

THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

DRAFT ORDINANCE

APPROVING THE ACCEPTANCE UPON AWARD OF UP TO \$3,102,340.00 FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE EARLY HEAD START-CHILD CARE PARTNERSHIP GRANT FOR THE PERIOD AUGUST 1, 2023 TO JULY 31, 2024, AND A BUDGET INCLUDING AN IN-KIND GRANT MATCH OF \$775,585.00; AND A PERSONNEL COMPLEMENT.

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WHEREAS, in 2015, the U.S. Department of Health and Human Services (HHS) awarded the Department of Human Services (DHS) a grant to establish an Early Head Start - Child Care Partnership (EHS-CCP) program and in 2019 for an Early Head Start (EHS) education and development programs for low-income families with infants and toddlers (ages 6 weeks to 35 months), in addition to the Head Start preschool program (HSpK) awarded since 1973 for children ages 3 and 4 years old (collectively, the “City’s Head Start Program”); and

WHEREAS, the City currently contracts with six childcare centers located in the San Antonio and Edgewood independent school district areas through 2024 to provide high-quality comprehensive EHS-CCP services for 216 children and families while allowing parents to work or engage in training or education; and

WHEREAS, on January 30, 2023, HHS notified DHS of available funding for the period August 1, 2023 to July 31, 2024, and

WHEREAS, the grant application is due to HHS on May 1, 2023, and the Head Start Policy Council approved the application on March 28, 2023; and

WHEREAS, the Executive Leadership Team approved submission of the grant application on March 21, 2023; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. Acceptance upon award of up to \$3,102,340.00 for an Early Head Start – Child Care Partnership (EHS-CCP) grant program from the U.S. Department of Health and Human Services (HHS) for the period August 1, 2023 to July 31, 2024 is approved. A copy of the grant application is on file with DHS.

SECTION 2. The City Manager or designee, or the Director of the DHS or designee, is further authorized to negotiate and execute any and all necessary documents to effectuate the application and acceptance of the grant, and to execute grant contract amendments pertaining to the grant

when approved by HHS, to include: a) carry-over funds; b) line item budget revisions; c) modifications to the performance measures so long as the terms stay within the general parameters of the intent of the grant; d) no cost extensions; e) supplemental grant funds in an amount up to 20% of the total amount initially awarded; f) reimbursement increases or decreases due to a change in the number of participant served; g) one-time equipment purchases or defined program services; and h) changes in regulations.

SECTION 3. A proposed budget including an in-kind matching budget of up to \$775,585.00, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is hereby approved and adopted for entry in the City books. Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount of up to \$3,772,295.00 from HHS will be appropriated in said fund. A formal final budget which will include a department specific fund, Internal Order numbers, and General Ledger numbers will be submitted by the department upon award.

SECTION 4. The personnel complement of eight (8) positions for the EHS-CCP program, attached and incorporated here for all purposes as **Attachment II**, is approved.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager’s designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 6th day of April, 2023.

**M A Y O R
Ron Nirenberg**

ATTEST:

APPROVED AS TO FORM:

Tina J. Flores, City Clerk

Andrew Segovia, City Attorney