

THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

ORDINANCE

AUTHORIZING THE EXECUTION OF AGREEMENTS WITH SAN ANTONIO WELLNESS SPAY AND NEUTER CLINIC, SPAY-NEUTER ASSISTANCE PROGRAM, INC., AND SPAY NEUTER NETWORK TO PROVIDE COMMUNITY SPAY AND NEUTER SERVICES FOR A THREE-YEAR TERM WITH TWO, ONE-YEAR OPTIONS TO RENEW, FOR AN ANNUAL AMOUNT NOT TO EXCEED \$495,000.00 IN YEAR 1 AND \$420,000.00 IN SUBSEQUENT YEARS WITH A TOTAL CONTRACT AMOUNT OF \$1,335,000.00.

* * * * *

WHEREAS, the Animal Care Services Department (ACS) currently supports approximately 40,000 spay/neuter surgeries as a result of on-site surgeries, two partner-operated veterinary clinics, and the community spay/neuter program; and

WHEREAS, ACS intends to continue supporting this number of surgeries by executing new contracts with three community spay/neuter providers to provide free spay/neuter surgeries to pet owners who reside in targeted areas; and

WHEREAS, spaying/neutering of all pets is encouraged at an early age for the better health of the pet. It has been documented that early spaying of females alleviates health issues later such as mammary tumors; and

WHEREAS, the early neutering of males will reduce the incidence of prostate problems, testicular cancer, and discourage territory marking, running off issues, etc; and

WHEREAS, spaying/neutering, most importantly, helps greatly reduce the current overpopulation; and

WHEREAS, the Finance Department and ACS released a Request for Qualifications (RFQ) on January 27, 2023 to select multiple partners to conduct spay and neuter services; and

WHEREAS, the RFQ was advertised in the Hart Beat, TVSA channel, the City's Bidding & Contracting Opportunities website, the San Antonio e-Procurement System (SAePS), and an email notification was sent to a list of potential Respondents. Responses were due on February 27, 2023 and a total of three (3) firms responded to the RFQ and were deemed eligible for review; and

WHEREAS, on March 23, 2023, the proposals were reviewed by the evaluation committee which included representatives from ACS, the City Manager's Office, and the Animal Care Services Advisory Board; and

WHEREAS, the proposals were evaluated and scored on Experience, Background, and Qualifications (45 points) and Proposed Plan (55 points) ; and

WHEREAS, the committee recommended to award to all three Respondents, San Antonio Wellness Spay and Neuter Clinic, Spay-Neuter Assistance Program, Inc., and Spay Neuter Network to conduct spay/neuter services; and

WHEREAS, this RFQ was not designated as a high-profile solicitation as the original funding planned for these services was less than \$1 Million; however, later additional funding was allocated for these contracts; and.

WHEREAS, the Small Business Development Advocacy (SBEDA) Program was waived; there were no SWMBEs available in SAMSA to provide this scope of work; and.

WHEREAS, the Local Preference Program and the Veteran-Owned Small Business Preference Program were not applicable to this contract, as these programs do not apply to professional service contracts as defined by State law; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee or the Director of the San Antonio Metropolitan Health District or designee is authorized to execute agreements with San Antonio Wellness Spay and Neuter Clinic, Spay-Neuter Assistance Program, Inc., and Spay Neuter Network to provide community spay and neuter services for a three-year term with two, one-year options to renew, for an annual amount not to exceed \$495,000.00 in Year 1 and \$420,000.00 in subsequent years with a total contract amount of \$1,335,000.00. Funding in the amount of \$215,000.00 is available in the FY 2023 Adopted General Fund Budget. Funding for subsequent years is contingent upon City Council approval of the annual budget. The agreements in substantially final form are attached hereto and incorporated herein for all purposes as **Attachment I - III**.

SECTION 2. Funds will be encumbered upon issuance of purchase orders, and payment is authorized to the various vendors assigned within this ordinance for an estimated annual cost of \$215,000.00 All expenditures will be in accordance with the Fiscal Year 2023 budget and subsequent budgets for the duration of this contract approved by City Council.

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 4. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 18th day May, 2023.

SS
05/18/23
Item No. 23-191539

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, Acting City Clerk

Andrew Segovia, City Attorney

DRAFT