

City of San Antonio



Minutes Audit and Accountability Committee

2021 – 2023 Council Members

Chair: John Courage, District 9

Mario Bravo, District 1 | Jalen McKee-Rodriguez, Dist. 2

Manny Pelaez, Dist. 8

Citizen Representative Judy Trevino

Monday, February 20, 2023

2:00 PM

Council Briefing Room,
City Hall

The Audit and Accountability Committee convened a regular meeting in City Hall beginning at 2:04 PM. Deputy City Clerk Aurora Perkins took the Roll Call noting a quorum with the following Committee Members present:

Members Present: John Courage, *Chair*
Mario Bravo, *Member*
Manny Pelaez, *Member*
Judy Trevino, *Citizen Member*

Members Absent: None

Approval of Minutes

1. Approval of minutes from the January 31, 2023 Audit and Accountability Committee meeting.

Councilmember Pelaez moved to Approve the minutes of the January 31, 2023 Audit and Accountability meeting. Citizen Member Trevino seconded the motion. The motion carried by the following vote:

Aye: Courage, Bravo, Pelaez, Trevino

Public Comments

None.

ITEMS FOR INDIVIDUAL CONSIDERATION

Pre-Solicitation High Profile Briefings

2. **Briefing on the release of a solicitation for one annual contract to provide the various City departments (Department of Human Services, San Antonio Police Department, San Antonio Fire Department, Center City Development and Operations Department, Solid Waste Management Department, Information Technology Services Department, Public Works Department, World Heritage Office) with Custodial Services in the estimated total value of \$7,000,000 for 3 years with 2, 1-year options to renew.** [Lori Houston, Assistant City Manager; Melody Woosley, Director, Human Services]

Jessica Dovalina, Assistant Director for the Human Services Department, provided an overview of the solicitation for one annual contract to provide the Department of Human Services (DHS), the San Antonio Police Department (SAPD), the San Antonio Fire Department (SAFD), Center City Development and Operations (CCDO), the Solid Waste Management Department (SWMD), Information Technology Services Department (ITSD), Public Works (PW) and the World Heritage Office (WHO). She reviewed the scope of work and the evaluation criteria for the solicitation. Dovalina spoke to the timeline of the solicitation to include consideration by City Council.

Chair Courage thanked Dovalina and staff for their work on the Item.

There was no discussion or action on the Item.

3. **Briefing on the release of a solicitation for up to ten contracts to provide the Public Works Department with on-call Geotechnical and Material Testing Services in the estimated total value of \$22,500,000 for 3 years with 2, 1-year options to renew.** [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]

Public Works Director Razi Hosseini provided an overview of the release of a solicitation for up to 10 contracts to provide the Public Works Department with on-call Geotechnical and Material Testing Services valued at \$22,500,000 for three years with two, one-year options. He reviewed the solicitation scope of work, evaluation team composition and criteria for the contracts. Hosseini reviewed the project timeline to include pre-solicitation stage, solicitation and consideration by City Council in June 2023.

Chair Courage asked what if the contract services would be used in the City's Bond Program projects. Hosseini confirmed that the service would be primarily used for Bond Projects and others as needed. Hosseini spoke to the various testing provided under the contract and materials tested.

No action was required for Item 3.

ADJOURNMENT

There being no further discussion, the meeting was adjourned at 2:15 PM.

Approved

John Courage, Chair

Debbie Racca-Sittre, City Clerk