

San Antonio Public Library
Monthly Operating Statement
October 1, 2023 to October 31, 2023
Percent of FY Elapsed: 8%

	APPROVED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2024	FY 2024	FY 2024	FY 2024	FY 2024
City General Fund--Personnel Services					
Car Exp Allowance	18,000	1,500	-	16,500	8%
Civ Cloth/Boot Allowance	-	1,850	-	(1,850)	
Civil Actv Healthcr	3,273,055	272,755	-	3,000,300	8%
Def Comp-Executives	22,766	-	-	22,766	0%
FICA & Medicare Exp	1,746,145	139,408	-	1,606,737	8%
Language Skill Pay	33,600	2,600	-	31,000	8%
Life Insurance	18,640	1,116	-	17,524	6%
Overtime Salaries	1,737	(774)	-	2,511	-45%
Pers Leave Buy Back	369,080	-	-	369,080	0%
Regular Salaries	22,832,565	1,874,691	-	20,957,874	8%
Reserve COLA	1,525,396	-	-	1,525,396	0%
Retiree Hlth Assess	334,338	27,862	-	306,476	8%
Retiree Payout Sal	-	10,988	-	(10,988)	
Retirement Exp	2,562,355	208,183	-	2,354,172	8%
Salary Turnover Targ	(803,592)	-	-	(803,592)	0%
Shift Differential	19,300	3,592	-	15,708	19%
Temp FICA & Medicare	2,183	817	-	1,366	37%
Temporary Salaries	48,779	10,028	-	38,751	21%
Total General Fund Personal Services	32,004,347	2,554,616	-	29,449,731	8%
City General Fund--Contractual Services					
Adv and Publications	13,450	2,861	-	10,589	21%
Alarm and Sec. Serv.	92,287	6,583	-	85,704	7%
Binding & Printing	56,585	1,163	1,602	53,820	5%
Cleaning Services	1,239,747	99,579	1,105	1,139,063	8%
Computer Software Maint.	592,864	132,244	-	460,620	22%
Contractual Services	953,903	50,387	8,558	894,958	6%
Credit Card Fees	24,000	2,100	-	21,900	9%
Disposal Services	30,178	2,753	-	27,425	9%
Education - Classes	3,623	237	-	3,386	7%
Fees to Prof Contr.	1,241,615	92,311	-	1,149,304	7%
Freight and Storage	31,817	2,059	-	29,758	6%
Mail and Parcel Post	14,526	11,680	-	2,846	80%
Maint - Buildings	963,335	55,963	360,702	546,670	43%
Maint & Rep - Cmrc	3,393	48	-	3,345	1%
Maint. - M&E	40,420	2,605	-	37,816	6%
Maint.- Repair Auto	12,595	798	-	11,797	6%
Membership Dues	15,300	-	-	15,300	0%
Other Contract Svcs	28,725	-	-	28,725	0%
Public Copy/Print	306,218	20,005	-	286,213	7%
Rental of Equipment	5,000	6,126	-	(1,126)	123%
Rental Office Equipment	9,000	-	-	9,000	0%
Subscriptions to Computer Svcs	365,670	3,839	14,801	347,030	5%
Temporary Services	123,262	-	-	123,262	0%
Transportation Fees	89,485	7,364	-	82,121	8%
Travel-Official	1,000	-	-	1,000	0%
Total General Fund Contractual Services	6,257,998	500,704	386,767	5,370,527	14%
City General Fund--Commodities					
Clothing and Linen	6,092	1,612	13,223	(8,743)	244%
Computer Software	18,300	-	-	18,300	0%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	912	-	(912)	
Janitorial Supplies	36,452	-	-	36,452	0%
Library Materials	184,257	1,569	-	182,688	1%
Library Resources	7,258,915	746,291	283,523	6,229,101	14%
M&R Material Bldg/Imp	60,854	2,094	4,097	54,663	10%
M&R Material Mach/Eq	28,608	1,702	1,057	25,849	10%
M&R Parts Automotive	7,741	597	-	7,144	8%
Office Supplies	146,677	16,055	62	130,559	11%

*Budget Line overages are allowable. Budgecontrol is at the Department level.

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Other Commodities	56,400	4,093	614	51,693	8%
Total General Fund Commodities	7,805,296	774,926	302,577	6,727,794	14%
City General Fund Other Expenditures					
Automotive Admin Chg	1,980	165	-	1,815	8%
Build. Maint. Chg	354,851	29,571	-	325,280	8%
Gas and Electricity	1,268,472	101,335	-	1,167,137	8%
General Liab. Assess	568,485	47,374	-	521,111	8%
Mail & Delivery Svcs	15,128	1,261	-	13,867	8%
Unemploy Comp Assess	1,648	-	-	1,648	0%
Motor Fuel and Lub.	23,750	1,912	-	21,838	8%
Rent of City Equip. (Vehicle Replacement Fund)	28,016	2,335	-	25,681	8%
Water and Sewer	290,010	19,185	-	270,825	7%
Workers Comp Assess	94,619	7,885	-	86,734	8%
Total General Fund Other Expenditures	2,646,959	211,022	-	2,435,937	8%
City General Fund Scheduled Line Items					
Cell Phone Services	28,239	-	-	28,239	0%
Communications Radio	1,484	-	-	1,484	0%
Interfnd Transf Out	141,004	11,750	-	129,254	8%
IT Assessment Fee	2,832,785	236,065	-	2,596,720	8%
Procurement Fee	258,389	21,532	-	236,857	8%
Wireless Data Communications	1,500	-	-	1,500	0%
Total General Fund Scheduled Line Items	3,263,401	269,348	-	2,994,053	8%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	81,594	-	-	81,594	0%
Cap<5000 - Furn &Fix	189,705	22,505	1,996	165,204	13%
Cap<5000 - M&E Other	168,750	4,700	-	164,050	3%
Cap<5000 - PC Replct	1,021,417	-	-	1,021,417	0%
M&E Auto (BudgetOnly)	63,320	-	-	63,320	0%
Total General Fund Capital Outlay	1,524,786	27,205	1,996	1,495,585	2%
Total City General Fund	53,502,787	4,337,821	691,339	48,473,627	9%
2023 Major Gifts					
Library Foundation (received in March 2023)	212,610	153,205	28,284	31,121	85%
Friends of the San Antonio Public Library (pledged In November 2022)	40,000	26,000		14,000	65%
Total Major Gifts	252,610	179,205	28,284	45,121	82%

Library General Fund % Spent

FY22 Budget \$44.2M, FY23 \$49.1M, FY24 \$53.5M

