

Review of Head Start Quality Assurance Report





Quality Assurance Report April 2024

Conducted (*Project is either still in progress OR has ended, but report has not yet been officially submitted to providers*):

- Governance Review
- Family & Community Support Review
- Safe Environments Review #2 – Medication Administration
- Safe Environments Review #2 – Facilities
- Safe Environments Review #2 – Classroom Safety
- Safe Environments Review #2 - Outdoors

Completed (*Project ended and report was officially submitted to providers*):

- Health Review
- Metro Health Review

Health Review:	
Area of Non-Compliance	There were no areas of non-compliance noted during this review.
Areas of Concern	<p>There were several areas of concern noted:</p> <ul style="list-style-type: none"> • There was no documented evidence that the child had an up to date/non-expired physical exam. • When an abnormal Growth Assessment result was noted, there was no documentation that a Head Start Nutrition packet was given to the parent within the required 30 school days after the screening. • When a child had an expired physical, there was no documentation in ChildPlus that follow-up with parents occurred once a month. • Immunizations were not up to date based on CDC requirements.

Follow-Up Activities:	
The City of San Antonio (CoSA) Quality Assurance (QA) Team will work with the District Staff and the CoSA Family Support Team to ensure that these findings are addressed and corrected. The CoSA and/or Content Teams are available if additional training and/or technical assistance is needed.	
Metro Health Review:	
Area of Non-Compliance	There were no areas of non-compliance noted during this review.
Areas of Concern	<p>There were several areas of concern noted:</p> <ul style="list-style-type: none"> • There was no evidence that a current dental exam was obtained within 90 calendar days of the child's enrollment. • If child's dental exam was not obtained within 90 calendar days of child's enrollment, there were no documented attempts in ChildPlus to obtain a dental exam. • If a child's dental status was 1, 2, or 3R, there was no documented evidence in ChildPlus that a Parent Acknowledgement of Referral form was given to the parent. • If a child's dental status was 1, 2, or 3R, there was no documentation in ChildPlus that follow-up occurred once a month to ensure treatment had been provided or was in progress.
Follow-Up Activities:	
The QA Team will work with the Metro Health Staff and the CoSA Family Support Team to ensure that these findings are addressed and corrected. The CoSA and/or Content Teams are available if additional training and/or technical assistance is needed.	

For more detailed information:
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