

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING A CONTRACT WITH FAMILY SERVICE ASSOCIATION OF SAN ANTONIO, INC. FOR MENTAL WELLNESS SERVICES FOR CHILDREN, FAMILIES AND ADULT STAFF WITHIN THE CITY'S EARLY HEAD START PROGRAMS, IN AN AMOUNT NOT TO EXCEED \$210,700, FROM MAY 1, 2025 THROUGH JULY 31, 2029. FUNDING IS CONTINGENT ON EARLY HEAD START GRANT AWARDS.**

\* \* \* \* \*

**WHEREAS**, the U.S. Department of Health and Human Services awarded the Department of Human Services (DHS) grants to establish Early Head Start (EHS) and EHS-Child Care Partnership (EHS-CCP), early childhood education and development programs for low-income families with infants and toddlers (ages 6 weeks to 3 years); and

**WHEREAS**, under federal grant requirements, all early childhood programs are required to provide mental wellness services to children and families, and to adult staff working in the programs; and

**WHEREAS**, on November 5, 2024, the City released a Request for Proposal (RFP 24-172) for mental wellness services and Family Service Association of San Antonio, Inc. (Family Service) was the selected respondent to provide the appropriate mental wellness services to children and families in the EHS and EHS-CCP programs, and to adult staff in the EHS-CCP program; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The execution of a contract with Family Service Association of San Antonio, Inc. (Family Service) for mental wellness services for the City's Early Head Start (EHS) and Early Head Start-Child Care Partnership (EHS-CCP) programs, in an amount not to exceed \$210,700.00 for the period May 1, 2025 through January 31, 2029, is approved. The contract in substantially final form is attached hereto and incorporated herein for all purposes as **Attachment I.**

**SECTION 2.** Funding for this professional services agreement is contingent upon receiving the annual EHS and EHS-CCP funding for each year of the contract. Upon awarding of each subsequent grant fund, new Funds and Internal Orders will be created and the budgeted amount is authorized to be encumbered. Annual payment not to exceed the budgeted amount is authorized to Family Service upon issuance of a purchase order.

**SECTION 3.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the

City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 4.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED this 17<sup>th</sup> day of April, 2025.**

**M A Y O R**  
**Ron Nirenberg**

**ATTEST:**

**APPROVED AS TO FORM:**

---

Leticia M. Vacek, City Clerk

---

Andrew Segovia, City Attorney

## **ATTACHMENT I**

DRAFT