

**Airport Advisory Commission  
Meeting Minutes  
Tuesday, August 16, 2022  
3:30 PM**

**Alamo Area Council of Governments, Smaller Conference Room**

**Members Present**

Marco Barros  
Ron Bright  
Frank Cruz  
Jeff Fair  
Mark Fessler, Chairman  
Pat Garrison  
John Grisell  
Marsha Hendler, Secretary  
Earl Jackson, Jr., Vice Chairman  
Deborah Omowale Jarmon  
Mayra Levy  
Aurelina Prado  
Diane Rath  
Jeremy Roberts  
Amy Shaw

**Members Absent**

Charnelle Chin  
Roger Dillard  
Rami Motawea  
Ed Onwe

**Staff Present**

Jesus Saenz, Director  
Thomas Bartlett, Deputy Director  
Nicole Fowles, Board Liaison  
Ryan Rocha, Chief Operations Officer  
Mark Triesch, Assistant City Attorney

**Call to Order / Roll Call**

The meeting was called to order by Mark Fessler, Chairman at 3:37 p.m. The roll call was taken by the Board Liaison. A quorum of 13 was present with one member joining after Roll Call.

**1. Approval of Meeting Minutes**

*Motion:* Commissioner Diane Rath moved to approve the meeting minutes from the meeting held on April 19, 2022. Commissioner Aurelina Prado seconded the motion. Motion Passed unanimously by those present.

**Items for Briefing and Possible Action:**

**2. Introduction of New Commission Members and a Review of Member Requirements**

On August 4, 2022 City Council appointed three new members and reappointed six current members to the Airport Advisory Commission. This time was allotted for all members of the Airport Advisory Commission to introduce themselves and the Board Liaison to provide a brief review of the requirements to serve on the Airport Advisory Commission, including participating in the on-line monthly Municipal Leadership Institute Training

*Public Comments:*

There were no public comments on this item.

*Discussion and Motion:* Chairman Mark Fessler provided the Mission of the Airport Advisory Commission: Assists and makes recommendations to the Aviation Director in an advisory capacity regarding policy affecting airports and air transportation initiatives. Mr. Fessler encourage the members to share information learned in the meetings with their co-workers, neighbors and others.

Each commission member provided a brief introduction of themselves and their relationship to the Airport Advisory Commission member. The Board Liaison discussed a quorum of at least 10 members for a meeting to be held; members continue to serve on a holdover provision until a successor has been appointed; and requirement to complete the Federal Disclosure Report either within 30 days or appointment and before March 31 of each year.

*Vote:* This item was for briefing purposes only and no action was taken by the Commission.

### **3. Parking and Ground Transportation Program Overview at the San Antonio International Airport**

*Public Comments:*

There were no public comments on this item.

*Discussion and Motion:*

Chief Operations Officer Ryan Rocha presented the Commission with information regarding the parking and ground transportation operations at the San Antonio International Airport. The Commission members provided the following feedback which Mr. Rocha and his team will review and provide an update on at a future meeting:

Electric Vehicle Charging Stations: Commission members recommended looking at expanding the number of parking spaces dedicated to electric vehicles. A separate suggestion was to reach out to Tesla to see if there was interest in placing a supercharger station at an airport location.

Improving Navigation With Parking Garages: Commission members expressed appreciation for the parking space indicator system and suggested to have a San Antonio-theme for each level of the Long-Term Parking Garage to help motorists remember where their vehicle was parked.

Handicapped Spaces: Commission members suggested a targeted signage program or partnership with commercial enterprises to raise awareness of leaving handicapped spaces to those who have mobility issues.

Parking Programs: A Commission member mentioned she appreciated the Guaranteed Parking Program that her organization used pre-COVID. Commission members shared their opinions on the military plate program, including keep the program as-is or modifying the program.

Surface Lots: Commission members shared how utilizing the surface lot was useful for those individuals with mobility issues as the person could utilize a shuttle to be dropped off at the front of the terminal.

### **4. Director's Report**

*Public Comments:*

There were no public comments on this item.

*Discussion and Motion:* There were no questions from Commission members regarding the Whataburger opening, greater: SATX incentive fund; status of Advanced Terminal Planning for the Terminal Development Plan or the Federal Aviation Administration meeting in August with the Mayor, City Manager and Jesus Saenz, Director of Airports. One member asked Mr. Saenz about projects taking place at Stinson Municipal Airport. Mr. Saenz shared that the Mission Road sidewalks was close to completion, the Stinson Master Plan was underway and negotiations with a potential concessionaire was underway. He also shared that the Airport would host the 2023 Airport Minority Advisory Council Conference in June 2023.

## **5. Commission Member Announcements**

*Public Comments:*

There were no public comments on this item.

*Discussion and Motion:* Commissioner Aurelina Prado shared that Women In Aviation Alamo Chapter would host the Girls In Aviation Day on September 24, 2022 at Stinson Municipal Airport.

### **Adjournment**

This meeting was adjourned on 5:28 p.m.