

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH JPMORGAN CHASE BANK, N.A. TO PROVIDE CORPORATE PURCHASING CARD (P-CARD) SERVICES TO THE CITY OF SAN ANTONIO FOR AN INITIAL TERM OF FIVE YEARS, COMMENCING SEPTEMBER 1, 2023, AND ENDING AUGUST 31, 2028, WITH AN OPTION TO RENEW FOR TWO ADDITIONAL, TWO-YEAR PERIODS BY MUTUAL AGREEMENT OF THE PARTIES. THIS CONTRACT IS EXPECTED TO GENERATE APPROXIMATELY \$125,000.00 IN REVENUE ANNUALLY FOR THE PURCHASING AND GENERAL SERVICES FUND.

* * * * *

WHEREAS, the City established a Corporate P-Card Program in 2003 in order to streamline the purchasing process for small dollar, non-contract, and non-biddable purchases; and

WHEREAS, the P-Card Program also provides a process for making emergency purchases as needed, to include Emergency Operations Center cards, which are only activated during an emergency situation; and

WHEREAS, on January 13, 2023, the City issued a Request For Proposal (RFP) soliciting proposals from qualified firms provide Corporate Purchasing Card Account Services to the City; and

WHEREAS, two proposals were received and evaluated; and

WHEREAS, staff recommends using the City of Fort Worth's Consortium contract with JPMorgan Chase Bank, N.A. (the "Commercial Card Agreement"), which includes a "piggyback provision" allowing the City of San Antonio to use the Commercial Card Agreement as a "Participant"; and

WHEREAS, as a Participant of the Commercial Card Agreement the City would be able to take advantage of a competitive rebate schedules paid annually whereby the Proposed Aggregate P-Card Volume Tiers would combine the total charge volume of all participants in the Consortium; and

WHEREAS, the Interlocal Cooperation Act (the "Act"), Chapter 791, Texas Government Code permits local governmental entities to enter into interlocal agreements for the performance of governmental functions, including administrative functions, such as purchasing, in order to promote efficiencies and effectiveness; and

WHEREAS, approval of this ordinance will authorize City's participation in the Commercial Card Agreement and approve a Participation Agreement with JPMorgan Chase Bank, N.A., beginning September 1, 2023, and ending August 31, 2028, which may be renewed under the same terms and conditions by mutual agreement of the parties for two (2) additional, two (2) year periods; and

WHEREAS, revenue received by the City will be recorded in the Purchasing and General Services Fund and used as a offset against future year procurement assessment charges; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. City's participation in the City of Fort Worth's Consortium contract with JPMorgan Chase Bank, N.A., is hereby authorized and the *Participation Agreement* with JPMorgan Chase Bank, N.A., is hereby approved. The City Manager or designee, or the Chief Financial Officer or designee, is hereby authorized to execute *Participation Agreement* on behalf of the City of San Antonio. A copy of said contract is attached hereto and incorporated herein by reference for all purposes as **Exhibit I**.

SECTION 2. Funds received for this ordinance will be deposited in Fund 71001000, Internal Order 201000000806 and General Ledger 6301120.

SECTION 3. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 4. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this ___ day of _____, 2023.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

LC
__/__/23
Item No. __

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney

DRAFT