

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

**AUTHORIZING A CONTRACT WITH FORVIS, LLP, TO
PROVIDE EXTERNAL INDEPENDENT AUDIT SERVICES
TO THE CITY FOR THE FISCAL YEARS ENDING
SEPTEMBER 30, 2022, 2023, AND 2024, WITH TWO ONE-
YEAR RENEWAL TERMS AT THE CITY'S OPTION, FOR
A TOTAL COST NOT TO EXCEED \$5,290,950.00.
FUNDING IN THE AMOUNT OF \$303,090.00 IS
AVAILABLE IN THE FY 2022 GENERAL FUND BUDGET.
FUNDING FOR SUBSEQUENT YEARS IS SUBJECT TO
CITY COUNCIL APPROVAL OF THE ANNUAL BUDGET.**

* * * * *

WHEREAS, Section 107 of the City of San Antonio City Charter requires that at the close of each fiscal year, an audit be performed on the City's financial records by an independent Certified Public Accountant; and

WHEREAS, Chapter 103 of the Texas Local Government Code requires the City to have its records and accounts audited annually and have an annual financial statement prepared based on the audit; and

WHEREAS, the Single Audit Act Amendments of 1996, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance"), the State of Texas Uniform Grant Management Standards ("UGMS"), and the Texas Grant Management Standards ("TxGMS") contain certain audit and financial reporting requirements; and

WHEREAS, the City issued a Request For Proposal ("RFP") for Independent External Audit Services ("RFP") and received and evaluated three proposals; and

WHEREAS, staff recommends FORVIS, LLP, for award of a contract based on the City's standard RFP evaluation process; and

WHEREAS, approval of this ordinance will a contract beginning upon award and remaining in full force and effect for a three-year period to include the required audits for the fiscal years ending September 30, 2022, 2023, and 2024, with two (2) one (1) year options to extend the Contract for fiscal years 2025 and 2026 for a total cost not to exceed \$5,290,950.00; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. This *Audit Services Contract* between the City and FORVIS, LLP, pursuant to which FORVIS, LLP, will provide external independent audit services to the City for the fiscal years ending September 30, 2022, 2023 and 2024, with two one-year renewal terms at the City's option, for a total cost not to exceed \$5,290,950.00 is hereby approved. The City Manager or designee, or the Chief Financial Officer or designee, is hereby authorized to execute the *Audit Services Contract* on behalf of the City of San Antonio. A copy of said contract is attached hereto and incorporated herein by reference for all purposes as **Exhibit I**. The City Manager or designee, or the Chief Financial Officer or designee, is hereby authorized to execute an *Engagement Letter* that will apply to audit each fiscal year subject to this Contract that contains terms and conditions approved by the Chief Financial Officer or designee and the City Attorney or designee, without further approval of the City Council.

SECTION 2. Funding for this ordinance in the amount of \$985,000.00 is available in Fund 11001000, Cost Center 703010001 and General Ledger 5201040 as part of the Fiscal Year 2022 Adopted Budget approved by City Council.

SECTION 3. Funding for this ordinance in the amount of \$12,000.00 is available in Fund 11001000, various Cost Centers and General Ledger 5406539 as part of the Fiscal Year 2022 Adopted Budget approved by City Council. Additional funding is contingent upon City Council approval of the Fiscal Year 2023 and subsequent budgets that fall within the term of the contract.

SECTION 4. Payment is authorized to FORVIS, LLP, and should be encumbered with a purchase order.

SECTION 5. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 6. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

LC
__/__/22
Item No. __

PASSED and APPROVED this __ day of _____, 2022.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney

DRAFT