

**City of San Antonio**  
**Animal Care Services Advisory Board**  
**Meeting Minutes**

Wednesday, May 18, 2022, 5:55 PM  
4710 State Hwy 151, San Antonio, Texas

**I. Call to Order:**

Board Chair Braeutigam called the meeting to order at 6:00 p.m.

**II. Roll Call:**

**Present:** Amin Tohmaz (Mayor), Cynthia Cox (Dist. 1), George Garcia (Dist. 3), Rita Braeutigam-Chair (Dist. 4), Karen Speer-Secretary (Dist. 5), Kathleen Davis (Dist. 6), Valerie Moore (Dist. 7), Katie Jarl Coyle (Dist. 8), Susan Beldon-Vice Chair (Dist. 9)

Ex-Officio Member: David McCary, Shannon Sims

**Absent:** Lorena Havill (Dist. 2), Sallie Scott (District 10)

Ex-Officio Members: Dr. Marilyn Gotbeter

**III. Chair's Statement**

**IV. Director's Report**

ACS Director Shannon Sims discussed the approval of the next bond package that includes a new ACS Hospital. Sims discussed the status of vacancies and what ACS is doing to support staff to include new training, career growth plans, stipends, market adjustments to salaries. Sims also discussed the impact of disease on animal shelters.

**V. Consent Agenda:**

1. Approval of the minutes from the Animal Care Services Advisory Board meeting on March 16, 2022.
2. Approval of ACS Advisory Board Statistical Reports for April 2022.
3. Approval of the ACS Advisory Board Contracts Performance Report through April 2022.
4. Approval of ACS Advisory Board Quarterly Report
5. Approval of the ACS Advisory Board Facility Inspections.

Chair Braeutigam pulled item number 5 Approval of the ACS Advisory Board Facility Inspections for individual consideration.

Garcia pulled item number 3 Approval of the ACS Advisory Board Contracts Performance Report through April 2022 for individual consideration.

**Motion:** Amin Tomaz moved to approve the Consent Agenda.  
Kathy Davis seconded the motion.

**Vote:** Ayes: Tohmaz, Cox, Garcia, Braeutigam, Speer, Davis, Moore, Jarl,

Beldon

Nays: None

Absent: Havill, Scott

**Action: MOTION PASSED WITH 9 AYES, AND 0 NAY, 2 ABSENT.**

## **VI. Items for Individual Consideration**

\* Dr. Marilyn Gotbeter arrived.

5. Approval of the ACS Advisory Board Facility Inspections.

The Board discussed the challenges of inspecting Brooks Humane Society and Pet Shotz at Brackenridge. The Board discussed concerns regarding Pet Shotz inspection challenges and solutions moving forward.

**Motion:** Kathy Davis moved to approve the Consent Agenda.  
Val Moore seconded the motion.

**Vote:** Ayes: Tohmaz, Cox, Garcia, Braeutigam, Speer, Davis, Moore, Jarl, Beldon

Nays: None

Absent: Havill, Scott

**Action: MOTION PASSED WITH 9 AYES, AND 0 NAY, 2 ABSENT.**

3. Approval of the ACS Advisory Board Contracts Performance Report through April 2022.

The board discussed the K9s for Warriors contract performance report. They discussed how many dogs have been pulled under the contract.

**Motion:** Val Moore moved to approve the Consent Agenda.  
Kathy Davis seconded the motion.

**Vote:** Ayes: Tohmaz, Cox, Garcia, Braeutigam, Speer, Davis, Moore, Jarl, Beldon

Nays: None

Absent: Havill, Scott

**Action: MOTION PASSED WITH 9 AYES, AND 0 NAY, 2 ABSENT.**

6. Briefing on the FY 2023 Budget Process

Director Shannon Sims briefed the Board on the FY 2023 Budget process and ACS's priorities.

7. Briefing on the Strategic Planning Process

Director Shannon Sims briefed the Board on the strategic planning process. The Board discussed what their role will be in the next steps.

**VII. Public Comments**

There were no public comments.

**VIII. Determination of Next Meeting Date**

The next ACS Advisory Board meeting is scheduled for Friday August 12, 2022 and is the ACS Advisory Board Retreat.

**IX. ADJOURNMENT**

The meeting adjourned at 7:45 p.m.

**APPROVED**

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Rita Braeutigam, Chair  
Animal Care Services Advisory Board  
City of San Antonio