

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH DIEHARD CATERING AND EVENT CENTER, LLC, DBA CHEF DON'S CATERING, TO PROVIDE CATERING SERVICES FOR THE DEPARTMENT OF HUMAN SERVICES SAN ANTONIO AMBASSADOR SUMMER INTERNSHIP PROGRAM AND NXT LEVEL FOR AN ESTIMATED COST OF \$24,555.00 ANNUALLY, BEGINNING UPON AWARD THROUGH APRIL 30, 2027, WITH TWO ADDITIONAL ONE-YEAR RENEWAL OPTIONS, OR AN ESTIMATED TOTAL COST OF \$122,775.00 FOR THE ENTIRE CONTRACT TERM INCLUDING RENEWALS. FUNDING IS FROM THE GENERAL FUND.

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) to select a vendor that is qualified and experienced in providing catering services for the City's Department of Human Services (DHS) Children and Youth Success Programs, including the Ambassador Summer Internship Program and NXT Level; and

WHEREAS, three proposals were received, of which one was incomplete and two were eligible for evaluation; and

WHEREAS, staff recommends Diehard Catering and Event Center, LLC, dba Chef Don's Catering, for award of a contract based on the City's standard RFCSP evaluation process; and

WHEREAS, approval of this ordinance will authorize a contract beginning upon award and ending on April 30, 2027, with the option for the City to renew for two additional, one-year periods, for an estimated total cost of \$122,775.00, for the entire contract period including renewal options; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by Diehard Catering and Event Center, LLC, dba Chef Don's Catering, to provide the City of San Antonio with catering services for the City's DHS Children and Youth Success Programs for an estimated annual cost of \$24,555.00 annually, beginning upon award and ending on April 30, 2027, with the option for the City to renew for two additional, one-year periods, is hereby accepted, subject to and contingent upon the deposit

of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the score summary, contract and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

SECTION 2. Funding for this ordinance in the amount of \$87,960.00 is available in Fund 11001000, Cost Center 3801040101 and General Ledger 5407025 as part of the Fiscal Year 2024 Adopted Budget approved by City Council.

SECTION 3. Funding for this ordinance in the amount of \$34,815.00 is available in Fund 11001000, Cost Center 3801040103 and General Ledger 5407025 as part of the Fiscal Year 2024 Adopted Budget approved by City Council.

SECTION 4. Additional funding is contingent upon City Council approval of the Fiscal Year 2025 and subsequent budgets that fall within the term of the contract.

SECTION 5. Payment in the amount of \$122,775.00 is authorized to Diehard Catering and Event Center, LLC, dba Chef Don's Catering, and should be encumbered with a purchase order.

SECTION 6. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 7. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this ___ day of ___, 2024.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney