



# City of San Antonio

## Contract Summary Sheet

Date: 09/15/2022  
Agenda Item: 22-186462

<b>Name/Title (Caption as shown on agenda):</b> Annual Contract for Cleaning and Dusting High Areas for Building Equipment Services Department 6100015146 VF	
<b>Brief Description of Item(s) and Use:</b> This contract will provide Building and Equipment Services Department with cleaning and dusting services of interior and exterior areas that are six feet and higher from the floor or ground surface of various City owned buildings. These services are required to establish a presentable appearance of the designated surfaces that will ensure the facilities are consistently attractive and orderly for City staff and the general public who frequently utilize the facilities. The required services will be performed at regular scheduled intervals twice per year and Service Reports shall be submitted upon the completion of the work at each location.	
<b>Total \$:</b>	\$111,000.00 annually
<b>Contract Period:</b>	Upon award through September 30, 2025 with two, one-year renewal options
<b>Method of Procurement:</b>	Competitive (2 bids received)
<b>Price Trend:</b>	New Contract – no price history available
<b>Contract Info:</b>	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
<b>Recommended Contractor(s):</b>	<b>Hazcore Environmental, Inc., 5828 Sebastian Pl, Unit 104, San Antonio, TX 78249</b>
<b>Previous Contractor(s):</b>	New contract – no previous history
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should this contract not be approved, the department will be required to process to provide cleaning and dusting services of high areas for their facilities on an as-needed basis. Procuring outside of a contract will likely result in negative impacts on the timeliness, efficiency and cost of services. The department does not have sufficient staff to perform these services in-house.
<b>Using Department (s):</b>	Building Equipment and Services