



CONTRACT NAME:	City of San Antonio Hosting Services for a Learning Management System
CONTRACT NUMBER:	RFCSP No. 6100009954, City assigned contract No. 4600017312
VENDOR NAME:	Open LMS, LLC (formerly eThink Education, LLC)
VENDOR ADDRESS:	434 Fayetteville St Suite 900 Raleigh, NC 27601
ATTN:	Bill Conran
CHANGE ORDER NUMBER:	3
DATE ISSUED:	September 16, 2024
EFFECTIVE DATE OF CHANGE ORDER:	Upon approval of the San Antonio City Council

**WHEREAS**, the City of San Antonio ("City") and eThink Education, LLC ("eThink" or "Vendor"), entered into an agreement to provide hosting services for a learning management system pursuant to Ordinance 2018-08-30-0656, which as renewed and extended by Ordinance 2023-09-14-0623 and by Change Order 2, terminates on March 31, 2025 (hereinafter the "Agreement"); and

**WHEREAS**, as City continues to engage SAP for an upgrade and expansion of the Enterprise Resource Planning (ERP) landscape and as a result of changes in plans, specifications, equipment or supplies to be furnished, a change order has become necessary to allow the Human Resources and Information Technology Services Departments the necessary time to move these services over to the upgraded and expanded SAP ERP landscape; and

**WHEREAS**, the City hereby issues this change order to amend the above referenced contract; **NOW THEREFORE:** This Agreement is hereby amended as follows:

1. CHANGE ORDER

1.1 Extension of Contract Term. The Term of the Agreement is hereby extended for an additional six-month period, beginning April 1, 2025, and ending September 30, 2025, for **\$33,171.09**.

Renewal Term. At City’s option, this Agreement may be renewed under the same terms and conditions for up to four, additional six-month periods. If renewed, each renewal will be in the amount of the previous six-month period plus a 2% escalator. Renewals shall be in writing and signed by Director at least thirty (30) days prior to the end of the Extension of Contract Term or Renewal Term, without further action by the San Antonio City Council, subject to and contingent upon appropriation of funding therefor.

2. PROVISIONS REMAIN IN EFFECT

All other terms, conditions, covenants and provisions of the above referenced contract, as previously amended, not specifically mentioned herein and revised by this document, are retained in their entirety, unchanged, and remain in full force in effect for the duration of said contract, and any renewals thereof.

3. ENTIRE AGREEMENT

This contract, as amended, embodies the complete agreement of the parties hereto with regard to the subject matter contained herein, superseding all oral or written previous and contemporary agreements between the parties relating to matters herein.

**EXECUTED** and **AGREED** to as of the dates indicated below. This Change Order may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

**CITY OF SAN ANTONIO**

**OPEN LMS, LLC**

\_\_\_\_\_  
(Signature)

DocuSigned by:  
*Bill Conran*  
84BC01EC341F4BE...  
\_\_\_\_\_  
(Signature)

Printed Name: Angelica Mata

Printed Name: Bill Conran

Title: Assistant Finance Director

Title: VP of sales

Date: \_\_\_\_\_

Date: Sep-16-2024 | 5:58 PM BST

Approved as to Form:

\_\_\_\_\_  
Assistant City Attorney

This change order is part of the contract. Please return this change order to the Finance Department, Procurement Division, at the address below or email to [jessie.hinojosa@sanantonio.gov](mailto:jessie.hinojosa@sanantonio.gov).