

**EARLY CHILDHOOD EDUCATION MUNICIPAL DEVELOPMENT  
CORPORATION BOARD OF DIRECTORS  
MEETING MINUTES  
TUESDAY, NOVEMBER 1ST, 2022  
2:00 PM  
PRE-K 4 SA NORTH EDUCATION CENTER**

**Members Present:** Board Member Elaine Mendoza, Chair, Mayoral  
Board Member Brandon Logan, District 2  
Board Member Joe De La Garza, District 3  
Board Member Andrea Greimel, District 5  
Board Member Dr. Tracy Hurley, District 6  
Board Member Frances Guzman, District 7  
Board Member Dr. Richard Middleton, District 9

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**Members Absent:** Vacant, *District 1*  
Board Member Richard Perez, *District 4*  
Board Member Dr. Shari Albright, Secretary, *District 8*  
Board Member Jan Kirby, *District 10*

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**Staff Present:** Sarah Baray, Ph.D., *Pre-K 4 SA Chief Executive Officer*; Paul Chapman, *Pre-K 4 SA*; Larrisa Wilkinson, *Pre-K 4 SA*; Tonda Brown, *Pre-K 4 SA*; Sandy Weser, *Pre-K 4 SA*; Shreya Shah, *City Attorney's Office*; Mark Larson, *Early Matters*; Lauren Decker-Woodrow, *Westat*; Emily Diaz, *Westat*.

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**Also Present:** Rachel Dickens, *Pre-K 4 SA*; Jonathan Ramirez, *Pre-K 4 SA*; Ramiro Amaro III, *Pre-K 4 SA*; Paul Aleman, *Pre-K 4 SA*; Jill Byrd, *Pre-K 4 SA*; Anamarie Suscan-Fast, *talkStrategy*; Rachel Trevino, *talkStrategy*; Daisy Castillo, *Pre-K 4 SA*;

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**Call to Order**

Chairwoman Mendoza called the meeting to order at 2:00 PM.

**1. Approval of minutes of the September 13th, 2022, Early Childhood Education Municipal Development Corporation Board of Directors Strategic Planning meeting.**

Board Member Brandon Logan moved to approve the minutes from the September 13, 2022 meeting. Board Member Richard Middleton seconded the motion. Motion carried unanimously by those present.

**2. Public Comments [If a member of the public would like to provide comment to the Pre-K 4 SA Board on PreK 4 SA related matters, please email comments to prek4sa@sanantonio.gov before 2:00 PM on the day of the meeting]**

There were no public comments to be heard.

## Consent Agenda

- 3. Board action to approve a Professional Services Agreement with the Miss Tristan Foundation, for a term of December 1, 2022 through June 30, 2023 and for a total contract value not to exceed \$210,000.00. [Sarah Baray, Ph.D., Pre-K 4 SA CEO].**
- 4. Board action to approve an amendment to the Westat independent evaluation contract, expanding the scope of services to include a 2-year evaluation of the Shared Services Alliance and increasing the contract value to a total not to exceed \$3,837,361 [Sarah Baray, Ph.D., Pre-K 4 SA CEO].**

Board Member Frances Guzman moved to approve the items on consent. Board Member Joe De La Garza seconded the motion. Motion carried unanimously by those present.

## Briefing and Possible Action on the following items

- 5. CEO Update to include Municipal Leadership Training, Enrollment, Hiring, CACFP audit, Partnerships, and Promotion and Outreach. [Sarah Baray, Ph.D., Pre-K 4 SA CEO].**

Dr. Baray began her CEO update by showing two short videos for the Board as a part of their annual Municipal Leadership Institute Training. Following the conclusion of the videos, Dr. Baray moved on to discuss current enrollment numbers at the four Pre-K 4 SA Education Centers. She provided an update on new hires, as well as the success of the recent job fair and an overview of the positions that we are currently hiring for. Pre-K 4 SA Chief Operations Officer Paul Chapman provided additional detail on the Safety and Security Special Projects Manager the department plans to hire for. Dr. Baray then spoke on the CACFP Audit conducted in April 2022, shared a summary of the finding, and described the enhanced protocols that have been put in place in response to the finding.

Board Member Middleton inquired who our Student Information Services provider is. Dr. Baray explained that the contract was awarded to myCOPA. She spoke on the need for a software system that merges Private childcare centers and public Pre-K systems.

Dr. Baray went on to provide an update on partnerships. She highlighted our ongoing work with the Tobin Center's Early Arts Program as a part of Pre-K 4 SA's arts infusion curricular innovation. She also noted the upcoming Gracias election and the three nonprofits on the ballot, which included Soldiers' Angels, the Diaper Bank, and the Children's Bereavement Center. She concluded her CEO update with a review of recent Promotion and Outreach engagements. She made note that Pre-K 4 SA's fourth annual family reunion event would take place on Saturday, November 5 at Rosedale Park.

- 6. Briefing of results from Year 9 independent Evaluation of Pre-K 4 SA Program by Westat [Lauren Decker-Woodrow, Ph.D., Westat Senior Study Director].**

Lauren Decker-Woodrow, Ph.D., Westat Senior Study Director, provided a briefing of the results from the Year 9 independent evaluation of the Pre-K 4 SA Program. Lauren's briefing focused on attendance, classroom quality, Kindergarten readiness, and early literacy and numeracy.

Following Lauren's presentation, Board members went into discussion about the results of the Year 9 independent evaluation of the Pre-K 4 SA program.

**7. Briefing on Early Matters and Educare updates. [Mark Larson, Early Matters Officer]**

Mark Larson, Early Matters Officer for San Antonio, provided a briefing on Early Matters and Educare updates. He began his briefing with an overview of the purpose Early Matters, the composition of the advisory board, and the partners involved. He discussed the recent strategic planning process, which focused on three key pillars: family engagement, access to quality, and professional pathways. He described next steps for executing on the priorities identified during the strategic planning process.

Mark went on to describe what's missing from early childhood education in San Antonio. He highlighted a need for a demonstration site, talent generator, and broad coaching for centers. Mark went on to explain how these needs would be addressed through the proposed Educare site at Texas A&M San Antonio.

Board Member Logan asked whether Educare received a unanimous vote at the recent Commissioners Court meeting. Mark responded no, there was one abstention from the vote.

**Executive Session**

**At any time during the meeting, the Early Childhood Education Municipal Development Corporation may recess into executive session to deliberate or discuss any of the following:**

551.072. Deliberation Regarding Real Property, Closed Meeting.

Chairwoman Mendoza recessed the San Antonio Early Childhood Education Municipal Development Corporation Board of Directors Meeting into executive session at 3:34 p.m. She reconvened the meeting at 3:48 p.m. No action was taken at this time.

**Consideration of Future Meetings**

**The next meeting of the San Antonio Early Childhood Education Municipal Development Corporation Board of Directors is scheduled to take place on Tuesday, January 24th, 2023, at 9:00 A.M. at the Botanical Gardens.**

**Adjournment**

**There being no further discussion, the meeting was adjourned at 3:50 pm.**

*Respectfully Submitted,*

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*Elaine Mendoza, Chairperson*

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*Rachel Dickens, Pre-K 4 SA*