

Pre-Solicitation Briefing for On-Call Storm Water Engineering Services



Audit and Accountability Committee

Date: June 13, 2023

Presented by: Razi Hosseini, P.E., R.P.L.S., Director/City Engineer, Public Works

Project and Solicitation

The Public Works Department is seeking approval to release a solicitation for On-Call Storm Water Engineering Services to provide timely completion of storm water capital projects. Projects may include preliminary and final documents, cost estimates, plan and/or reports, which discuss findings, engineering calculations, recommendations, and work product.

Solicitation Type:

Request for
Qualifications
(RFQ)

Proposed Term:

3 years with 2, 1-
year options

Estimated Value:

\$1.3 million annually/
per contract
\$20 million total

Current Contract Status

Expires August 21, 2023

Solicitation Overview



Outreach

NIGP Codes Identified	90738- Drafting Services 92517- Civil Engineering 92546- Geotechnical Engineering 92586- Surveyor Services, Land
Number of Vendors to be Notified	Central Vendor Registry: 203
Advertising	Civcast TVSA Channel 21 COSA Bidding Opportunities website Hart Beat

Evaluation Voting Members

Roderick Sanchez, Assistant City Manager City Manager's Office
Roberto Reyna, P.E., Assistant Director - Storm Water Division, Public Works Department
Victoria Escobedo, P.E., Interim Engineering Programs Manager - Storm Water Division, Public Works Department
Jeremy George, P.E., Senior Engineer - Storm Water Division, Public Works Department
Lee Muniz, P.E., Engineer San Antonio River Authority (SARA)

Solicitation Requirements



Evaluation Criteria

Experience, Background, Qualifications of Respondent, Key Personnel, and Key Sub-Consultants: 50 Points
Understanding of the Project and Proposed Management Plan: 30 Points
Experience with the San Antonio Region & Past Performance: 20 Points

Additional Requirements

Audited Financial Statements: Not Required
Local Preference Program: Not Applicable
Veteran Owned Small Business Preference Program: Not Applicable
SBEDA Subcontracting Requirements: 17% M/WBE

SBEDA Goal Setting Overview



Goal Setting Committee Members

Roberto Reyna, Assistant Director, Public Works Department
Angelica Mata, Assistant Director, Finance Department
Michael Sindon, Economic Development Administrator, Economic Development Department
Nikki Ramos, Assistant Director, Parks & Recreation Department
Frank Munoz, Citizen Member
Julianna Lopez, Citizen Member

API Applied

SBEDA Subcontracting Requirements: 17% M/WBE Subcontracting

- Self-performance by Prime respondents will count toward subcontracting goals.

Availability Analysis

APIs are supported by the following analysis on a contract-by-contract basis:

- Opportunities for S/M/WBEs within the scope of work
- Percentage of S/M/WBEs available in the Central Vendor Registry
- Utilization of S/M/WBEs on historic projects similar in nature

Project Timeline





Thank You

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