal-In-Charge

c) Name of all owners, board members, executive committee members, and officers of entities listed in question 3a.

See Attachment I.

**\* 4) List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.**

☒ **Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.**

**If applicable, list below names and type of relationship (partner, parent, joint venture or subsidiary entities, and all the owners, board members, executive committee members, officers of each entity):**

**\* 5) List any individuals or entities that will be subcontractors on this contract.**

☐ **Not applicable. No subcontractors will be retained for this contract.**

☐ **Subcontractors may be retained, but have not been selected at the time of this submission.**

**If applicable, list below subcontractors, including the name of the owner(s), and business name:**

See Attachment II.

**\* 6) List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.**

☒ **Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.**

**If applicable, list below names and type (attorneys, lobbyists, or consultants) retained to assist in seeking this contract:**

**\* 7) Disclosure of political contributions.**

List any campaign or officeholder contributions made by the following individuals in the past 24 months to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- any individual seeking contract with the city (Question 3)
- any owner or officer of entity seeking contract with the city (Question 3)
- any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- the spouse of any individual listed in response to (a) through (d) above
- any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

☐ **Not applicable. No campaign or officeholder contributions have been made in preceding 24 months by these individuals.**

**If applicable, list below name of contributor; to whom; date; and amount:**

See attachment III.

## Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

## Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a. Any individual seeking a high-profile contract;
- b. Any owner, officer, officer of board, and executive committee member of an entity seeking a high-profile contract, excluding board officers and executive committee members of 501(c)(3), 501(c)(4) and 501(c)(6) non-profit organizations not created or controlled by the City whose board service is done strictly as a volunteer with no financial compensation and no economic gain from the non-profit entity;
- c. The legal signatory of the high-profile contract;
- d. Any attorney, lobbyist or consultant hired or retained to assist the individual or entity in seeking a high-profile contract;
- e. Subcontractors hired or retained to provide services under the high-profile contract; and
- f. Any first-degree member of the household of any person listed in (1), (2), (3) or (5) of this subsection.

**Penalty.** A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

## \* 8) Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

☒ I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission.

If applicable, provide the conflict(s) of interest below:

## \* 9) Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

☐ Yes ☒ No

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

☐ Yes ☒ No

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

☐ Yes ☒ No

**If you answered Yes to any questions in Question 9, please list the name of the individual, name of board/commission, and start/end date of service (for each instance).**

### **Notice Regarding Prohibited Interest in Contracts.**

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see Section 2-58 of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940

### **Acknowledgments**

**\*1. Updates Required**

- ☒ I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

**\*2. No Contact with City Officials or Staff during Contract Evaluation**

- ☒ I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2-61 of the City Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

**\*3. Contribution Prohibitions for "High-Profile" Contracts**

☐ This is not a high-profile contract.

If this is a high-profile contract please complete the following questions:

☒ I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.

☒ I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

**\*4. Conflicts of Interest Questionnaire (CIQ)**

Chapter 176 of the Local Government Code requires all contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

☒ I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\* Oath**

☒ I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

**\*Print Name:** Brad Rolf

**\*Signature:** 

**Title:** Vice President/Principal-In-Charge

**\*Date:** 12/13/2022

**\*Company Name or DBA:** Mead and Hunt, Inc.

This form can be completed online at [www.sanantonio.gov/ethics](http://www.sanantonio.gov/ethics).  
If form cannot be completed online, please print, complete and submit with proposal. All questions must be answered.

If submitting via regular mail, send to:

Purchasing Department  
P.O. Box 839966  
San Antonio, Texas 78283-3966

## Contracts Disclosure Attachment I – Question 3 Part C

Name of all owners, board members, executive committee members, and officers of entities listed in question 3a.

Mead and Hunt, Inc. is an employee-owned corporation.

### Board Members, Executive Committee Members, Officers

Andrew Platz  
J. Berry Still  
Jeffrey Mason  
Laurie Whitney  
John Rathke  
Amy Squitieri  
Barbara Nick  
Gayle Roberts  
Jon Faucher  
Pat Sheridan  
Richard Plymale  
Ziad A. Sabra

### Shareholders (Owners)

Leila	Ajjaoui	Nathan	DeMaster	Megan	Hevener
Fadi	Alsharif	Deborah	Dent	Mitchell	Hooper
Jeffrey	Anderson	Joseph	Derby	Benjamin	Hoover
Katharine	Andrus	Terry	Donovan	James	Horton
Marieke	Armstrong	Matt	Dubbe	Kelly	Howe
Timothy	Astfalk	Brian	Dunn	John	Hudock
Renee	Azerbegi	David	Elder	Christopher	Hunter
Michelle	Baird	Zachary	Elliott	Loai	Husseini
Christopher	Baker	Mark	Ellis	Claude	Ipock
Kaveripatinam	Balasubramanyam	Debra	Engelstad	Jeffrey	Janis
William	Ballard	Zachary	Eskrich	Lauren	Jensen
Brent	Ballweg	Anthony	Fallaw	Jessica	Johns
Kevin	Barnes	Kent	Falligant	Darrin	Johnson
Daniel	Barnhart	Keith	Farquhar	Robert	Kapsner
Ronald	Barrett	Jon	Faucher	Jeffrey	Kashiwada
Courtney	Beard	Adam	Feldpausch	Daniel	Kehoe
Ryan	Bergstrom	Anthony	Felthous	Martin	Kemps
Nicholas	Beutler	Joshua	Fenske	Angela	Kerrigan
Anne	Black	Robin	Fish	Aaron	Killgore
William	Black	Ryan	Franzini	Shawna	Kimbrough
Bradley	Blais	Trina	Froehlich	David	King
Jeremy	Bluhm	Micaela	Frudden	Nathaniel	Kitzrow
Douglas	Bobb	Vincent	Geronimo	Richard	Kizer
Jennifer	Boehm	Aaron	Gillispie	Jeffrey	Klein
Mikel	Boone	Kyle	Golden	Jason	Kleist
Nathan	Bosdeck	Rafael	Gonzalez	Andrew	Knauf
Jeffrey	Breu	Barton	Gover	Aaron	Koch
Mark	Breukink	Kristin	Greene	Donald	Koppy
Scott	Brosteau	Aaron	Gudeyon	Mark	Krenz
Matthew	Buckli	Christopher	Hacker	Marcus	Kuhn
Patrick	Buhler	Jacquelyn	Hader	Kevin	Kunde
James	Bumgarner	Robert	Halpop	Keff	Kurella
Jeff	Burkett	Raymond	Hamilton	Miroslav	Kurka
Darren	Carte	Kyle	Haney	Eric	Laing
Robert	Casagrande	Todd	Hardin	Jeremy	Lee
Patrick	Casey	Lisa	Harmon	Christopher	Lees
Michael	Ciotola	Christopher	Harp	William	Leidich
Cassandra	Cissell	Jeffrey	Hartz	Robert	Leisenring
Nathan	Clifford	Brauna	Hartzell	Jori	Lemmon
Timothy	Close	Scott	Hasburgh	Jeffrey	Leonard
David	Cockrum	Nicholas	Hathaway	Peng	Lin
Mark	Cornelius	Warren	Hayden	Jamie	Lindelof
Mac	Crawford	Ryan	Hayes	Dianna	Litvak
Wendy	Culver	Byron	Henicle	Eric	Love
Timothy	Dacey	Michael	Herman	Amanda	Lutz
Daniel	Dankert	Victoria	Herrero-Garcia	Dixie	Lyght
Richard	DeCola	Kristy	Hesskamp	Jeffrey	Manzetti

Gregory	Marconnet	Barry	Powell	Damon	Smith
Katherine	Masetti	Keith	Process	Jennifer	Smith
Jeffrey	Mason	David	Provencher	Jeffrey	Sorenson
Donny	Matthews	Zachary	Puchacz	Amy	Squitieri
Charles	McCormick	Shawn	Puzen	Anthony	Steffee
Jeffrey	McEntee	Alex	Radovanovich	Meghan Ann	Stiklestad
James	McMillen	Kristin	Raduenz	James	Still
Senn	Mettel	Kari	Rahn	Elizabeth	Stomberg
Ryan	Meyer	Lauren	Rasmussen	Paul	Strege
Amy	Michels	John	Rathke	Rafey	Subhani
Jeffrey	Miller	Christopher	Reis	Stephen	Sullivan
Richard	Mitchell	Keith	Riniker	Christopher	Swonke
Mark	Mladenoff	Nathan	Rockwood	Scott	Swonke
Chad	Moffett	Bradley	Rolf	Kelly	Taylor
Adam	Moorman	James	Ropposch	Robert	Thayne
Nancy	Moricz	Grace	Rose	Jeffrey	Thoman
Clelia	Morris	Christopher	Rossmiller	Arne	Thompson
Linda	Morrison	Gary	Ruchti	Maranda	Thompson
Daniel	Moses	Michael	Runde	Sean	Thompson
Kevin	Mulcaster	Ziad	Sabra	Michael	Tollefson
Bradley	Musinski	Kristopher	Samples	Kelly	Trivett
Jason	Ness	Shannon	Saramaa	Scott	Van Gompel
Levi	Ney	Benjamin	Savage	Brian	Veit
Karolynne	Nichols	Steven	Scheid	Zachary	Verhage
Dustin	Nielsen	Michael	Scheller	Robert	Vernon
Sean	O'Brien	Joseph	Schlimgen	Matthew	Wagner
Matthew	O'Connell	Erik	Schroeder	Mitchell	Walker
Elizabeth	O'Sell Carnesale	Jennifer	Schuetz	Peter	Walker
Joakim	Osthus	Ryan	Schuetz	Yu-Ling	Wang
Bryan	Page	Bethanne	Schultz	Stephanie	Ward
Jyothirmai	Paladugu	Kathleen	Schumann	Matthew	Watson
Troy	Pankratz	Michael	Schwier	David	Way
Shashikant	Patel	Edwin	Scott	Deborah	Weaver
Curtis	Paxton	Jonathan	Scraper	Jay	Wheaton
Mark	Perkins	Christina	Seri	Laurie	Whitney
Taylor	Peterson	Drew	Seybold	Scot	Whitney
Emily	Pettis	Mary	Shaffer	Brittany	Williams
Patricia	Peyton	Kevin	Sielaff	Paul	Willis
David	Phillips	Paul	Silberman	Jennifer	Wolchansky
Joseph	Pickering	Janet	Sims	Dustin	Wolff
Jesse	Piotrowski	Brett	Siweck	Helena	Ziegler
Andrew	Platz	Christina	Slattery		
Matthew	Plumley	Brad	Smith		
Richard	Plymale	Charlotte	Smith		
Roger	Porter	Corbett	Smith		

## Contracts Disclosure Attachment II – Question 5

List any individuals or entities that will be subcontractors on this contract, including the name of the owner(s), and business name.

### Garver, LLC – Owners:

Nick Altobelli, PE  
Gregory Archer, AIA, LEED AP BD+C  
Paul Banschbach, PE  
Lanny Beavers, PS  
Colin Bible, PE  
Travis Black, PE  
Frank Blakemore, PE, DBIA  
Christopher Bohm, PE  
Bradley Bradshaw, PE, LEED AP, CxA  
Bradley Butler  
James Cabbiness, PE  
John Cantabery, PE  
Josh Crawford, PE  
John Cutright, PE  
Amjad Elkhairi, PE  
Eric Farmer, PE  
William Forbes, PE  
Jason Frank, PE  
Glynn Fulmer, PE  
William Gilbreath, PE, LEED AP  
Michael Graves  
Glenn Gregory, Jr., PE  
Michael Griffin, PE  
Matthew Gross  
John Grotjohn  
Adam Hall, PE  
Mark Hammons, PE, CFM  
Tina Hanson, PE  
Jerry Holder, Jr., PE  
Brock Hoskins, PE  
Kurtis John  
Steven Jones, PhD, PE  
Lance Klement, PE  
Matthew Koss, PE  
Jason Langhammer, PE  
Kyle Lawson  
Scott Leach, PE  
Craig Leone, PE  
Mary Mach, PE  
Kipp Martin, PE, SE  
Robert Martin, PE, CFM  
William McAbee  
Mitchell McAnally, PE, PMP  
Kirsten McCullough, AICP, RPA  
Shannon McGarrah, PE  
Frank McIlwain, PE  
Randall McIntyre, PE, BCEE

Kevin Moore, PE  
Wm. Earl Mott, Jr., PE  
Todd Mueller, PE  
Kevin Mullins, PE, PLS  
Laura Nick  
Daniel Olson, PE  
Ryan Patton, PE, LEED AP  
Ronald Petrie, PE  
John Pruitt, PE  
  
Ryan Reed, PE  
Adam Roberson, PE  
Beverly Roberson  
Blake Roberson, PE  
John Ruddell, PE, SE  
Jenny Sallee, PE  
Brent Schniers, PE  
Aimee Schroller, PE  
Mark Schwartz, CPM  
Brian Shannon, PE  
Patrick Sisemore, PE, ENV SP  
Stephen Smith, PE, CFM  
Wallace Smith, III, PE  
Jeffrey Sober, PE  
Michael Spayd, PE, PTOE  
Blake Staton, PE, SE  
James Strickland, PE  
Dustin Tackett, PE  
Russell Tate, PE  
Keith Tencleve, PE  
Nicci Tiner, PE, PTOE  
Wendy Travis, AICP  
John Watkins III, PE, SE  
Michael Watts, PhD, PE  
Adam White, PE  
Jonathan White, PE  
Adam Wierciak, PE  
Robert Wilcox, Jr., PE  
Mark Williams, PE  
Michael Winterscheidt, PE  
Seth Yancey, PE  
Matthew Youngblood, PE, SE  
Scott Zotti, PE

### HDR Engineering, Inc. – Owners:

HDR is 100% employee-owned. No one person owns more than 1% of the company and out of nearly 12,000 employees, 97% of HDR employees own stock. Due to this large volume, it is difficult to name all owners.

### Jacobsen/Daniels Associates, LLC – Owners:

Bradley T. Jacobsen  
Darryl H. Daniels



**KGB Texas Marketing/Public Relations, Inc – Owner:**

Katie Harvey

**Pape-Dawson Engineers, Inc. – Owners:**

Eugene H. Dawson  
Eugene H. Dawson, Jr.  
Samuel G. Dawson  
Dennis R. Rion  
William R. Woods  
Cara C. Tackett  
Mark A. Ramseur  
Todd A. Wilson  
Robert M. Preiss  
Eugene H. Dawson, III  
Taylor G. Dawson  
Steven B. Davis

**Steer Davies & Gleave Incorporated – Owners:**

Steer is an employee-owned corporation.

**TransSolutions, LLC – Owners:**

Belinda G. Hargrove  
Gloria G. Bender

**Webber Air Cargo – Owner:**

John Michael Webber

**WestEast Design Group, LLC – Owners:**

Christopher Kimm  
Katherine Kimm

## Contracts Disclosure Attachment III – Question 7

Disclosure of political contributions.

<b>Name of Contributor</b>	<b>To Whom</b>	<b>Date of Contribution</b>	<b>Total Amount of Contribution</b>
HDR PAC	Ron Nirenberg	3/18/2021	\$1,000.00
HDR PAC	Roberto Trevino	3/18/2021	\$500.00
HDR PAC	Ana Sandoval	3/18/2021	\$500.00
HDR PAC	John Courage	3/18/2021	\$500.00
HDR PAC	Melissa Cabello-Hardva	3/18/2021	\$500.00
Katie Harvey (KGBTexas)	Yes for Mobility PAC	11/30/2020	\$500.00
Jeffrey Harvey (KGBTexas)	Ronald Nirenberg	5/2/2021	\$500.00
Katie Harvey (KGBTexas)	Ronald Nirenberg	5/1/2021	\$1,000.00
Katie Harvey (KGBTexas)	Melissa Cabello-Hardva	5/1/2021	\$250.00
Jessica Serna (KGBTexas)	Ronald Nirenberg	5/1/2021	\$100.00
Jonathan Gurwitz (KGBTexas)	Ronald Nirenberg	5/1/2021	\$250.00
Jonathan Gurwitz (KGBTexas)	Clayton Perry	5/1/2021	\$100.00
Sam Dawson (Pape Dawson)	Yes for Mobility PAC	10/16/2020	\$5,000.00
Sam Dawson (Pape Dawson)	Ready to Work SA	10/29/2020	\$2,500.00
Eugene Dawson (Pape Dawson)	Ready to Work SA	10/29/2020	\$12,500.00
Eugene Dawson (Pape Dawson)	Build SA PAC	3/25/2022	\$25,000.00
Sam Dawson (Pape Dawson)	Build SA PAC	4/1/2022	\$5,000.00