



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 19

Agenda Date: December 5, 2024

In Control: City Council A Session

DEPARTMENT: Public Works Department

DEPARTMENT HEAD: Razi Hosseini

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Professional Services Agreements: On-Call Construction Engineering and Inspection Services

SUMMARY:

An ordinance approving the negotiation and execution of five (5) On-Call Construction Engineering and Inspections Services Agreements with BGE, Inc.; ESP Associates, Inc.; Freese and Nichols, Inc.; KCI Technologies; and Michael Baker International, Inc. Each agreement is for a 3-year term with two, 1-year options to extend and a not to exceed amount of \$4,000,000 each agreement, to provide construction engineering, inspection services, and program support on an as-needed basis. Specific capital projects may include, but are not limited to, roadway, drainage, sidewalk, parks, and facility projects, and all project related activities. Funds are available from various funding sources including the 2022 General Obligation Bond Funds included in FY 2025 Capital Budget.

BACKGROUND INFORMATION:

These on-call agreements will address all aspects of the project, including but not limited to construction engineering, inspection services, and program support on an as-needed basis. Specific capital projects may include, but are not limited to, roadway, drainage, sidewalk, parks, and facility projects. On-call contracts are utilized when multiple projects are to be delivered through various

programs and funding sources within a limited timeline and specific projects (scope and limits) are not initially known.

Procurement of Services

A Request for Qualifications (RFQ) was released on March 1, 2024, in the San Antonio Hart Beat, the City's website, the Texas Electronic State Business Daily, on TVSA, and through the online bidding website Civcast. Responses were due on April 16, 2024, and twenty-three (23) responses were received; three (3) submittals were deemed non-responsive due to not meeting SBEDA requirements. A selection committee consisting of representatives from the City Manager's Office and the Public Works Department evaluated and ranked the submissions and scored the submittals. Scoring was based on the published evaluation criteria, which included Evaluation of Experience, Background, and Qualifications of Firm, Key Personnel, and Key Sub-Consultants; Understanding of the Project and Proposed Management Plan; and Experience with the San Antonio Region and Past Performance.

These contracts will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract to maximize the amount of small, minority, and women-owned business participation on the contract. The Goal Setting Committee the set 19% Minority/Women Business Enterprise (M/WBE) subcontracting goal. BGE, Inc.; ESP Associates, Inc.; Freese and Nichols, Inc.; KCI Technologies, Inc.; and Michael Baker International, Inc. have committed to meeting these goals.

These contracts were developed utilizing a formal Request for Qualifications (RFQ) process; therefore, as required by the Ethics Ordinance, a Contracts Disclosure Form has been included as an attachment.

These vendors have acknowledged compliance with the Heat Illness Prevention Ordinance, approved by the City Council on August 31, 2023.

A post-solicitation briefing was held with the Audit Committee on August 13, 2024.

ISSUE:

This ordinance approves the negotiation and execution of five (5) On-Call Construction Engineering and Inspections Services Agreements with BGE, Inc.; ESP Associates, Inc.; Freese and Nichols, Inc.; KCI Technologies; and Michael Baker International, Inc. Each agreement is for a 3-year term with two, 1-year options to extend and a not to exceed amount of \$4,000,000 each contract to provide construction engineering and inspection services on an as-needed basis. Specific capital projects may include, but are not limited to, roadway, drainage, sidewalk, parks, and facility projects, and all project related activities. Funds are available from various funding sources including the 2022 General Obligation Bond Funds included in FY 2025 Capital Budget

These On-Call Construction Engineering and Inspections Services contracts will be available to all City of San Antonio (City) departments and will address any aspect of construction engineering or program support services to include street and roadway construction, drainage construction,

surveying, architectural or structural design, special projects, inspections services, and training programs for City staff. Utilizing these On-Call contracts allows for expedited delivery of capital projects and provides a cost savings to the City based on negotiated rates for a larger volume of work.

ALTERNATIVES:

As an alternative, City Council could choose not to execute these agreements and require separate Request for Qualifications (RFQ) for each individual project or program requiring engineering services over the next three years and select firms based on qualified experience in working with similar projects or programs. However, separate solicitation processes for each of these projects or programs will significantly impact the timely delivery of future capital improvement projects and programs.

FISCAL IMPACT:

This ordinance approves the negotiation and execution of five (5) On-Call Construction Engineering and Inspections Services Agreements with BGE, Inc.; ESP Associates, Inc.; Freese and Nichols, Inc.; KCI Technologies; and Michael Baker International, Inc. Each agreement is for a 3-year term with two, 1-year options to extend and a not to exceed amount of \$4,000,000 each contract. Funds are available from various funding sources including the 2022 General Obligations Bond funds included in the FY 2025 Capital Budget.

Requirements and associated work activities will be detailed in the individual task orders assigned. The City makes no minimum guarantee pertaining to the volume of work. Expenditures for these task orders are subject to available funding when work is requested. If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action.

RECOMMENDATION:

Staff recommends approval of this ordinance authorizing the execution of the five On-Call Construction Engineering and Inspections Professional Service Agreements with BGE, Inc.; ESP Associates, Inc.; Freese and Nichols, Inc.; KCI Technologies, Inc.; and Michael Baker International, Inc.; each in an amount not to exceed \$2,400,000 for a three-year term with an option to renew each agreement for up to two additional one-year extensions at \$800,000 per extension for a total amount not to exceed \$4,000,000 per contract for construction engineering and inspection services.