



# City of San Antonio

## Agenda Memorandum

**File Number:**  
**{{item.tracking\_number}}**

---

**Agenda Item Number:** 6

**Agenda Date:** December 16, 2024

**In Control:** Audit Committee

---

**DEPARTMENT:** Public Works Department

**DEPARTMENT HEAD:** Razi Hosseini

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Post-Solicitation High Profile Briefing for the West College Link (St. Mary's University to Memorial High School to Zarzamora Creek)

**SUMMARY:**

The Public Works Department solicited proposals for a construction contract to improve bike and pedestrian access. The objective is to ensure that all citizens are within a 10-minute walk of a park. This project will enhance bike and pedestrian connectivity for residents and students at St. Mary's University and Memorial High School to the Westside Creek Greenway trail network. This will be achieved through the recently completed Zarzamora Creek Greenway trail.

Also, the project improvements will include street mill and overlay, shared use path, pedestrian lighting, trees, irrigation, and utility upgrades.

**BACKGROUND INFORMATION:**

On September 11, 2024, a Request for Competitive Sealed Proposals (RFCSP) was released for this project. The estimated contract value for the project duration is \$5,253,869.

On October 29, 2024, one proposal was received and deemed responsive to move forward for full proposal evaluation. The evaluation committee representatives were John Peterek, Interim Assistant City Manager, City Manager's Office; Melinda Cerda, Assistant Director, Parks & Recreation Department; Michael Holinsky, Special Project Forester, Parks & Recreation Department; Sean Reich, Engineering Programs Manager, Public Works Department; and Kathryn Otto, Senior Engineer, Public Works Department.

The evaluation committee met to discuss and score the sole responsive proposal on November 18, 2024. The committee evaluated the proposal and via consensus scoring and recommends awarding to the sole respondent.

This item is scheduled for Council consideration in January 2025.

**ISSUE:**

For briefing purposes only

**FISCAL IMPACT:**

**For briefing purposes only**

**ALTERNATIVES:**

For briefing purposes only

**RECOMMENDATION:**

Staff recommends approval to proceed with scheduling one construction contract for City Council consideration to provide the Public Works Department with a contractor for the construction of the West College Link (St. Mary's University to Memorial High School to Zarzamora Creek) project located in Council Districts 5 and 7 in the estimated total value of \$5,253,869.