



ADDENDUM I

SUBJECT: Request for Competitive Sealed Proposals – Supplemental On-Call HVAC Filters and Services (ARPA Funded), (RFCSP 23-068, 6100016634), Scheduled to Close: April 17, 2023; Date of Issue: March 3, 2023

FROM: Denise Gómez-Esquivel, C.P.M., CPPB
Procurement Administrator

DATE: April 7, 2023

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED REQUEST FOR COMPETITIVE SEALED PROPOSALS

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, INSTRUCTIONS FOR RESPONDENTS, PART A, RESTRICTIONS ON COMMUNICATION:

Question 1: Are pleated filters MERV 8 or Polyester Disposable?

Response: Please reference Section 004 – Specifications/Scope of Services, subsection 4.5 Material for detailed material specifications. The filters shall have a minimum efficiency reporting value of MERV-13.

Question 2: Will the City provide guidance on which locations will require specialized equipment such as lift equipment?

Response: None of the locations (with the exception of City Hall) require specialized equipment to access the unit or rooftops. An extension ladder should be sufficient. City Hall is equipped with an electric lifting device to access the units above the ceiling.

Question 3: Will the City provide a list of facilities that require escorted access?

Response: The awarded vendor will be required to send their staff for a Criminal Justice Information Service (CJIS) background check to enable unescorted access at the locations designated as CJIS facilities.

Denise Gómez Esquivel, C.P.M., CPPB
Procurement Administrator
Finance Department – Purchasing Division