
	<b>DHS Early Head Start Program Policy</b>		
<b>PDM 16</b>			
<b>SUBJECT</b>	Staff Safety Training		
<b>REFERENCE</b>	Program Design and Management		
<b>EFFECTIVE</b>	8/1/2017		
<b>Policy Council Approval: 7/25/17</b>	<b>Policy Council Revision: 7/25/17</b>	<b>Governing Body Approval: 9/28/17</b>	<b>Governing Body Revision: 9/28/17</b>
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**Policy:**

All Head Start Program staff, including Early Head Start (EHS), must receive an initial **safety** orientation within three months 90-days of hire, ~~on an annual basis, and annual/ongoing training in all State, local, Tribal, Federal and program developed health and safety requirements to ensure the safety of children, families, and staff. and/or as required by issuing entity.~~ Head Start Program including ~~at the Head Start Grant Recipient, Services Providers, and~~ contractors, will develop and implement procedures to ensure safety training requirements are met and documented as appropriate based on staff roles.

At a minimum, safety training will include:

- The prevention and control of infectious diseases;
- Prevention of sudden infant death syndrome and use of safe sleeping practices;
- Administration of medication, consistent with standards for parental consent;
- Prevention and response to emergencies due to food and allergic reactions;
- Building and physical premises safety, including identification of and protection from hazards, bodies of water, and vehicular traffic;
- Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment;
- Emergency preparedness and response planning for emergencies;
- Handling and storage of hazardous materials and the appropriate disposal of bio- contaminants;
- Appropriate precautions in transporting children, if applicable;
- First aid and cardiopulmonary resuscitation; and,
- Recognition and reporting of child abuse and neglect.

**Performance Standards:**

1302.47(4); ~~1302.47(5)(i)~~