



# City of San Antonio

## Contract Summary Sheet

Date: 6/23/2022  
Agenda Item: 22-184856

<b>Name/Title (Caption as shown on agenda):</b> Annual Contract for Custodial Services for Various Facilities Change Order# 6 6100010398 (JDLR)	
<b>Brief Description of Item(s) and Use:</b> This change order #6 to the Selrico Services, Inc. custodial services contract for various facilities contract will provide custodial services for the Information Technology Services Department at Port SA – Alamo Regional Security Operations Center (ARSOC). The custodial services and cleaning frequency are required to provide coverage during public service hours in order to maintain these facilities in a clean, attractive, and orderly manner.	
<b>Total \$:</b>	\$66,000.00 annually for change order, \$1,232,000.00 total contract
<b>Contract Period:</b>	Upon award through September 30, 2022, with a one-year renewal option
<b>Method of Procurement:</b>	Change Order
<b>Price Trend:</b>	N/A
<b>Contract Info:</b>	Formal ___ Annual <u>X</u> Support/Maintenance ___ Lease ___
<b>Recommended Contractor(s):</b>	Selrico Services, Inc., 717 W. Ashby Place, San Antonio, TX 78212
<b>Previous Contractor(s):</b>	N/A
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should this change order not be approved, the Information Technology Services Department would be required to process individual procurements on an as needed basis to provide custodial services thus affecting the cleanliness and appearance of the facilities. Processing individual procurements will affect the cost and timeliness of required services. These departments do not have the staff to perform these services in-house.
<b>Using Department (s):</b>	Information Technology Services