



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 33

Agenda Date: June 6, 2024

In Control: City Council A Session

DEPARTMENT: Animal Care Services

DEPARTMENT HEAD: Shannon Sims

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Feral Cat Spay and Neuter Surgeries

SUMMARY:

This ordinance approves five (5) Feral Cat Spay/Neuter Surgery contracts with Animal Defense League of Texas (ADL), Footbridge Foundation, San Antonio Humane Society, Spay Neuter Assistance Program, Inc., and Spay Neuter Inject Protect San Antonio (SNIPA) to provide up to 1,500 free spay and neuter surgeries for feral cats for a total annual amount not to exceed \$175,000.00.

The initial term of the agreement will be for the period upon award by City Council through September 30, 2024. Two additional optional one-year renewals starting on October 1st through September 30th for a total contract amount of \$525,000. Funding is available in the General Fund FY 2024 Adopted Budget. Funding for subsequent years is available contingent upon City Council approval of the annual budget.

BACKGROUND INFORMATION:

The Animal Care Services Department (ACS) currently supports approximately 40,000 spay/neuter surgeries through on-site surgeries, two partner-operated veterinary clinics and the

community spay/neuter program. While these programs are aimed mostly at owned animals or those in ACS care, ACS intends to support the sterilization of unowned pets by executing new contracts to provide free spay/neuter surgeries for feral cats.

ACS promotes Trap-Neuter-Return (TNR) for the humane management of the city's community cats. TNR is a program in which feral cats are humanely trapped, evaluated, vaccinated and sterilized, marked by a veterinarian with an ear tip, and returned to the trap location. TNR relies on volunteers in the community to trap feral cats and arrange sterilization surgeries.

The City released a Request for Qualifications (RFQ) for "Feral Cat Spay/Neuter Surgeries" on December 22, 2023, to select multiple partners to conduct spay and neuter services for feral cats. The RFQ was advertised in the Hart Beat, TVSA channel, the City's Bidding & Contracting Opportunities website, the San Antonio e-Procurement System (SAePS) and an email notification was sent to a list of potential Respondents. Responses were due on February 2, 2024, and a total of eight (8) firms responded to the RFQ and were deemed eligible for review. The evaluation committee consisted of representatives from ACS, the City Manager's Office and the Animal Care Services Advisory Board. The Finance Department, Procurement Division assisted by ensuring compliance with City procurement policies and procedures. The evaluation of each proposal was based on a total of 100 points: 55 points were allotted for experience, background and qualifications and 45 points were allotted for proposed plan. Additional categories of consideration included references and financial qualifications.

The evaluation committee met on February 29, 2024, to evaluate the proposals received. Individual scores were submitted and aggregate scores were presented. After discussion, the committee recommended interviews with five Respondents. On March 19, 2024, interviews and final evaluation were conducted and the Respondents were again scored by the Evaluation Criteria based on the aforementioned criteria. The committee recommended to award to all five (5) Respondents, Animal Defense League, Footbridge Foundation, San Antonio Humane Society, Spay-Neuter Assistance Program, Inc., and Spay Neuter Inject Protect San Antonio to conduct spay/neuter services.

The Small Business Development Advocacy (SBEDA) Program was waived; there were no Small, Minority and Women-owned Business Enterprises (SWMBEs) available in San Antonio Metropolitan Statistical Area (SAMSA) to provide this scope of work.

The Local Preference Program and the Veteran-Owned Small Business Preference Program were not applicable to this contract, as these programs do not apply to professional service contracts as defined by State law.

The surgeries and compensation will be allocated between five separate contracts:

1. Animal Defense League of Texas (ADL) in an annual amount of \$58,300.00 to perform 500 surgeries;
2. Footbridge Foundation in an annual amount of \$11,700.00 to perform 100 surgeries;
3. San Antonio Humane Society in an annual amount of \$23,350.00 to perform 200 surgeries;

4. Spay Neuter Assistance Program, Inc. in an annual amount not to exceed \$23,350.00 to perform 200 surgeries;
5. Spay Neuter Inject Protect San Antonio (SNIPSA) in an annual amount of \$58,300.00 to perform 500 surgeries.

ISSUE:

This ordinance authorizes five (5) Feral Cat Spay and Neuter Surgery contracts with Animal Defense League of Texas, Footbridge Foundation, San Antonio Humane Society, Spay-Neuter Assistance Program, Inc., and Spay Neuter Inject Protect San Antonio to conduct spay/neuter services for feral cats. These contracts will provide a total of 1,500 free feral cat surgeries for San Antonio residents who assist with TNR efforts by trapping cats and bringing them in for surgery. The term of these contracts is one year with two, one-year options to renew, for a total contract amount of \$525,000.00. Funding is available in the General Fund FY 2024 Adopted Budget. Funding for subsequent years is available contingent upon City Council approval of the annual budget.

ALTERNATIVES:

Should these contracts not be approved, 1,500 fewer free feral cat surgeries will be provided to the community.

FISCAL IMPACT:

This ordinance approves five Feral Cat Spay and Neuter Surgery contracts with a total contract amount of \$525,000, and an FY 2024 total amount not to exceed \$175,000.00. Animal Defense League of Texas in an annual amount of \$58,300.00, Footbridge Foundation in an annual amount of \$11,700.00, San Antonio Humane Society in an annual amount of \$23,350.00, Spay Neuter Assistance Program, Inc. in an annual amount of \$23,350.00, and Spay Neuter Inject Protect San Antonio for The initial term of the agreement will be for the period upon award by City Council through September 30, 2024. Two additional optional one-year renewals starting on October 1st through September 30th. Funding is available in the General Fund FY 2024 Adopted Budget. Funding for subsequent years is available contingent upon City Council approval of the annual budget.

RECOMMENDATION:

Staff recommends approval this ordinance.

This contract was procured by means of a Request for Qualifications and the Contracts Disclosure Forms are required.