



City Council Agenda #21

Memorandum of Agreement 8431 Fredericksburg Road City Council District 8 – Constituent Office

John Jacks, Director

June 23, 2022

Background



- ❖ The current location of the City Council District 8 Constituent Office is at the Igo Library in a space that is too small to effectively conduct business.
- ❖ The City has the opportunity to enter into a Memorandum of Agreement (MOA) with UT Health San Antonio (UTHSA) for office space in the PARC Building, located at 8431 Fredericksburg Road.
- ❖ The office offers ample space and parking, and will better serve the needs of Councilman Pelaez, his staff and constituents.
- ❖ Additionally, the location will increase constituent office accessibility within City Council District 8.



MOA Terms



- ❖ The term is five years.
- ❖ The office is 1,608 Square Feet.
- ❖ The monthly rent for the entire five-year term is \$2,017.00.
- ❖ The City will have the option to renew this MOA for an additional three-year term.
- ❖ The City will reimburse UTHSA an amount not exceed \$75,000.00 for improvements to the space.

Recommendation



Staff recommends approval of this ordinance authorizing the execution of a Memorandum of Agreement with UT Health San Antonio for office space for a term of five years.

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