

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING CONTRACTS WITH MECHANICAL TECHNICAL SERVICES, INC., DBA MTECH-ICON, THE BRANDT COMPANIES, LLC, THE PORTER SERVICE COMPANY, AND FOX INDUSTRIES LLC, DBA FOX COMMERCIAL SERVICES, TO PROVIDE ADDITIONAL QUALIFIED “ON-CALL” COMMERCIAL HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) MAINTENANCE AND REPAIR SERVICE CONTRACTORS, IN ADDITION TO THE TWO PREVIOUSLY APPROVED CONTRACTORS, FOR AN ESTIMATED AMOUNT OF \$800,000.00 ANNUALLY, NOT TO EXCEED \$3.2 MILLION OVER THE TERM OF THE CONTRACTS, BEGINNING UPON AWARD THROUGH SEPTEMBER 30, 2023, WITH THREE, ONE-YEAR RENEWAL OPTIONS. FUNDING IS AVAILABLE IN THE DEPARTMENTS’ OPERATING BUDGETS.**

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**WHEREAS**, the City released a Request for Competitive Sealed Proposals (RFCSP) for qualified contractors interested in providing supplemental “on-call” commercial heating, ventilation, and air conditioning (HVAC) maintenance and repairs through an on call contracting services (OCCS) contract; and

**WHEREAS**, the City currently has two contractors providing these services as authorized in Ordinance No. 2021-09-09-0663; however, additional contractors are needed to address HVAC maintenance and repairs needed throughout the City; and

**WHEREAS**, five proposals were received, of which one was deemed nonresponsive for failure to meet the 11% M/WBE subcontracting program requirement as specified in the RFCSP, and four were evaluated; and

**WHEREAS**, in addition to the two previously approved contractors, staff recommends Mechanical Technical Services, Inc., dba Mtech-Icon, The Brandt Companies, LLC, The Porter Service Company, and Fox Industries, LLC, dba Fox Commercial Services, each for award a contract for a cumulative estimated amount of \$800,000.00 annually, not to exceed \$3.2 million, which is the remainder of the aggregate amount not to exceed \$3.5 million previously approved by City Council in Ordinance No. 2021-09-09-0663; and

**WHEREAS**, approval of this ordinance will authorize contracts beginning upon award through September 30, 2023, with three additional, one-year renewals at the City’s option; and

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Item No. \_\_\_\_

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year’s budget approved by City Council; **NOW THEREFORE**:

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The proposals submitted by Mechanical Technical Services, Inc., dba Mtech-Icon, The Brandt Companies, LLC, The Porter Service Company, and Fox Industries, LLC, dba Fox Commercial Services, to provide “on-call” commercial HVAC maintenance and repairs, in addition to the two previously approved contractors, for a cumulative estimated amount of \$800,000.00 annually, not to exceed \$3.2 million, over the term of the contracts, are hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the score summary and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

**SECTION 2.** Funds will be encumbered upon issuance of purchase orders and payment is authorized to Mechanical Technical Services, Inc., dba Mtech-Icon, The Brandt Companies, LLC, The Porter Service Company, and Fox Industries, LLC, dba Fox Commercial Services. All expenditures will be in accordance with the Fiscal Year 2023 budget and such other appropriations necessary to fund the contracts through their terms as evidenced by subsequent ordinances.

**SECTION 3.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 4.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2022.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney