

**BID EVALUATION AND RECOMMENDATION FORM**

**PROCUREMENT RECOMMENDATION  
(COMPLETED BY PROCUREMENT)**

**PROCUREMENT SPECIALIST:** Desiree Alderete

**DATE:** 10/11/2024

**BID NUMBER:**

61xxx

**NAME OF BID:** Lila Cockrell Theater Rigging Project

**EST. ANNUAL AMOUNT:**

**TOTAL AMOUNT:** \$2,077,500.00

**TYPE CONTRACT:**

ANNUAL

FORMAL X

**PROCUREMENT METHOD:**

SOLE SOURCE    COMPETITIVE    STATE    DIR

CO-OP X    NAME OF CO-OP: BuyBoard Contract #728-24

**CONTRACT PERIOD:**

One Time Buy

**PRICE TREND ANALYSIS:**

N/A

**END USERS:**

Convention and Sports Facilities Department

**VENDOR(S) RECOMMENDED  
BY PROCUREMENT:**

Jamail & Smith Construction LP, 121 Interpark Blvd, Suite 701,  
San Antonio, TX 78216

**PREVIOUS VENDOR(S):**

N/A

**DEPARTMENT RECOMMENDATION  
(COMPLETED BY DEPARTMENT)**

<b>BID NUMBER:</b>	
<b>CONCUR / NON-CONCUR</b> IF NON-CONCUR, INDICATE REASON WHY	Concur
<b>NAS: INDICATE ANY</b> BIDDERS WHOSE BIDS WERE "NOT AS SPECIFIED" (NAS) AND GIVE JUSTIFICATION:	N/A
<b>INDICATE COUNCIL</b> <b>DISTRICT(S) IMPACTED</b> <b>OR IF CITY WIDE:</b>	Citywide
<b>BACKGROUND:</b> THE SECTION SHOULD DESCRIBE WHAT PROMPTED THE NEED; A BRIEF FINANCIAL SUMMARY; AND THE BID PROCESS.	<p>The Henry B. González Convention Center is located in downtown San Antonio and is adjacent to the Riverwalk. The original Convention Center was built as part of World's Fair - HemisFair '68. Since then, the Henry B. González Convention Center has undergone multiple renovations and expansions. The convention center supports 514,000 square feet of contiguous exhibit space with 86,500 square feet of column-free multipurpose space, over 70 meeting rooms, and two ballrooms, which includes the largest ballroom in Texas.</p> <p>Henry B. González Convention Center is also home to the Lila Cockrell Theatre which is located near the west lobby entrance. The theater is a permanent legacy of the 1968 World's Fair. It was originally designed as a traditional performing arts venue that included ballet, symphony and drama performances. A major renovation in 2010 has enhanced its functionality not only supporting the arts but also an ideal venue for multi-media presentations, concerts, lectures and general meetings for large attendance convention events.</p> <p>As part of accepted scope of work, new front of house rigging points will be added to the structure and extend below the seating area, new rigging points near the front of the stage, additional power, data cabling and an additional catwalk system.</p>
<b>ISSUE:</b> THE SECTION SHOULD CLEARLY AND CONCISELY DESCRIBE THE ACTION BEING REQUESTED OF COUNCIL, AND THE GENERAL IMPACT OF THE RECOMMENDED PROPOSAL.	<p>This ordinance authorizes a contract with Jamail &amp; Smith Construction, LP., to provide the City's Convention and Sports Facilities Department the installation of theatrical rigging infrastructure including all structural, electrical and equipment for a cost not to exceed \$2,077,500.00. Funding for this contract is available from the Convention and Sports Facilities Department FY2024 Redemption and Capital Fund.</p> <p>As part of accepted scope of work, new front of house rigging points will be added to the structure and extend below the seating area, new rigging points near the front of the stage, additional power, data cabling and an additional catwalk system.</p> <p>Upgrades are anticipated to begin in the late fall of 2024 and estimated to be completed prior to the Spring of 2025. Construction activities will be coordinated with the Convention &amp; Sports Facilities department to ensure that disruptions are kept to a minimum.</p>
<b>ALTERNATIVE:</b> DISCUSS VIABLE ALTERNATIVES WITH THE RATIONALE FOR REJECTING EACH. THE ALTERNATIVES FOR TAKING NO ACTION SHOULD BE OUTLINED FROM THE PERSPECTIVE OF ANY FINANCIAL OR	Should this contract not be approved, the Convention and Sports Facilities Department would be required to re-solicit the Lila Cockrell Theater Rigging Project as a Low-Qualified Bid.

OPERATIONAL IMPACTS.	
<b>FISCAL IMPACT:</b> PROVIDE THE NAME OF THE FUND(S) AND FISCAL YEAR UTILIZED FOR THIS PURCHASE(S). FUNDING AND QUESTIONS MUST BE COMPLETED IN THE CHART ON FOLLOWING PAGE OR ITEM WILL BE DELAYED.	This ordinance authorizes a contract with Jamail & Smith Construction, LP., to provide the City's Convention and Sports Facilities Department the installation of theatrical rigging infrastructure including all structural, electrical and equipment for a cost not to exceed \$2,077,500.00. Funding for this contract is available from the Convention and Sports Facilities Department FY2024 Redemption and Capital Fund.
<b>TOTAL OR ANNUAL ESTIMATED AMOUNT:</b>	\$2,077,500.00 Total Amount
<b>COORDINATION:</b>	The Finance Department coordinated with the Convention and Sports Facilities Department on this project.
<b>PHOTO FOR EQUIPMENT:</b>	Is a photo attached for PowerPoint slide? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>OTHER INFORMATION:</b>	
<b>RFCA APPROVERS:</b> (E-mail Address)	
<b>RFCA VIEWERS:</b> (E-mail Address)	
<b>*Fleet Matrix (If applicable)</b>	Is the Fleet Matrix attached? Yes <input type="checkbox"/> No <input type="checkbox"/>

- Information not provided will cause item to be moved to following agenda date

Requisition Number: 6100018487

\* Asterisks indicate a required field

<b>*CAPITAL PROJECT</b>	
*Is this project included in the Capital Improvement Budget?	Yes
*As a result of this action, does this place the project over budget?	No
*The total budget amount approved to date:	\$4,031,695
*Funds/Staffing Budgeted	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
*Impact on Operations and Maintenance	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>*FISCAL IMPACT SHEET REQUIRED WITH FUNDING INFORMATION (PROVIDE DAC WITH AN ELECTRONIC VERSION TO BE UPLOADED AS ATTACHMENT IN RFCA)</b>	

<b>*GRANT OR OTHER REVENUE</b>	
*Grant Type and Name i.e. federal, state or another grant (if applicable)	
*Is this 100% grant funded	<input type="checkbox"/> Yes <input type="checkbox"/> No
If the item is NOT 100% grant funded or N/A, then Cash Match and In-Kind Match are required	
List in-kind match	
List cash match	
If cash, amount:	\$
cost center	
General Ledger No.	
Fund No.	
Internal Order (if applicable)	
*Does the grant budget include an indirect cost to the General Fund?	<input type="checkbox"/> Yes, amount \$ _____ <input type="checkbox"/> No
*If this is a new grant, does this action create a new position? Explain in detail.	
*If this is a continuation of a grant, does this action require any changes to the current authorized positions for the department/project? Explain in detail.	
*Impact on Operation and Maintenance	
*Grant related	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Donated Property/Item	
*Amount	\$
*Internal Order	
*Fund No.	
*General Ledger No.	
*Cost Center	

*OPERATING EXPENDITURE	
*Are funds budgeted for this expenditure?	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Comments	N/A
*Staffing Budgeted	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Positions Currently Authorized?	<input type="checkbox"/> Yes <input type="checkbox"/> No    N/A
*Impact on Operations and Maintenance	N/A
*Personnel Changes	N/A
*If item is not budgeted, please specify: Available Funding Source	<input type="checkbox"/> Carry Forward <input type="checkbox"/> One Time <input type="checkbox"/> Other Sources <input type="checkbox"/> Undesignated Fund Balance
*Amount	
*General Ledger No.	
*Fund No.	
*Cost Center	

Approved by:

*J Galindo*

Date: 10/18/2024

Department Fiscal Administrator Signature

Jennifer Galindo

7-3751

Please Print Name of Department Fiscal Administrator

Extension

*[Signature]*

Date: 10/22/24

Signature of Department Head or Designee

*Monica Ramos*

Please Print Name of Department Head or Designee:

