

**ORDINANCE**

**AUTHORIZING AN AMENDMENT TO AN EXISTING LEASE AGREEMENT WITH THE UNIVERSITY OF THE INCARNATE WORD (UIW), FOR THE CONTINUED USE OF 12,841 S.F. OF OFFICE, WAREHOUSE AND LAB SPACE IN WHICH TO HOUSE THE SAN ANTONIO METROPOLITAN HEALTH DISTRICT'S (SAMHD) PUBLIC HEALTH EMERGENCY PREPAREDNESS (PHEP), THE PUBLIC CENTER FOR ENVIRONMENTAL HEALTH (PCEH), AND RELATED LABORATORY SERVICES, LOCATED AT 2509 KENNEDY CIRCLE, IN COUNCIL DISTRICT 3, FOR AN ADDITIONAL FIVE YEARS ENDING SEPTEMBER 30, 2029.**

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**WHEREAS**, located at 2509 Kennedy Circle on Brooks City Base, SAMHD has occupied this facility since September 2010 for use as office, warehouse and laboratory space for their PHEP, PCEH, and Laboratory Services Divisions; and

**WHEREAS**, those divisions are responsible for all associated activities regarding public health all-hazards preparedness for the City of San Antonio, Bexar County, and all municipal jurisdictions within Bexar County; the programs develop local capacity to prevent, prepare for and respond to a broad range of emergency scenarios, including biological, chemical, radiological, natural disasters, and emerging infectious diseases that may affect Bexar County; and these activities require SAMHD to acquire and maintain stockpiles of supplies that can be immediately dispensed in the event of emergency; and

**WHEREAS**, SAMHD would like to renew the lease agreement for an additional five years and reduce the size of the leased premises from 23,489 square feet to 12,841 square feet;

**NOW THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee, or the Director of the Office of Historic Preservation or designee, is hereby authorized to accept Amendment No. 3 to Lease Agreement with the University of the Incarnate Word as shown in **Attachment I** for the continued use of office and lab space located at 2509 Kennedy Circle, for a term of five years, in Council District 3, to support San Antonio Metropolitan Health District programs for an initial annual rental amount of \$140,110.26 of which \$47,247.42 is from the General Fund, \$4,159.12 is from the Resiliency, Energy Efficiency and Sustainability Fund and \$88,703.72 is from grants.

**SECTION 2.**

The rent for the five-year renewal term is as follows:

Period	Monthly Rent	Total Rent
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October 1, 2024 – December 31, 2024	\$22,371.56	\$67,114.68
January 1, 2025 – December 31, 2025	\$8,110.62	\$97,327.44
January 1, 2026 – December 31, 2026	\$8,353.94	\$100,247.28
January 1, 2027 – December 31, 2027	\$8,604.56	\$103,254.72
January 1, 2028 – December 31, 2028	\$8,862.69	\$106,352.28
January 1, 2029 – September 30, 2029	\$9,128.56	\$82,157.04

**SECTION 3.** The City Manager or designee, or the Director of San Antonio Metro Health or designee, is further authorized to execute any and all necessary documents to effectuate said application and acceptance.

**SECTION 4.** Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount not to exceed \$140,110.26 will be appropriated in said funds. A final budget, including Internal Orders and GL Accounts, will be submitted by San Antonio Metro Health upon award.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance becomes effective immediately upon its passage by either (8) votes or more and 10 days after passage upon its approval by less than eight (8) votes.

**PASSED AND APPROVED** this 20<sup>th</sup> day of March, 2025.

**M     A     Y     O     R**  
**Ron Nirenberg**

**ATTEST:**

**APPROVED AS TO FORM:**

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**Debbie Racca-Sittre, City Clerk**

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**Andrew Segovia, City Attorney**