



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 13

**Agenda Date:** May 16, 2024

**In Control:** City Council A Session

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**DEPARTMENT:** Public Works Department

**DEPARTMENT HEAD:** Razi Hosseini

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Contract Award: 2024 Pavement Preservation Package 14 – Crack Seal Task Order Contract

**SUMMARY:**

An ordinance accepting the lowest responsive bid and awarding the 2024 Pavement Preservation Package 14 – Crack Seal Task Order Contract to JCM Commercial Services LLC in an amount not to exceed \$324,750. Funds are available from the General Fund and the Advanced Transportation District Fund included in the FY 2024 – FY 2029 Capital Improvements Program.

**BACKGROUND INFORMATION:**

***Project Background***

With the adoption of the FY 2024 Budget on September 14, 2023, City Council approved a \$116 million budget for the Street Maintenance Program (SMP). Of the program total, \$102 million is allocated based on 100% street condition per City Council District and \$14 million funded in the 2022 Bond Program is allocated based on 50% street network size and 50% street condition per City Council District.

The \$116 million will be comprised of \$13.7 million in-house and \$102.3 million contractual street maintenance projects. This ordinance authorizes one contract for FY 2024 totaling \$324,750 for

the construction of street maintenance projects. Additional contracts are scheduled to be awarded at a later date for the remaining SMP.

### ***Procurement of Services***

This project was advertised on February 16, 2024 for construction bids in the San Antonio Hart Beat, City's website, Texas Electronic State Business Daily, TVSA and through electronic bidding website CivCast. Bids were opened on March 22, 2024 and five (5) bids were received. Of these, the lowest bidder was deemed nonresponsive due to not meeting to minimum requirements of the project thereby making JCM Commercial Services LLC the lowest responsive bidder as indicated in the attached bid summary.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract to maximize the amount of small, minority, and women-owned business participation on the contract. The Goal Setting Committee set a 17% Minority/Women Business Enterprise (M/WBE) and a 3% African American Owned Business Enterprise (AABE) subcontracting goal. JCM Commercial Services LLC has committed to meeting the subcontracting participation goals.

This construction contract was developed utilizing the low bid process; therefore, a Contracts Disclosure Form is not required.

This vendor has acknowledged to comply with the Heat Illness Prevention Ordinance, approved on August 31, 2023 through Ordinance #2023-08-31-0585.

### **ISSUE:**

This ordinance accepts the lowest responsive bid and awards the 2024 Pavement Preservation Package 14 – Crack Seal Task Order Contract to JCM Commercial Services LLC in an amount not to exceed \$324,750.

As part of the department's continuing efforts to expedite project delivery and complete infrastructure projects, the task order contract will enable Public Works to execute multiple projects delivered through the SMP.

The 2024 Pavement Preservation Package 14 – Crack Seal Task Order Contract will be used to complete SMP Pavement Preservation crack seal projects and any other required work located throughout the City.

### **ALTERNATIVES:**

Alternatively, the City Council could choose not to approve this contract and require staff to re-solicit the project. However, this would significantly impact the timely delivery of Street Maintenance Program projects.

**FISCAL IMPACT:**

This ordinance accepts the lowest responsive bid and awards the 2024 Pavement Preservation Package 14 – Crack Seal Task Order Contract to JCM Commercial Services LLC in an amount not to exceed \$324,750. Funds are available from the General Fund and the Advanced Transportation District Fund included in the FY 2024 – FY 2029 Capital Improvements Program.

Requirements and associated work activities will be detailed in individual task orders. The City makes no minimum guarantee pertaining to the volume of work. Expenditures for these work orders are subject to available funding and are authorized by individual project capital budgets at the time work is requested. If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action.

**RECOMMENDATION:**

Staff recommends approval of the 2024 Pavement Preservation Package 14 – Crack Seal Task Order Contract to JCM Commercial Services LLC in the total amount of \$324,750 to complete street maintenance projects identified in the Street Maintenance Program.