



City of San Antonio
Animal Care Services Department
**Advisory Board Inspection
Checklist**



– ACS Stray Kennels at Animal Defense League –

General Board Instructions: 1) Inspections should be conducted while facility is open to the public to monitor results of cleaning process. 2) If an item cannot be verified at the time of your inspection, quiz a staff member as to how and when the item is to be performed.

Advisory Board Member Name(s): ___Katie Jarl_____ **Date of**

Inspection: ___1/16/23_____ **Time of Inspection:** ___12:30pm_____

Adult Dog Kennel #10	Pass/Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Pass	Everyone was very nice and so helpful
Kennels are free of feces and urine	Pass	
Fresh water in each occupied kennel	Pass	
Aisles are free of debris and safety hazards	Pass	
Appropriate signage on each occupied kennel	Pass	
Pooper Scoopers are kept in a clean disinfectant solution between scooping each run	Pass	

Kennels and cages are thoroughly cleaned and sanitized between occupants	Pass	
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Adult Dog Kennel #10 cont.	Pass/Fail/ Not Verified	Comments
Sanitizing stations are visible and stocked	Pass	
Drains free of debris	Pass	
Staff work area has a hand washing station with soap, paper towels, and hand sanitizer	Pass	
Sinks and tubs are in working order, clean, and free of debris	Pass	
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Pass	
Clean floors, doors, windows, light fixtures and ceiling fans (if present)	Pass	
There is no offensive odor	Pass	
Kennel building and equipment are in good repair	Pass	

Comments/Actions Needed

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Adult Dog Kennel #11	Pass/Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Pass	
Kennels are free of feces and urine	Pass	
Fresh water in each occupied run	Pass	
Aisles are free of debris and safety hazards	Pass	
Appropriate signage on each occupied kennel	Pass	
Pooper Scoopers are kept in a clean disinfection solution between scooping each run	Pass	
Kennels and cages are thoroughly cleaned and sanitized between occupants	Pass	
Hand sanitizing stations are visible and stocked	Pass	

Drains free of debris and functioning properly	Pass	
Staff work area has a hand washing station with soap, paper towels	Pass	

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Adult Dog Kennel #11 cont.	Pass/Fail/ Not Verified	Comments
Sinks and tubs are in working order, clean, and free of debris	Pass	
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Pass	
Clean floors, doors, windows, light fixtures and ceiling fans (if present)	Pass	
There is no offensive odor	Pass	
Kennel building and equipment are in good repair	Pass	
Comments/Actions Needed		

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Puppy Kennel	Pass/Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Pass	
Kennels are free of feces and urine	Pass	
Fresh water in each occupied run	Pass	
Aisles are free of debris and safety hazards	Pass	
Appropriate signage on each occupied kennel	Pass	
Pooper Scoopers are kept in a clean disinfectant solution between scooping each run	Pass	
Kennels and cages are thoroughly cleaned and sanitized between occupants	Pass	
Hand sanitizing stations are visible and stocked	Pass	
Drains free of debris and functioning properly	Pass	
Staff work area has a hand washing station with soap, paper towels	Pass	

Puppy Kennel cont.	Pass/Fail/ Not Verified	Comments
Sinks and tubs are in working order, clean, and free of debris	Pass	
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Pass	
Clean floors, doors, windows, light fixtures, and ceiling fans (if present)	Pass	
There is no offensive odor	Pass	
Kennel building and equipment are in good repair	Pass	
Comments/Actions Needed		

General Premises	Pass/Fail/ Not Verified	Comments
Landscaped area free of feces	Pass	

Dog waste stations stocked	Pass	
Trash receptacles not overflowing	Pass	
Landscape (to include grass and plants) in proper stage in conjunction with seasonality changes	Pass	
<p style="text-align: center;">Comments/Actions Needed</p> <p>Overall, the facilities were in incredible shape. I showed up on a holiday when they were lighter on staff than normal and everything still looked incredible and clean. The staff were so nice and helpful in showing me where to go and introducing themselves.</p>		