

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING AN EXCLUSIVE AUTOMATED TELLER MACHINE (ATM) LICENSE AGREEMENT WITH US ATM NETWORK, INC., TO PROVIDE, INSTALL AND MAINTAIN PERMANENT ATMS AT VARIOUS CITY FACILITIES FOR AN INITIAL TERM BEGINNING UPON AWARD AND ENDING MARCH 31, 2026, WITH TWO ADDITIONAL ONE-YEAR RENEWAL OPTIONS. THIS AGREEMENT IS EXPECTED TO GENERATE APPROXIMATELY \$114,000.00 ANNUALLY OR \$570,000.00 OVER THE ENTIRE FIVE YEARS. REVENUE RECEIVED BY THE CITY WILL BE ALLOCATED TO THE AIRPORT FUND, CONVENTION & SPORTS FACILITY FUND, MARKET SQUARE FUND, DEVELOPMENT SERVICES FUND, CITY TOWER FUND, OR GENERAL FUND DEPENDING ON THE VOLUME OF TRANSACTIONS AND RELATED REVENUE EARNED AT EACH OF THE ATM LOCATIONS.**

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**WHEREAS**, ATMs are necessary at the Alamodome, Convention Center, Airport, and other City locations to provide cash to patrons and residents to purchase parking, tickets, concessions, novelties, pay fees, etc.; and

**WHEREAS**, the City issued a Request For Proposal (“RFP”) soliciting proposals from qualified firms to provide, install and maintain permanent ATMs at various City facilities; and

**WHEREAS**, three proposals were received and evaluated; and

**WHEREAS**, staff recommends US ATM Network, Inc., for award of a contract based on the City’s standard RFP evaluation process; and

**WHEREAS**, approval of this ordinance will approve a contract beginning upon award and ending March 31, 2026, with the option for the City to renew for up to two additional, one-year periods; and

**WHEREAS**, revenue received by the City will be allocated to the Airport Fund, Convention & Sports Facility Fund, Market Square Fund, Development Services Fund, City Tower Fund or General Fund depending on the volume of transactions and related revenue earned at each of the ATM locations; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** This *Automated Teller Machine License Agreement* between the City and US ATM Network, Inc., to provide, install and maintain permanent ATMs at various City facilities is hereby approved. The City Manager or designee, or the Chief Financial Officer or designee, is hereby authorized to execute the *Automated Teller Machine License Agreement* on behalf of the City of San Antonio. A copy of said contract is attached hereto and incorporated herein by reference for all purposes as **Exhibit I**.

**SECTION 2.** Funds received for this ordinance pursuant to the ATM License Agreement will be deposited in various Funds, various Internal Orders and General Ledger 4401131.

**SECTION 3.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 4.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED and APPROVED** this \_\_\_ day of \_\_\_, 2023.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney