

THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL

AN ORDINANCE

SELECTING COMPUCYCLE, INC., AND AWARDING A CONTRACT TO PROVIDE ELECTRONIC WASTE RECYCLING SERVICES TO THE SOLID WASTE MANAGEMENT DEPARTMENT, WITH AN ESTIMATED TOTAL VALUE OF \$80,000.00 ANNUALLY, FOR AN INITIAL TERM OF THREE YEARS WITH TWO ADDITIONAL ONE-YEAR RENEWAL OPTION

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WHEREAS, the City collects electronic equipment at various locations citywide and needs to utilize a recycling provider that has the technology, equipment, facilities and experience necessary to comply with safety and environmental requirements in an efficient manner; and

WHEREAS, on July 6, 2022, the City issued a Request for Proposal (RFP) for "Recycling of Electronic Equipment" (RFP 22-049), two proposal responses were received, and these were evaluated and scored by a committee consisting of representatives from the Solid Waste Management Department and, based on the evaluations and rankings made in the selection process, staff recommends awarding a contract to CompuCycle, Inc., as the most qualified respondent; and

WHEREAS, Under this agreement, CompuCycle, Inc., will take possession of all electronic waste collected from the City of San Antonio curbside collections, the Bulky Waste and HHW collection facilities, various departments, and other collection programs. CompuCycle, Inc., will collect the electronic equipment from any City facility and will provide the departments with containers that would be able to drop off the same day as required.; and

WHEREAS, Electronic waste should not be disposed of in the landfill. A qualified contractor is required to process and separate items for recycling and/or disposal. The Solid Waste Management Department does not have staff trained to complete this task. Therefore, we contract through a third-party to provide e-waste recycling services. This ordinance will authorize an agreement with CompuCycle, Inc., to provide electronic waste recycling services to the City of San Antonio; and

WHEREAS, this ordinance authorizes the selection of CompuCycle, Inc., and awards a contract to provide the Solid Waste Management Department with Recycling of Electronic Equipment Services, for an initial term of three years with two one-year renewal options, and an estimated \$80,000.00 annual impact to the Solid Waste Operating and Maintenance Fund; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. CompuCycle, Inc., is hereby selected to provide services in relation to the "Recycling of Electronic Equipment" (RFP 22-049) for the City of San Antonio as the most qualified respondent to the Request for Proposals.

SECTION 2. The City Manager, or his designee, or the Director, Solid Waste Management Department, or his designee may execute the Agreement with CompuCycle, Inc., for a term of three years, with the option for the City to extend the contract for two additional one-year terms under the same terms and conditions. The initial term of the Agreement shall begin after approval by the City. A copy of the Agreement, in substantially final form, is attached and incorporated herein for all purposes as **Attachment I**. The execution authority granted by this ordinance shall expire 60 days from the effective date.

SECTION 3. Funding in the amount of \$80,000.00 for this ordinance is available in Fund 55001000, Cost Center 5556030001 and General Ledger 5201040 as part of the Fiscal Year 2023 Adopted Budget approved by City Council.

SECTION 4. Additional funding is contingent upon City Council approval of the Fiscal Year 2024 and subsequent budgets that fall within the contract terms of this ordinance.

SECTION 5. Payment is authorized to CompuCycle, Inc. and should be encumbered with a purchase order.

SECTION 6. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 7. This ordinance shall be effective immediately upon passage by eight affirmative votes; otherwise it shall be effective on the tenth day after passage hereof.

PASSED and APPROVED this ____ day of May, 2023.

M A Y O R
RON NIRENBERG

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney