



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 5

Agenda Date: June 20, 2024

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

On-Call Plumbing Services for San Antonio Airport System

SUMMARY:

This ordinance authorizes contracts with The Brandt Companies, LLC and Mueller & Wilson, Inc. to provide on-call plumbing services for the San Antonio Airport System upon City Council award through April 30, 2026 with three additional, one-year renewals for a combined total cost not to exceed \$4,000,000, including renewals. Funding in the amount of \$800,000.00 is available from the Airport Operating & Maintenance Fund FY 2024 Adopted Budget. Funding for subsequent fiscal years is contingent upon City Council approval of the annual budget and funds. [Ben Gorzell Jr., Chief Financial Officer; Troy Elliott, Deputy Chief Financial Officer, Finance]

BACKGROUND INFORMATION:

Submitted for City Council consideration and action are proposals submitted by The Brandt Companies, LLC and Mueller & Wilson, Inc., to provide on-call plumbing services for the San Antonio Airport System. Service will be for plumbing maintenance and repairs at both the San Antonio International Airport and the Stinson Municipal Airport.

The City issued a Request for Competitive Sealed Proposals (RFCSP) for “On-Call Plumbing Services for the San Antonio Airport System” (RFCSP 24-004, 6100017480) on January 19, 2024, with a submission deadline of March 5, 2024. The RFCSP was advertised in the Hart Beat, TVSA channel, the City’s Bidding & Contracting Opportunities website, the San Antonio e-Procurement System and an email notification was released to a list of potential respondents. Two (2) proposals were received and deemed eligible for review. The Brandt Companies, LLC and Mueller & Wilson, Inc. are recommended for contract awards based on the City’s standard RFCSP evaluation process.

The evaluation committee consisted of representatives from the City Manager’s Office, the Aviation Department and the Building and Equipment Services Department (BESD). The Finance Department, Procurement Division assisted by ensuring compliance with City procurement policies and procedures. The evaluation of each proposal was based on a total of 100 points: 35 points allotted for Experience, Background, and Qualifications; 25 points allotted for Proposed Plan and 20 points allotted for respondent’s price schedule; ten (10) points were allotted for the Emerging Small Business Enterprise (ESBE) Prime Contract Program; and ten (10) points were allotted for the Minority Women-Owned Business Enterprise (M/WBE) Prime Contract Program. Additional categories of consideration included references and financial qualifications.

The evaluation committee met to discuss and score the two proposals on April 25, 2024. The top ranked firms were both The Brandt Companies, LLC and Mueller & Wilson, Inc., and are recommended for award.

The initial term of the agreement will be upon award by City Council through April 30, 2026. Three additional, one-year renewals, at the City’s option will also be authorized by this ordinance.

ISSUE:

These contracts will provide on-call plumbing services for the San Antonio Airport System. Services will be for plumbing maintenance and repairs, and contractors must be available to provide service 24 hours a day, 7 days a week, 365-days a year, including holidays throughout the duration of the contract.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program. The Goal Setting Committee applied the Emerging Small Business Enterprise (ESBE) Prime Contract Program with ten (10) evaluation preference points, and the Minority/ Women-Owned Business Enterprise (MWBE) Prime Contract Program with ten (10) evaluation preference points. The Brandt Companies, LLC and Mueller & Wilson, Inc. were not eligible to receive any points.

This award is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to non-professional service contracts, so no preference was applied to this contract.

These vendors have acknowledged to comply with the Heat Illness Prevention Ordinance, approved on August 31, 2023, through Ordinance #2023-08-31-0585.

ALTERNATIVES:

Should these contracts not be approved, San Antonio Airport System would be required to procure plumbing services on an as-needed basis which could lead to inconsistent service and a delay in response time for maintenance and repair requests. The San Antonio Airport System does not have the staff to perform these services in-house. Moreover, processing individual procurements will affect the cost of services due to non-contract pricing.

FISCAL IMPACT:

This ordinance will approve contracts with The Brandt Companies, LLC and Mueller & Wilson, Inc. to provide on-call plumbing services for the San Antonio Airport System upon City Council award through April 30, 2026 with three additional, one-year renewals for a combined total cost not to exceed \$4,000,000, including renewals. Funding in the amount of \$800,000.00 is available from the Airport Operating & Maintenance Fund FY 2024 Adopted Budget. Funding for subsequent fiscal years is contingent upon City Council approval of the annual budget and funds.

Funds are not encumbered by this ordinance. All expenditures will be in accordance with the department's adopted budget approved by City Council. Purchases made by the departments are as needed and dependent on available funds within their adopted budget.

RECOMMENDATION:

Staff recommends approval of this ordinance.

This contract was procured by means of Request for Competitive Sealed Proposal and the Contracts Disclosure Forms are required.