

THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

AN ORDINANCE

AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH TEXAS RIOGRANDE LEGAL AID IN THE AMOUNT NOT TO EXCEED \$100,000.00 FOR THE TERM OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025, WITH OPTIONS TO RENEW FOR FIVE, ONE-YEAR TERMS, AND A TOTAL CONTRACT AMOUNT UP TO \$600,000.00, INCLUSIVE OF RENEWALS FOR SERVICES SUPPORTING THE RIGHT TO COUNSEL PROGRAM; AND AUTHORIZING THE CITY MANAGER OR DESIGNEE OR DIRECTOR OF NEIGHBORHOOD AND HOUSING SERVICES TO EXECUTE THE AGREEMENT AND OTHER DOCUMENTS NECESSARY TO CARRY OUT THE RIGHT TO COUNSEL PROGRAM. FUNDING IS AVAILABLE IN THE FY 2025 GENERAL FUND ADOPTED BUDGET

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WHEREAS, The Right to Counsel was implemented in 2020 and since its inception has provided assistance to thousands of renters facing eviction; and

WHEREAS, this Ordinance authorizes a Professional Services Agreement with Texas Rio Grande Legal Aid (TRLA) in the amount not to exceed \$100,000.00 for the term October 1, 2024 through September 30, 2025, with options to renew for five, one-year terms and a total contract amount up to \$600,000.00, inclusive of renewals to support services associated with the Right to Counsel Program, as reflected in the Scope of Work attached to the Agreement as Exhibit “A”; and

WHEREAS, this Ordinance also allocates \$100,000.00 from the FY 2025 Affordable Housing budget and authorizes the use of the funds to pay compensation to TRLA for their services in accordance with the Scope of Work attached as Exhibit “A” to the Agreement, and authorizes the City Manager or designee or the Director of Neighborhood and Housing Services to execute all necessary documents to carry out the purpose of this Ordinance.

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The Professional Services Agreement (Agreement) between the City of San Antonio and Texas Rio Grande Legal Aid for services in support of the Right to Counsel Program is hereby authorized and approved. A copy of the Agreement is attached hereto as Attachment I. Funding in the amount not to exceed \$100,000.00 for the term October 1, 2024 through September 30, 2025, with options to renew for five, one-year terms and a total contract amount up to \$600,000.00, inclusive of renewals to TRLA for services in connection with the Right to Counsel Program is hereby authorized.

SECTION 2. The City Manager or designee and the Director of the Neighborhood and Housing Services Department, are each individually authorized to execute a Professional Services Agreement, attached hereto as Attachment I, in the amount not to exceed \$100,000.00 for the term October 1, 2024 through September 30, 2025, with options to renew for five, one-year terms and a total contract amount up to \$600,000.00, inclusive of renewals to TRLA for services in connection with the Right to Counsel Program. Funding is available from the General Fund FY 2025 Adopted Budget. Funding for future years is contingent upon City Council approval of the annual budget and funds.

SECTION 3. The City Manager, or their designee and the Director of the Neighborhood and Housing Services Department or their designee, are each individually authorized to renew the Agreement for five optional 1 year terms and to execute amendments to the Agreement to increase funding and compensation to TRLA from the City or any other funding sources to support eviction prevention services that may be obtained during a term without further action of the San Antonio City Council, so long as all funds for the Services are budgeted and allocated by the City Council, subject to applicable City procurement requirements.

[INSERT FINANCIALS]

SECTION __. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager’s designee, correct allocation to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION __. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 21st day of November, 2024.

M A Y O R

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney