

AN ORDINANCE **93743**

AUTHORIZING THE CREATION OF A CITY COMMISSION ON VETERANS AFFAIRS TO SERVE THE CITY COUNCIL IN AN ADVISORY CAPACITY ON ISSUES AFFECTING THE CITY'S MILITARY POPULATION, BOTH ACTIVE AND RETIRED.

* * * *

WHEREAS, the City of San Antonio, because of the opportunity and privilege afforded the City to play host to numerous United States military installations, has had and continues to have a close relationship with many men and women, both active duty and retired ("Veteran"), who have dedicated their lives to protect the freedoms embodied in the Constitution and Laws of this Country; and

WHEREAS, the City Council of the City of San Antonio finds it to be in the best interest of the City to assist these Veterans by creating a Commission on Veterans Affairs ("Commission") that would serve as a clearinghouse for services provided by the numerous local, state and federal veterans-related service delivery systems such as the U.S. Department of Veterans Affairs, the Texas Veterans Commission, various City Departments and the many veterans' advocate organizations; and

WHEREAS, the City Council further finds that the City would benefit from a Commission that would, among other things, provide policy guidance to the Council regarding the many pressing issues affecting veterans such as elderly services, disabled services, homelessness, affordable housing, healthcare, job training as well as the impact of any future base re-alignments and closures; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. There is hereby established an advisory commission to the City Council of the City of San Antonio to be known as the "City Commission on Veteran's Affairs" to act as a clearinghouse on the many services available to veterans and to advise the City Council on issues affecting veterans such as elderly services, disabled services, homelessness, affordable housing, healthcare, job training as well as the impact of any future base re-alignments and closures.

SECTION 2. The Commission shall be comprised of eleven (11) members appointed by City Council for staggered two (2) year terms. The initial terms will be as follows: six (6) members serving two year terms and five (5) serving one year term, thereafter all terms will be for two (2) years. Each member must be a veteran and may serve no more than three two-year terms.

SECTION 3. The City Commission on Veteran's Affairs shall be governed by the Bylaws attached hereto as Exhibit "A", which are hereby approved, and the guidelines contained in Ordinance No. 93356, passed and approved on February 1, 2001, pertaining to the appointment

of individuals to City Boards and Commissions. To the extent any irreconcilable conflict exists between the Bylaws contained in Exhibit "A" and Ordinance No. 93356, the Bylaws shall control.

SECTION 4: The Commission shall receive a "sunset" review by City Council, every four years, to reevaluate its purpose and necessity.

SECTION 5. This ordinance shall be effective on and after the tenth (10th) day after passage hereof.

PASSED AND APPROVED this 12th day of April, 2001.

ATTEST:


City Clerk



M A Y O R

Howard W. Peak

APPROVED AS TO FORM:


City Attorney

01-15

MEETING OF THE CITY COUNCIL

Amendment

ALAMODOME
ASSET MANAGEMENT
AVIATION
BUDGET & PERFORMANCE ASSESSMENT
BUILDING INSPECTIONS
BUILDING INSPECTIONS - HOUSE NUMBERING
CITY ATTORNEY
MUNICIPAL COURT PROSECUTORS
RISK MANAGEMENT
CITY MANAGER
CITY PUBLIC SERVICE - GENERAL MANAGER
CITY PUBLIC SERVICE - MAPS & RECORDS
CODE COMPLIANCE
COMMERCIAL RECORDER (PUBLISH)
COMMUNITY INITIATIVES
COMMUNITY RELATIONS
PUBLIC INFORMATION OFFICE
CONVENTION & VISITORS BUREAU
CONVENTION CENTER EXPANSION OFFICE
CONVENTION FACILITIES
COUNCIL OFFICES
CULTURAL AFFAIRS
ECONOMIC DEVELOPMENT
FINANCE DIRECTOR
FINANCE (ASSESSOR)
FINANCE (CONTROLLER)
FINANCE (GRANTS)
FINANCE (TREASURY)
FIRE DEPARTMENT
HOUSING & COMMUNITY DEVELOPMENT
HUMAN RESOURCES
INFORMATION SERVICES
INTERGOVERNMENTAL RELATIONS
INTERNAL REVIEW
INTERNATIONAL AFFAIRS
LIBRARY
METROPOLITAN HEALTH DISTRICT
MUNICIPAL CODE CORPORATION (PUBLISH)
MUNICIPAL COURTS
NEIGHBORHOOD ACTION
PARKS & RECREATION
PLANNING DEPARTMENT
DISABILITY ACCESS OFFICE
LAND DEVELOPMENT SERVICES
POLICE DEPARTMENT
GROUND TRANSPORTATION OFFICE
PUBLIC WORKS DIRECTOR
CAPITAL PROJECTS
CENTRAL MAPPING (W/ATTACHMENTS)
ENGINEERING
ENVIRONMENTAL SERVICES
PARKING
REAL ESTATE
SOLID WASTE
TRAFFIC ENGINEERING
PURCHASING & GENERAL SERVICES
SAN ANTONIO WATER SYSTEM

AGENDA ITEM NUMBER: 31

DATE: 4-12-2001

MOTION: Carpenter Guerrero

ORDINANCE NUMBER: _____

RESOLUTION NUMBER: _____

ZONING CASE NUMBER: _____

TRAVEL AUTHORIZATION: _____

NAME	ROLL	AYE	NAY
BOBBY PEREZ District 1		✓	
MARIO SALAS District 2		✓	
DEBRA GUERRERO District 3		✓	
RAUL PRADO District 4		✓	
DAVID A. GARCIA District 5		✓	
ENRIQUE BARRERA District 6		✓	
ED GARZA District 7		✓	
BONNIE CONNER District 8		✓	
TIM BANNWOLF District 9		<i>absent</i>	
DAVID CARPENTER District 10		✓	
HOWARD W. PEAK Mayor		✓	

all Veterans to Sec-2

01-15

MEETING OF THE CITY COUNCIL

*Board } City Commission on
Veterans Affairs*

ALAN O'DONNELL
ARTS & CULTURAL AFFAIRS
ASSET MANAGEMENT
AVIATION
BUDGET & PERFORMANCE ASSESSMENT
BUILDING INSPECTIONS
HOUSE NUMBERING
CITY ATTORNEY
MUNICIPAL COURT
REAL ESTATE (FASSNIDGE)
REAL ESTATE (WOOD)
RISK MANAGEMENT
CITY MANAGER
SPECIAL PROJECTS
CITY PUBLIC SERVICE - GENERAL MANAGER
CITY PUBLIC SERVICE - MAPS AND RECORDS
CODE COMPLIANCE
COMMERCIAL RECORDER
COMMUNITY INITIATIVES
COMMUNITY RELATIONS
PUBLIC INFORMATION
CONVENTION AND VISITORS BUREAU
CONVENTION CENTER EXPANSION OFFICE
CONVENTION FACILITIES
ECONOMIC DEVELOPMENT
FINANCE - DIRECTOR
FINANCE - ASSESSOR
FINANCE - CONTROLLER
FINANCE - GRANTS
FINANCE - TREASURY
FIRE DEPARTMENT
HOUSING AND COMMUNITY DEVELOPMENT
HUMAN RESOURCES (PERSONNEL)
INFORMATION SERVICES
INTERGOVERNMENTAL RELATIONS
INTERNAL REVIEW
INTERNATIONAL AFFAIRS
LIBRARY
METROPOLITAN HEALTH DISTRICT
MUNICIPAL CODE CORPORATION
MUNICIPAL COURT
PARKS AND RECREATION
MARKET SQUARE
YOUTH INITIATIVES
PLANNING DEPARTMENT
DISABILITY ACCESS OFFICE
LAND DEVELOPMENT SERVICES
POLICE DEPARTMENT
GROUND TRANSPORTATION
PUBLIC WORKS DIRECTOR
CAPITAL PROJECTS
CENTRAL MAPPING
ENGINEERING
ENVIRONMENTAL SERVICES
PARKING DIVISION
REAL ESTATE DIVISION
SOLID WASTE
TRAFFIC ENGINEERING
PURCHASING AND GENERAL SERVICES
SAN ANTONIO WATER SYSTEMS (SAWS)
<i>1 Melissa Lopez</i>
<i>1 VIA</i>
<i>1 Mary Lou</i>

AGENDA ITEM NUMBER: 31
 DATE: APR 12 2001
 MOTION: *Pres* Prods
 ORDINANCE NUMBER: 93743
 RESOLUTION NUMBER: _____
 ZONING CASE NUMBER: _____
 TRAVEL AUTHORIZATION: _____

NAME	ROLL	AYE	NAY
BOBBY PEREZ District 1		/	
MARIO SALAS District 2		/	
DEBRA GUERRERO District 3		/	
RAUL PRADO District 4		✓	
DAVID A. GARCIA District 5		✓	
ENRIQUE BARRERA District 6		/	
ED GARZA District 7		✓	
BONNIE CONNER District 8		✓	
TIM BANNWOLF District 9		<i>Abstn</i>	
DAVID CARPENTER District 10		✓	
HOWARD W. PEAK Mayor		✓	

File } Board + Commission

01-15

EXHIBIT "A"

BYLAWS OF THE CITY OF SAN ANTONIO COMMISSION ON VETERANS' AFFAIRS

DUTIES OF COMMISSION

The Commission shall perform the following duties on behalf of, and for the benefit of the City of San Antonio City Council.

- Annually meet with City staff, to develop the Commission's goals and objectives for the following fiscal year. The goals and objectives are to be incorporated with the budget development process which results in such goals and objectives being submitted to the City Council for review and final approval.
- Meet periodically with City staff to review any budget, operating, advertising, staffing or other issue and participate, as needed, in presentations to the City Council during the year.
- The Commission will monitor all federal, state and local legislative initiatives that may effect veterans in the manner and by the means the Commission determines most cost effective and efficient in fulfilling its mission.
- The Commission will set up a database listing any and all programs available to Veterans in San Antonio, Texas. This database should include information on how to contact the service providers, including their web sites, if any, as well as the types of services each provider offers.
- The Commission will perform any and all duties and functions as may be directed by the City Council.

COMMISSION MEETINGS

Regular Meetings. Regular meetings of the Commission shall be held on such day and time as may be designated by the Commission but no less than quarterly.

Annual Meeting. The Commission meeting held in January of each year shall be designated as the Annual Meeting. The purpose of the Annual Meeting shall be for the selection of Chairperson/Vice-Chairperson and such other business as the Chairperson deems appropriate.

Place. Meetings of the Commission shall be held at the location specified by the Chairperson or Commission.

Quorum. A quorum shall be a simple majority of Commission members in office.

Order of Business. The order of business for each regular meeting shall be set out in a

printed agenda and distributed to the members of the Commission prior to the meeting.

City Council. The Commission, through its Chairperson, may request a joint meeting with City Council when such meetings are deemed necessary by the Chairperson. The date, time, place and agenda for such meeting shall be set at the mutual convenience of the Commission and City Council and, if required, shall be posted and noticed as mandated by applicable law.

Conduct of Meetings. Proceedings of all meetings shall be governed by Robert's Rules of Order, Newly Revised.

Excused Absences. Excused absences by Commission members from regular, special or called meetings of the Commission shall be considered in accordance with currently established City policy as it relates to other Council-appointed Boards, Commissions, Committees, etc.

The minutes of all regular, special, annual or called Commission meetings shall reflect Commission member attendance. The reason for absence; i.e., excused absence or non-excused absence, shall be noted in the attendance section of the minutes of all Commission meetings.

OFFICERS

Officers. Officers of the Commission shall be as follows: Chairperson and Vice-Chairperson. They shall be currently appointed members of the Commission and elected by a majority vote of the Commission. Officers shall be elected for one-year terms at the Annual meeting.

COMMITTEES

Executive Committee. The Chairperson and the Vice-Chairperson shall select members of the Executive Committee. The Executive Committee shall be comprised of no more than five (5) members. The Executive Committee shall meet no less than five (5) days prior to a meeting to set and review the agenda for the next regular or annual meeting and to consider such other items as may be considered appropriate. The date, time and location of Executive Committee meetings shall be set by the Chairperson.

Standing Committees. Standing Committees shall be appointed by the Chairperson and approved by the Commission. The number of Standing Committees, the membership of each, the frequency of their meetings, and their duties and responsibilities shall be determined by the Chairperson and approved by the Commission. Appointees to Standing Committees shall be limited to currently appointed members of the Commission. Standing Committees shall be created to address issues facing Veterans.

A quorum is not necessary for the conduct of meetings by Standing Committees.

Special Ad Hoc Committees. Special Ad Hoc Committees for the study and investigation of special problems or other special purposes may be appointed by the Chairperson from time to time. Non-Commission members may be appointed to Special or Ad Hoc Committees. Non-

Commission members may participate fully in committee business and cast votes on issues being considered by such Special or Ad Hoc Committees.

Special or Ad Hoc Committees shall serve until the work for which they have been appointed has been completed or for the time specified by the Chairperson at the time of appointment.

Committee Powers. No committee, or member of any committee, shall have or exercise any authority to take any action except to discuss, investigate, report and recommend to the Commission, unless such authority has been specifically authorized in advance by the Commission.

Nominating Committee. A Nominating Committee shall be appointed by the Chairperson and approved by the Commission during the annual meeting of the Commission. The Nominating Committee shall be composed of three (3) members of the Commission.

The Nominating Committee shall meet at least one month prior to the next annual meeting to determine nominees for the upcoming year. At the annual meeting, present a slate of nominees for Commission officers, one nominee for each office. Such nominees must be currently appointed members of the Commission.

Nominations for officers may be made from the floor by currently appointed members of the Commission during the Annual Meeting.

AMENDMENTS TO THESE BYLAWS

The Commission may, in its discretion and upon City Council approval by ordinance, amend these bylaws.

*******END*******

CITY OF SAN ANTONIO
External Relations Department
Interdepartmental Correspondence Sheet

TO: Mayor and City Council

FROM: Jim Campbell, External Relations Director
Norma Rodriguez, City Clerk

COPIES: Dennis Campa, Director, Community Initiatives; Dr. Fernando Guerra,
Director, San Antonio Metropolitan Health District; Ramiro Cavazos, Director,
Economic Development; Drew Cameron, Director, Housing and Community
Development; Lou Lendman, Director, Budget; File

SUBJECT: VETERANS AFFAIRS COMMISSION ORDINANCE

DATE: April 6, 2001

Summary

This Ordinance would authorize the creation of a City Commission on Veterans Affairs to serve the City Council in an advisory capacity and appoint Commission Members to serve for two-year terms.

Background

San Antonio has had a long and prosperous relationship with the military. Military City USA is not only a prime location for active duty personnel but a choice location for veterans and their families. The City needs to continue to recognize that important reality and ensure that needed services are provided to protect the dignity and welfare of those individuals who have generously served and protected our country.

The Veterans Affairs Commission is being created as a result of a six-signature memo generated by Councilman Raul Prado. This advisory commission will provide veterans a clearinghouse for reviewing existing programs and services as provided by local, state and federal veterans services agencies. The commission will help ensure that the needs of veterans are adequately being addressed and if lacking, make recommendations as to how improvements may be made.

The Veterans Affairs Commission would serve as a clearinghouse for services provided by numerous federal, state and local veterans-related service delivery systems such as the U.S. Department of Veterans Affairs, the Texas Veterans Commission, various City departments and the many veterans' advocacy organizations. Additionally, the Commission would provide policy guidance regarding the many pressing issues affecting veterans including elderly services, disabled

services, homelessness, affordable housing, healthcare, job training and the impact of additional base alignments and closures.

Policy Analysis

Currently, there are few programs which serve the needs of veterans that the City provides directly but indirectly the City offers numerous programs that veterans benefit from on a daily basis. These programs include services such as the elderly and disabled services, supportive housing, transitional housing and homelessness programs. Additionally, the Housing and Community Development Department assists veterans through its HOME program which provides affordable housing to low and moderate income households and the Health Department supports veterans in their healthcare needs through its clinical, preventative and health education programs.

It is anticipated that the Commission will collaborate with entities that have existing offices such as the Bexar County Veterans Services Office, Texas State Veterans Commission and others to ensure a collaborative effort in addressing the needs of San Antonio's Veteran Community.

The Commission shall act in an advisory capacity only and shall have no power to bind the City by contract or other means. It shall be the function of the Board to advise the City Council on any and all matters related to Veterans Affairs.

It is proposed that the External Relations Department serve as the primary department to staff the work of the Commission with the departments of Community Initiatives, Health, Economic Development and Housing and Community Development providing necessary support. It is further recommended that the Commission receive a "sunset" review every four years to reevaluate its purpose and necessity.

Terms of Office

The Commission shall be comprised of eleven (11) members appointed by City Council for two (2) year staggered terms. Initial terms will be as follows: six (6) members serving two year terms and five (5) serving a one year term; thereafter all terms will be for two (2) years. Each Commission Member may serve a maximum of three two-year terms.

Memberships and Application Process

Membership on the Commission shall be open to all ^{Veteran *} ~~former military personnel~~ who are interested in the overall delivery of veteran services. The deadline for application is set as May 4, 2001 with the Commission beginning its first monthly meeting in June 2001.

Financial Impact

It is proposed that the External Relations Department staff the Commission and provide technical and administrative support. The cost for the remainder of the year of \$4,016 will be

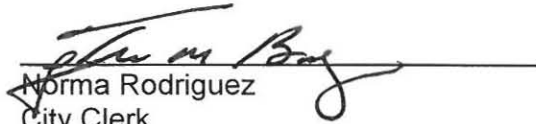
** As Recommended by Motion / Second at
Council Mtg of 4-12-01*

absorbed within the existing budget. For FY 2002, an estimate of \$14,300 a year for administrative costs including personnel, binding & printing, mailouts, food and parking will be addressed during the normal budget process.


Coordination

This Ordinance has been coordinated with the departments of Community Initiatives, Economic Development, Health, City Attorney's Office and Housing & Community Development.


Jim Campbell, Director
External Relations


Norma Rodriguez
City Clerk

Reviewed and Approved by:


Terry M. Brechtel
City Manager

**CITY OF SAN ANTONIO
OFFICE OF THE CITY COUNCIL
Interdepartmental Memorandum**

TO: City Council Members

FROM: Raul Prado, City Councilman District 4

COPIES TO: Alexander E. Briseño, City Manager; J. Rolando Bono, Assistant City Manager; Melissa B. Vossmer, Assistant City Manager; Travis M. Bishop, Assistant City Manager; Christopher J. Brady, Assistant City Manager; George Pedraza, Assistant to City Manager; Frances Gonzalez, Assistant to City Manager; Roland Lozano, Executive Director, Facilities & Visitor Services; Terry Brechtel, Executive Director, Financial & Administrative Services; Norma Rodriguez, City Clerk; Dennis Campa, Director Community Initiatives; Drew Cameron, Director Housing and Community Development; Ramiro Cavazos, Director of Economic Development; Fernando Guerra, M.D. Director of Health; Frank Garza, City Attorney; Teresa Vásquez-Romero, Assistant to Council; Dianne Quaglia, Assistant to the Mayor

SUBJECT: VETERANS COMMISSION

DATE: March 8, 2001

I am requesting Council's concurrence in placing an item on the City Council Agenda regarding the establishment of an 11-member City Commission on Veterans Affairs. If appropriate, this item may be referred to the Council's Policy and Planning Committee but should receive consideration by the full Council no later than March 29, 2001. Appointments to the Commission should be completed by April 26, 2001 with the Commission in operation no later than June 1, 2001.

The Veterans Commission would serve as a clearinghouse for services provided by numerous local state and federal veterans-related service delivery systems such as the US Department of Veterans Affairs, the Texas Veterans Commission, various City departments and the many veterans' advocate organizations. Additionally, the Commission would provide policy guidance regarding the many pressing issues affecting veterans including elderly services, disabled services homelessness, affordable housing, healthcare, job training and the impact of additional base alignments and closures.

San Antonio has had a long and prosperous relationship with the military. Military City USA is not only a prime location for active duty personnel but a choice location for veterans and their families. We need to continue to recognize that important reality and insure that needed services are provided to ensure the dignity and welfare of those individuals that have generously served and protected our country.

Staff analysis of this proposal should include projected costs and a recommendation for funding and staffing of the Commission.

RECEIVED
CITY OF SAN ANTONIO
CITY CLERK
2001 MAR -8 P 2:17


Your consideration of this request is greatly appreciated. Please indicate below your concurrence with the request of placing this item on the City Council agenda.



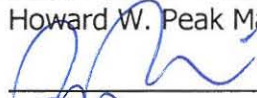
Raul Prado, Councilman, District 4



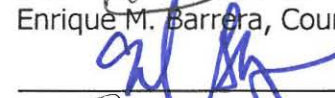
Howard W. Peak Mayor



Enrique M. Barrera, Councilman, District 6



Bobby Perez, Councilman, District 1



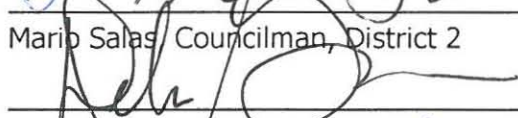
Ed Garza, Councilman, District 7



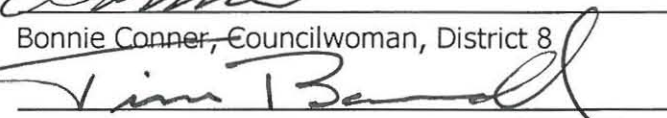
Mario Salas, Councilman, District 2



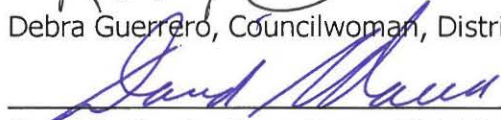
Bonnie Conner, Councilwoman, District 8



Debra Guerrero, Councilwoman, District 3



Tim Bannwolf, Councilman, District 9



David A. Garcia, Councilman, District 5



David Carpenter, Councilman, District 10

CITY OF SAN ANTONIO

Date Considered:
Consent Individual
Item No. 31
Ord. No

Approval
Finance Budget
[] []
Legal Coordinator
[] []

Request For Ordinance/Resolution

Date:
April 2, 2001

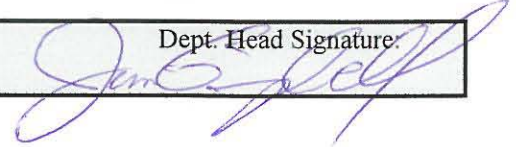
Department:
EXTERNAL RELATIONS

Contact Person/Phone #
Jim Campbell, 207-8029

Date Council Consideration Requested:
April 12, 2001

Deadline for Action:
April 12, 2001

Dept. Head Signature:



SUMMARY OF ORDINANCE

This Resolution would authorize the creation of a City Commission on Veterans Affairs to serve the City Council in an advisory capacity and appoint Commission Members to serve for two-year terms.

Staff recommends approval.

Other Depts., Boards, Committees Involved (please specify): Community Initiatives; Metropolitan Health District; Economic Development; Housing and Community Development and Office of Management & Budget.

Contract signed by other party Yes No

FISCAL DATA (If Applicable)

Budgetary Implications

Fund No.	Amt. Expended	Funds/Staffing Budgeted	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Activity No.	SID No.	Positions Currently Authorized	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Index Code	Project No.	Impact on future O&M		
Object Code	If positions added, specify class and no.			

Comments:

VETERANS AFFAIRS COMMISSION

Item #31

Thursday, April 12, 2001

Purpose

- **To create a City Commission on Veterans Affairs to serve the City Council in an advisory role on issues affecting the City's military population, both active duty and retired, as requested by a six signature memorandum by Councilman Prado.**

Background

- **The Veterans Commission would serve as a clearinghouse for services provided by numerous local, state and federal veterans-related service delivery organizations:**
 - **the U.S. Department of Veterans Affairs**
 - **the Texas Veterans Commission**
 - **various City departments and**
 - **veterans' advocacy organizations.**

Background (cont.)

- **The Commission would provide policy guidance regarding the many pressing issues affecting veterans including:**
 - **elderly services**
 - **disabled services**
 - **homelessness**
 - **affordable housing**
 - **healthcare**
 - **job training and**
 - **various defense-related policies.**

Policy

- **The Mayor and each City Council member will appoint one member to the 11 member board.**
- **Term of office will be for a period of two years with staggered terms of office.**

Policy (cont.)

- **Membership shall be open to all veterans of military service.**
- **Commission will meet on a monthly or as needed basis.**
- **Commission will receive a “sunset” review every four years to re-evaluate its purpose and necessity.**

Proposed Staffing and Cost

- For FY 01, proposed costs of \$4,016 will be absorbed by the utilization of the current staff and resources of the External Relations Department which includes the Director, Special Projects Coordinator and Secretary II.
- Full year funding in FY 02, estimated at \$14,300, will be addressed during the upcoming budget process.

Timeline

- **City Clerk's Office will be accepting applications through May 4, 2001.**
- **Appointments and Council approval will be made no later than May 31, 2001.**
- **First Commission meeting to be held in June, 2001.**

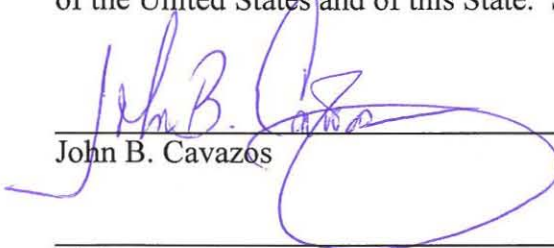
Coordination

- **This proposal was coordinated with the departments of Community Initiatives, Economic Development, Health, Housing & Community Development and City Attorney's Office.**

OATH OF OFFICE
City Commission on Veteran Affairs

THE STATE OF TEXAS *
COUNTY OF BEXAR *
CITY OF SAN ANTONIO *

I, the undersigned, do solemnly swear (or affirm) that I will faithfully execute the duties of the office of the City Commission on Veteran Affairs of the City of San Antonio, of the State of Texas, and will to the best of my ability, preserve, protect and defend the Constitution and Laws of the United States and of this State. SO HELP ME GOD.

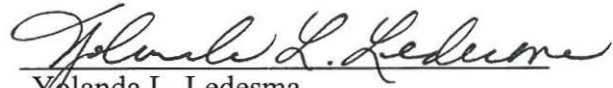


John B. Cavazos

Richard E. Gonzales

Sworn to and subscribed before me this 20th day of February, 2003.





Yolanda L. Ledesma
Acting City Clerk