

HISTORIC AND DESIGN REVIEW COMMISSION

March 01, 2023

HDRC CASE NO: 2023-033
ADDRESS: 13102 JONES MALTSBERGER RD
LEGAL DESCRIPTION: NCB: 13733 BLK: O LOT: A (104.167AC & B(163.952AC)
ZONING: R-5
CITY COUNCIL DIST.: 10
APPLICANT: Patrick Partch | City of San Antonio
OWNER: City of San Antonio
TYPE OF WORK: Memorial Plaque, Bench, and Fence Installation
APPLICATION RECEIVED: January 19, 2023
60-DAY REVIEW: Not applicable due to City Council Emergency Orders
CASE MANAGER: Bryan Morales

REQUEST:

The applicant requests approval to:

1. Install a 6-foot metal memorial bench.
2. Install a 4'x7' concrete pad.
3. Install a cedar fence around a large oak tree measuring ten (10) feet in distance from the trunk.
4. Install a 20"x16" metal memorial plaque on a 5-foot stand near the proposed bench.

APPLICABLE CITATIONS:

Sec. 35-645. - Signs and Billboards on Public Property or Right-of-Way.

(a) General Provisions. All non-regulatory signage on public property, on the public right-of-way, or overhanging the public right-of-way shall conform to all city codes and must be approved by the historic preservation officer prior to installation. Permits must be obtained following approval of the application. The historic preservation officer may submit an application under this section to the historic and design review commission for their recommendation prior to approving, denying, or approving with conditions the application. Memorials, markers, naming rights of public property, and recognition of charitable donations given to the City of San Antonio shall be additionally governed by existing policies for memorials and markers and/or any formal action passed by city council. Temporary displays approved by the department exercising control of the public property are authorized if in accordance with chapter 28 of the City Code of San Antonio, Texas.

Sec. 35-643. – Alteration, Restoration and Rehabilitation.

(j) Wherever possible, new additions or alterations to buildings, structures, objects, or sites shall be done in such a manner that if such additions or alterations were to be removed in the future, the essential form and integrity of the building, structure, object, or site would be unimpaired.

City of San Antonio – Monuments, Memorials, Markers and Plaques Policy

PURPOSE: The purpose of this policy is to provide the City Council, City Staff, the Historic and Design Review Commission (HDRC), and the general public with guidelines for the acceptance, placement, and appropriateness of monuments, memorials, markers, and plaques. From time to time requests are received from individuals and organizations for permission to place monuments, memorials, markers or plaques to an individual, organization or event on City property. When properly designed, planned, and displayed, memorials may provide for simplified interpretation and furnish the general public with essential knowledge in capsule form.

The City of San Antonio, as the steward of public land, is committed to protecting the parks, open spaces, public buildings, and other public areas of the city while providing opportunities for appropriately designed monuments, memorials, markers, and plaques that honor an individual, organization or event beneficial to the greater good of the community.

This policy is not intended to address street naming requests.

CRITERIA FOR INITIAL PROJECT REVIEW: Before proceeding with the subsequent steps of this process, applicants desiring to place a monument, memorial, marker or plaque should submit a letter to the Historic Preservation Officer that outlines in sufficient detail the main purpose and concept of their proposal. Staff will then schedule a feasibility consultation with the applicant and advise him or her of the content of this policy, the appropriateness of the proposed memorial or monument in light of this policy, and the necessary courses of action required to complete the application. In the case of proposals for significant memorials or monuments, the staff reserves the right to submit the applicant's preliminary proposal to the Architectural Committee of the HDRC for their review of the concept before embarking on further costly planning and study. In the case of proposals for commemorative public artworks, the staff shall advise the applicant to complete artwork review policies as set forth in Unified Development Code, Article VI, Division V. The proposed project must meet the following criteria in order to be considered by the HDRC.

1. **Use of Public Space:** Donors of monuments, memorials, markers, and plaques shall consider the primary uses of public open space in their request for a location or suitable site. While appropriate memorials may enrich an area, public open space is also a precious commodity. Therefore, monuments, memorials, markers, and plaques should be carefully reviewed to balance these two public benefits to protect the greater good.
2. **Timelessness:** The quality of timelessness shall be considered in the significance of the individual, community or event being memorialized. Memorial proposals should represent the values and principles of the community that will be relevant to future generations.
3. **Community Significance:** Proposed projects must serve to commemorate or to identify a particularly significant historic event or person. Projects that seek to honor particular individuals or events by placing them into the public realm should appeal to the broader interests of the community. To assure that the significance of an event or person has withstood the test of time, a project may only commemorate an event 1 year or older and a person 1 year or more posthumously. City Council may waive this requirement for those individuals with exceptional community significance in cases of unusual and compelling circumstances.
4. **Past Honors:** The City inventories all publicly owned fine artworks, public art, and design enhancements, in addition to all commemorative monuments, memorials, markers, and plaques in order to enable the City to effectively evaluate proposed memorials. It is recognized that specific individuals, organizations or events may have been sufficiently honored in the past.
5. **Maintenance Planning:** Maintenance concerns should be a primary consideration, with adequate financial provision made for continued future maintenance. In all cases, permanent memorials should be made from durable materials that will stand up over time. Memorials that include moveable parts or technological elements will require additional consideration and review.
6. **Financial Responsibility:** The donors of the proposed memorial are required to pay for the complete design, manufacturing, installation, and maintenance endowment to ensure adequate quality of care for the memorial. To allow for the installation of new public art projects, as well as maintenance of existing art inventory and commemorative artworks, donations shall be made to the City in a fund for public art maintenance. Contributions toward this fund may be combined towards larger scale projects, which will recognize both individual and group donations.
7. **Ownership:** Improvements made on City lands become the property of the City of San Antonio.
8. **Structures Over Six Feet in Height:** The International Building Code, the current building code adopted by the city, requires that any structure over six feet in height should be designed according to professional engineering practices and will require an engineer's letter.
9. **Riverwalk:** The Riverwalk is a unique and precious natural, cultural, and historic resource that provides a physical connection through San Antonio by linking a variety of neighborhoods, cultural sites, public parks, and destinations. This valuable resource deserves special protection. The following standards shall apply to the riverside of properties abutting the San Antonio River (River Improvement Overlay Ordinance (35-679, d)).

- a) Texas Historical Commission (THC) markers are permitted, if mounted to walls or structures. Pole mounted THC markers are not permitted in River Improvement Overlay District 3 (RIO-3).
- b) Monuments and memorial plaques must commemorate an event or person significant to the Riverwalk or the history of the Riverwalk. To assure that the significance of an event or a person has withstood the test of time, memorial plaques may only commemorate an event 10 years or older and a person 10 years or more posthumously.
- c) The City may, from time to time, accept memorial gifts, such as benches, fountain or public art, etc. as gifts. Plaques acknowledging the gift shall be bronze and no larger than ten inches by four inches (10"x4"). Memorial plaques for a tree or other plantings are not permitted.
- d) Placement of monuments, memorials, markers and plaques will be under the jurisdiction of the City Manager or designee, after consultation with the HDRC and coordination with applicable City Departments.
- e) Plaques recognizing donors for significant improvements or plaques acknowledging the naming of significant improvement such as, but not limited to, pocket parks, footbridges, fountains, grottos, gardens, gazebos, boat landings, overlooks and other significant features may be placed along the San Antonio River. The plaques may be no larger than four (4) square feet and must be made of either cast bronze, cast aluminum (or other suitable metal), carved stone, or tile. An individual, corporation or foundation must be acknowledged with wording similar to "sponsored by, underwritten by, a gift from.." and shall not contain corporate logos.

For projects associated with the Museum Reach and Mission Reach applicants shall refer to the Policy Guidelines developed by City Council. Those guidelines shall supercede this policy until such time as those guidelines expire.

CRITERIA FOR DESIGN/PLACEMENT REVIEW:

The basic types of memorials vary greatly in the impact they have upon the city and open spaces; the review process for allowing them to occur on City owned land should reflect those differences. A public art review process is required for any proposals for public artwork memorials, which is outlined under Unified Development Code, Article VI, Division V. All memorials, however, will be judged for appropriateness according to the following criteria.

Design Criteria:

1. The quality, scale, and character of the memorial should be at a level commensurate with the particular location or setting.
2. The memorial contributes to the location from a functional or design standpoint.
3. The memorial should be designed by a qualified professional in the field appropriate to the size, scale, and complexity of the proposal.
4. Logos (symbols or trademarks designed for easy and definite recognition) may not be used in the overall design concept of the memorial. Logos may not appear on a plaque acknowledging the memorial's donors. The acknowledgment plaque should be incidental to the memorial and not the main focus of the memorial.

Placement Criteria:

1. The location under consideration shall be an appropriate setting for the memorial; in general, there should be some specific geographic justification for the memorial being located in the proposed location.
2. It should be considered that a particular location may reach a saturation point and it would be appropriate to limit future memorial installations at a particular location or area.
3. The location of the memorial should complement and enhance existing and proposed circulation and use patterns.
4. The location of the memorial should be supported by any public art master plan, neighborhood and community plans, area design guidelines, and the City's Master Plan Policies.

FINDINGS:

- a. The property located at 13102 Jones Maltsberger Road is commonly known as McAllister Park. McAllister Park is located on the north side of Wurzbach Parkway between Jones Maltsberger and Wetmore Roads and features four primary trails, a dog park, and a fitness station. The property is owned by the City of San Antonio. The applicant is requesting approval to install one memorial bench, one concrete pad, one cedar fence, and one memorial plaque.

- b. MEMORIAL BENCH - The applicant is requesting approval to install a 6' park bench. The proposed bench will be installed on the proposed concrete pad facing the large oak tree and proposed memorial plaque. Staff finds this generally appropriate.
- c. CONCRETE PAD - The applicant is requesting approval to install a 4'x7' concrete pad underneath the proposed bench. Staff finds this generally appropriate and recommends the concrete pad not exceed the dimensions of the bench by more than 6' in all directions.
- d. FENCE - The applicant is requesting approval to install a cedar fence around a large oak tree measuring ten (10) feet in distance from the trunk and that will surround the tree. The proposed fence is in accordance with UDC Section 35-643 and is appropriate.
- e. MEMORIAL PLAQUE - The applicant is requesting approval to install a 20"x16" memorial plaque. The memorial plaque is proposed to honor the memory of James F Matthews III. The plaque will read:

James F. Matthews III
06/09/1945 – 07/19/2022

“A friend to so many, and a long-time friend of and to McAllister Park”

An iconic figure and friend, J.F. had deep roots in cycling and nature conservation. Despite his plans for life and retirement being cut short by cancer, J.F. continued to give so much to this city, cycling, and all who knew him.

J.F. spent countless hours volunteering for South Texas Off Road Mountain-Bikers, San Antonio Parks and Recreation, and Friends of McAllister Park. He loved visiting McAllister Park where he would spend his time mountain biking, taking wildlife photos, and enjoying nature. J.F. would also maintain the wildlife water trough in this area to ensure the animals always had fresh water to drink. This area of McAllister Park was his favorite place to take photos and to enjoy all that nature had to offer.

J.F. would want you to enjoy this beautiful tree, our park, and continue to love, preserve, and support nature the way he did: semper fidelis, always faithful.

The proposed plaque will be mounted to a 5-foot-tall pedestal and placed at ground level, located at the base of a large oak tree within the park. The proposed plaque is in accordance with UDC Section 35-645 and is appropriate; however, the City of San Antonio – Monuments, Memorials, Markers and Plaques Policy stipulates under the section Criteria for Initial Project Review (3), that a project may only commemorate a person one year or more posthumously.

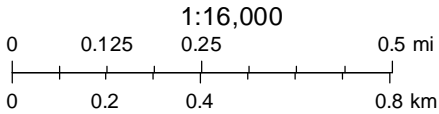
RECOMMENDATION:

Staff recommends approval based on the findings. Installation will be done in accordance with the adopted memorials and markers policy.

City of San Antonio One Stop



February 8, 2023













Memorial to
JF Matthews





James F. Matthews III

06/09/1945 – 07/19/2022

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J.F. would want you to enjoy this beautiful tree, our park, and continue to love, preserve, and support nature the way he did: *semper fidelis*, always faithful.



From: [Patrick Partch\(PARKS\)](#)
To: [Bryan Morales \(OHP\)](#)
Subject: Re: 13102 Jones Maltsberger Rd - OHP Memorial Plaque and Bench Installation
Date: Tuesday, February 7, 2023 1:44:12 PM
Attachments: [image002.png](#)
[image003.png](#)
[Outlook-sxprjb1h.png](#)

No problem. The bench will be a park standard 6 ft Zamorano bench on a 4 ft x 7 ft concrete slab.

Patrick Partch
Design and Construction Coordinator
Parks and Recreation
patrick.partch@sanantonio.gov
Phone: 210-219-9139



From: Bryan Morales (OHP) <Bryan.Morales@sanantonio.gov>
Sent: Tuesday, February 7, 2023 1:33 PM
To: Patrick Partch(PARKS) <Patrick.Partch@sanantonio.gov>
Subject: RE: 13102 Jones Maltsberger Rd - OHP Memorial Plaque and Bench Installation

I apologize for the triple email. It looks like I am also missing the dimensions of the bench as well.

Thank you

From: Patrick Partch(PARKS) <Patrick.Partch@sanantonio.gov>
Sent: Tuesday, February 7, 2023 1:28 PM
To: Bryan Morales (OHP) <Bryan.Morales@sanantonio.gov>
Subject: Re: 13102 Jones Maltsberger Rd - OHP Memorial Plaque and Bench Installation

Hello,

The plaque will be on a 5 ft high stand and be a square plaque with dimensions of 20 inches wide by 16 inches high. Let me know if there is anything else you need.

Sincerely,

Patrick Partch
Design and Construction Coordinator
Parks and Recreation
patrick.partch@sanantonio.gov

Phone: 210-219-9139



From: Bryan Morales (OHP) <Bryan.Morales@sanantonio.gov>

Sent: Tuesday, February 7, 2023 1:22 PM

To: Patrick Partch(PARKS) <Patrick.Partch@sanantonio.gov>

Subject: 13102 Jones Maltsberger Rd - OHP Memorial Plaque and Bench Installation

Hello Patrick,

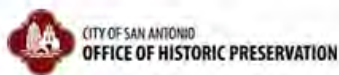
Would you have any dimensions available for the proposed plaque? This is for the Certificate of Appropriateness application.

Thank you,

Bryan Morales

Historic Preservation Specialist

(he/him/his)



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