

**INTEGRATION AGREEMENT  
FOR  
STORM WATER UTILITY FEE BILLING**

**REQUEST FOR COMPETITIVE SEALED PROPOSALS (“RFCSP”)  
NO. 6100018095; 24-114**

This Agreement is entered into by and between the **City of San Antonio**, Texas, a home-rule municipal corporation (“City”) acting by and through its Director of Finance or said Director’s designee (“Director”), pursuant to Ordinance No. \_\_\_\_\_ passed and approved on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and **Raftelis Financial Consultants, Inc.** (“Raftelis” or “Contractor”). City and Contractor may be referred to herein collectively as the “Parties”.

The Parties hereto severally and collectively agree, and by the execution hereof are bound, to the mutual obligations herein contained and to the performance and accomplishment of the tasks hereinafter described.

**ARTICLE 1  
CONTRACT DOCUMENTS**

The terms and conditions for performance and payment of compensation for this Agreement are set forth in the following contract documents, true and correct copies of which are attached hereto and fully incorporated herein for all purposes, and shall be interpreted in the order of priority as appears below:

- a. This Integration Agreement;
- b. City’s RFCSP No. 6100018095; 24-114, including all exhibits, attachments and addendums thereto (**Exhibit A**);
- c. Contractor’s Price Schedule submitted in response to City’s RFCSP No. 6100018095; 24-114 (hereinafter, the “Price Schedule”) (**Exhibit B**);
- d. Contractor’s Statement of Work, dated 8/16/24 (hereinafter, the “SOW”) (**Exhibit C**); and
- e. Contractor’s Proposal submitted in response to RFCSP No. 6100018095; 24-114 (hereinafter, the “Contractor’s Proposal”) (**Exhibit D**).

**ARTICLE 2  
TERM**

- 2.1 Original Contract Term. This Agreement shall begin upon the effective date of the ordinance awarding the contract, or October 1, 2024, whichever is later, and remain in full force and effect for a one-year period after implementation/setup and City’s acceptance of the system, unless sooner terminated in accordance with the provisions of this Agreement.
- 2.2 Renewals. At City’s option, this Agreement may be renewed under the same terms and conditions for four (4) additional, one (1) year periods. Renewals shall be in writing and

signed by the Director, without additional City Council approval, subject to and contingent upon appropriation of funding therefor.

- 2.3 Temporary Short-Term Extensions. City shall have the right to extend this Agreement under the same terms and conditions beyond the original term or any renewal thereof, on a month-to-month basis, not to exceed three (3) months. Said month to month extensions shall be in writing, signed by Director, and shall not require City Council approval, subject to and contingent upon appropriation of funding therefor.

**ARTICLE 3**  
**NOTICE**

Except where the terms of this Agreement expressly provide otherwise, any election, notice or communication required or permitted to be given under this Agreement shall be in writing and deemed to have been duly given if and when delivered personally (with receipt acknowledged), or three (3) days after depositing same in the U.S. mail, first class, with proper postage prepaid, or upon receipt if sending the same by certified mail, return receipt requested, or upon receipt when sent by a commercial courier service (such as Federal Express or DHL Worldwide Express) for expedited delivery to be confirmed in writing by such courier, at the addresses set forth below or to such other address as either party may from time to time designate in writing.

If intended for City, to:

City of San Antonio  
Public Works Department  
P.O. Box 839966  
San Antonio, TX 78283-3966

If intended for Contractor, to:

Raftelis Financial Consultants, Inc.  
227 W. Trade Street, Suite 1400  
Charlotte, NC 28202

With copy to:

City of San Antonio  
Finance Department, Procurement Division  
P.O. Box 839966  
San Antonio, TX 78283-3966

**ARTICLE 4**  
**LICENSE**

- 4.1 Description of Services. Throughout the Term and at all times in connection with its actual or required performance under this Agreement, Contractor shall, in accordance with all terms and conditions set forth in this Agreement, develop and implement a custom stormwater utility fee billing system and provide to City and its authorized users access to the stormwater utility fee billing system and service maintenance and the support services (“Services”) as described in **Exhibit C**, the SOW and **Exhibit D**, Contractor’s Proposal.
- 4.2 Access and Use. Contractor hereby grants to City, exercisable by and through its authorized users, a paid-up, non-exclusive, non-transferable license for the stormwater utility fee billing system and use of the Services, including in operation with other software, hardware, systems, networks and services for City’s business purposes.
- 4.3 Support and Maintenance / Service Level Agreement. Contractor shall provide maintenance and support for the Services, including defect repair, programming corrections, and remedial programming, in accordance with the provisions of this Agreement and as described in **Exhibit C**, the SOW, and **Exhibit D**, Contractor’s Proposal, including, at minimum, the service levels indicated therein. Service maintenance includes all updates, bug fixes, enhancements, new releases, new versions, and other improvements to the Services, that Contractor provides at no additional charge to its other similarly situated customers. The support and maintenance services are as listed in **Exhibit B**, Price Schedule, and Contractor shall not assess any additional fees, costs, or charges for such support services. City shall not be required to sign a separate Service Level Agreement.

**ARTICLE 5**  
**ENTIRE AGREEMENT**

This Agreement, together with its exhibits, if any, constitutes the final and entire agreement between the parties hereto and contains all of the terms and conditions agreed upon. No other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the parties hereto, unless the same are in writing, dated subsequent to the date hereto, and duly executed by the parties.

Regardless of any other provision or other license terms which may be issued by Raftelis after the effective date of this Agreement, and irrespective of whether any such provisions have been proposed prior to or after the issuance of a Purchase Order for products licensed under this Agreement, or the fact that such other agreement may be affixed to or accompany software upon delivery (shrink-wrap/click-through), the terms and conditions set forth in this Agreement shall supersede and govern the license terms between City and Raftelis.

In the event that conflicting or additional terms in Software License Agreements, Shrink/Click Wrap License Agreements, Service Level Agreements or linked or supplemental documents

amend or diminish the rights of City, such conflicting or additional terms shall not take precedence over the terms of this Agreement.

**EXECUTED** and **AGREED** to as of the dates indicated below. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

**CITY OF SAN ANTONIO**

**RAFTELIS FINANCIAL  
CONSULTANTS, INC.**



\_\_\_\_\_  
Name: Angelica Mata

\_\_\_\_\_  
Name: Henrietta Locklear

Title: Assistant Finance Director

Title: Vice President

Date: \_\_\_\_\_

Date: August 26, 2024

Approved as to Form:

\_\_\_\_\_  
Assistant City Attorney