

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.**

ORDINANCE

APPROVING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH IDCUS, INC. FOR A SITE CIVIL ENGINEERING SERVICES NON-SERVICE ALLEY INVENTORY (NSA) PROJECT. THIS AGREEMENT IS FOR ONE YEAR FOR A NOT TO EXCEED AMOUNT OF \$448,000.00. FUNDS ARE AVAILABLE FROM THE RIGHT-OF-WAY MANAGEMENT FUND AND ARE INCLUDED IN THE FY 2022 - FY 2027 CAPITAL IMPROVEMENT PROGRAM.

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WHEREAS, there are approximately 4,103 Non-Service Alleys (NSAs) within the City of San Antonio with many of these alleys are neglected resulting in overgrown vegetation, rutting, drainage and ponding issues; and

WHEREAS, NSAs are defined as alleys not receiving collection services by the Solid Waste Management Department. Chapters 14 and 35 of the Unified Development Code (UDC) state that the maintenance of NSAs is the adjacent property owner's responsibility; and

WHEREAS, the Public Works Department issued a task order to IDCUS, Inc., as part of their 2017 On-Call Civil Engineering contract, to perform a pilot inventory and condition assessment of approximately 10% of the NSA inventory (425 NSAs) in Districts 1 and 7; and

WHEREAS, the purpose of the pilot program was to identify NSA ownership (whether alley was owned by the City, utilities or abutting property owner), classify alley use (whether alley was of utility or drainage use) and completion of condition assessment of the alleys to identify accessibility and defect issues; and

WHEREAS, as a result of this pilot program's success, the Public Works Departments intends to complete the same effort for the remaining 3,678 NSA locations throughout the City; and

WHEREAS, a Request for Qualifications (RFQ) for the inventory and condition assessment of non-service alleys was issued on December 20, 2021, pre-submittal conference was held on January 6, 2022, three (3) firms responded and responses were due on January 25, 2022 with selection committee selecting IDCUS, Inc.; and

WHEREAS, as services of this agreement the consultant IDCUS, Inc. will provide researching property records to identify NSA ownership, classifying alley use and identifying the existence of utilities within each NSA, field verification of each NSA to identify the condition and location(s) of utility infrastructure defects to be addressed by applicable utility companies, update GIS layout with NSA information, and delivering compatible data in a final report to the City for the remaining 3,678 NSA locations throughout the City; and

WHEREAS, the agreement is for one year in the amount not to exceed \$448,000.00; and

WHEREAS, the inventory and condition assessment is anticipated to begin in June 2022 and estimated to be completed in May 2023; and

WHEREAS, this ordinance approves the execution of a professional services agreement with IDCUS, Inc. for a Site Civil Engineering Services NSA Project for the inventory and condition assessment of NSAs citywide for one year in the amount not to exceed \$448,000.00; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager, or designee, is authorized and directed to execution of a Professional Services Agreement with IDCUS, Inc. for a Site Civil Engineering Services NSA Project for the inventory and condition assessment of NSAs citywide for one year in an amount not to exceed \$448,000.00. Funds are available from the Right-of-Way Management Fund and are included in the FY 2022 - FY 2027 Capital Improvement Program. A copy of the Professional Services Agreement is attached as **Exhibit I**.

SECTION 2. Payment is authorized to be encumbered with and made payable to IDCUS, Inc., in an amount not to exceed \$448,000.00. Payment is in support of FY2022 Non-Service Alley Inventory Project using Fund 29660000 with the WBS element 23-03813-01-02-01 and GL account 5201170. Funding for this project is provided by the Street Restoration Program Fund. and is in the FY2022-FY2027 CIP Budget.

Payment is limited to the amounts budgeted in the Operating and/or Capital Budget funding sources identified. All expenditures will comply with approved operating and/or capital budgets for current and future fiscal years.

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Fund Numbers, Project Definitions, WBS Elements, Internal Orders, Fund Centers, Cost Centers, Functional Areas, Funds Reservation Document Numbers, and General Ledger Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 4. This Ordinance shall be effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

DBS
06/23/2022
Item No. 22-184983

PASSED and APPROVED this _____ day of _____, 2022.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre , City Clerk

Andrew Segovia, City Attorney

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Exhibit I – PSA

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