

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

AUTHORIZING THE EXECUTION OF AN ANNUAL CONTRACT WITH SALAS SERVICE GROUP, LLC DBA AZTEC FENCE & ORNAMENTAL IRON, LLC FOR A TERM OF ONE-YEAR WITH THE OPTION TO RENEW FOR TWO ADDITIONAL ONE-YEAR TERMS TO PROVIDE FENCING LABOR AND MATERIALS FOR THE PARKS AND RECREATION DEPARTMENT AND OTHER CITY DEPARTMENTS FOR AN ESTIMATED COST OF \$1,178,500.00. PURCHASES WILL BE MADE ON AN AS NEEDED BASIS DEPENDENT ON THE DEPARTMENT'S AVAILABLE BUDGET, FOR THE TERM OF THE CONTRACT.

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WHEREAS, the City of San Antonio utilizes annual contracts for procuring high volume repetitive purchases. Annual contracts are an efficient method of securing the best prices through volume purchasing and reducing large amounts of work related to the bid process. Utilization of annual contracts allows the City to procure numerous different commodities in support of the normal daily operations; and

WHEREAS, the formal competitive bid was advertised on May 8, 2024 in the San Antonio Hart Beat, the City's website, the Texas Electronic State Business Daily, on TVSA and through the electronic bidding website CivCast. Bids were opened on June 18, 2024, with two (2) bids were received. Salas Service Group, LLC dba Aztec Fence & Ornamental Iron, LLC was the lowest responsive bidder with the bid amount of \$1,178,500.00 as indicated in the attached bid summary; and

WHEREAS, this contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program which requires contracts be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract to maximize the amount of small, minority, and women-owned business participation on the contract. The Goal Setting Committee set an 8% Minority/Women Business Enterprise (M/WBE) subcontracting goal. Salas Service Group, LLC dba Aztec Fence & Ornamental Iron, LLC has committed to meeting the subcontracting participation goals; and

WHEREAS, construction contract was developed utilizing the low bid process. Therefore, a Contracts Disclosure Form is not required; and

WHEREAS, this vendor has acknowledged to comply with the Heat Illness Prevention Ordinance, approved on August 31, 2023 through Ordinance #2023-08-31-0585.

NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee or the Director of the Parks and Recreation Department or designee is authorized to execute an annual contract with Salas Service Group, LLC dba Aztec Fence & Ornamental Iron, LLC for a term of one-year with the ability to renew for two additional one-year terms to provide fencing labor and materials for Parks and Recreation and other City departments for an estimated cost of \$1,178,500.00. Purchases will be made on an as-needed basis dependent on the Department's available budget, for the term of the contract.

SECTION 2. Funding in the amount of \$180,000.00 for this ordinance is available in Fund 11001000, Cost Center 2615020001 and General Ledger 5204050 as part of the Fiscal Year 2024 Adopted Budget approved by City Council.

SECTION 3. Additional funding is contingent upon City Council approval of the Fiscal Year 2025 and subsequent budgets that fall within the contract terms of this ordinance.

SECTION 4. Payment in the amount of \$1,178,500.00 is authorized to Salas Service Group, LLC dba Aztec Fence & Ornamental Iron, LLC and should be encumbered with a purchase order.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 8th day of August, 2024.

M A Y O R
Ron Nirenberg

ATTEST:

Debbie Racca-Sittre, City Clerk

APPROVED AS TO FORM:

Andrew Segovia, City Attorney

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