

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR  
RESOLUTION ADOPTED BY CITY COUNCIL**

**AN ORDINANCE**

**APPROVING A PROFESSIONAL SERVICES  
CONTRACT WITH YMCA OF GREATER SAN  
ANTONIO, TO PROVIDE SERVICES FOR A THREE-  
YEAR TERM, BEGINNING JULY 1, 2023 AND ENDING  
JUNE 30, 2026, WITH TWO, ONE-YEAR RENEWAL  
TERMS AT THE CITY'S OPTION, AT AN ESTIMATED  
TOTAL EXPENSE OF \$375,000.00.**

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**WHEREAS**, the City's Finance Department, Purchasing Division, on behalf of the Human Resources Department released a Request for Proposal (RFP) seeking proposals for group fitness center instruction services; and

**WHEREAS**, three (3) proposals were reviewed by the selection committee; and

**WHEREAS**, the criteria used to evaluate the responses included experience, background and qualifications, proposed plans, price schedule; Local Preference; Veteran-Owned Small Business Preference Program; and

**WHEREAS**, as a result of the RFP process, the staff recommends YMCA of Greater San Antonio be awarded the contract to provide services; and

**WHEREAS**, said Contract provides for an initial 3-year term, beginning July 1, 2023, with two (2), one (1) year options to renew; and

**WHEREAS**, the estimated annual cost of this contract is \$75,000.00 with a total cost over five years of \$375,000.00; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee is hereby authorized to execute a contract with the YMCA of Greater San Antonio to provide group fitness center instruction services. The contract shall be executed for an initial three (3) year term, beginning July 1, 2023, and ending June 30, 2026, and includes an option for the City to extend the contract for two (2) one (1) year periods, subject to subsequent funding and approval by City Council. A copy of the contract, in substantially final form, is attached hereto as Exhibit A. The terms and conditions of said contract are hereby approved.

**SECTION 2.** Funding in the amount of \$18,750.00 for this ordinance is available in Fund 75002000, Cost Center 1002050004 and General Ledger 5201040 as part of the Fiscal Year 2023 Adopted Budget approved by City Council.

**SECTION 3.** Additional funding is contingent upon City Council approval of the Fiscal Year 2024 and subsequent budgets that fall within the contract terms of this ordinance.

**SECTION 4.** Payment is authorized to YMCA of Greater San Antonio and should be encumbered with a purchase order.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This ordinance is effective immediately upon passage by eight affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED AND APPROVED this xx day of June, 2023.**

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney