



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 5

**Agenda Date:** March 27, 2025

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** District 5

**SUBJECT:**

Softball Lighting at Monterrey Park

**SUMMARY:**

This ordinance authorizes a contract with Musco Sports Lighting, LLC for the removal and replacement of the existing softball field lighting for the two fields at Monterrey Park as part of the facility improvements for the Parks and Recreation Department for a total cost of \$366,270. Funding in the amount of \$66,270 is available from the FY 2022 General Obligation Bond Fund included in the FY 2025 Capital Budget and \$300,000 is available from the Energy Efficiency Fund FY 2025 Adopted Budget.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is an offer submitted by Musco Sports Lighting, LLC to provide the removal and replacement of the existing softball field lighting for the two fields at Monterrey Park as part of the facility improvements.

The City issued a Request for Offer (RFO) for "Softball Lighting at Monterrey Park" (RFO 6100018579) to Musco Sports Lighting, LLC on December 10, 2024, with a submission deadline of December 13, 2024. Musco Sports Lighting, LLC, a cooperative vendor, submitted an offer,

meets the published specifications, and is recommended for award.

The lighting materials and installation services will be purchased from Musco Sports Lighting, LLC, utilizing BuyBoard Contract no. 677-22 and in accordance with the State Purchasing and General Services Commission Cooperative Purchasing Program passed through Ordinance number 97097, dated 1/30/2003. The use of the cooperative allows for the purchase of the sports field lighting material and installation services for the Parks and Recreation Department.

The term of the contract will be upon award by City Council and will terminate upon completion of all work or delivery of all goods ordered, as applicable.

**ISSUE:**

This contract will provide for the purchase and installation of new material, and labor for the removal and replacement of the field lighting for the two existing fields at Monterrey Park. This improvement will provide upgraded and energy-efficient field lighting to benefit the City and leagues, as well as the general public, that utilize the fields at Monterrey Park managed by the Parks and Recreation Department. The new materials and onsite labor have a 25-year warranty from the date of project acceptance for the Parks and Recreation Department to support the leagues and public use of the fields.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived as the department will be utilizing a BuyBoard cooperative contract with a non-SBEDA eligible firm, Musco Sports Lighting, LLC.

This award is an exception to the Local Preference Program due to utilizing a cooperative contract.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies or non-professional services contracts, so no preference was applied to this contract.

This vendor has acknowledged to comply with the Heat Illness Prevention Ordinance, approved on August 31, 2023, through Ordinance #2023-08-31-0585.

**ALTERNATIVES:**

Should this item not be approved, it would affect the timely completion of the project to meet the community's needs for the Monterrey Park Softball Fields lighting upgrades.

**FISCAL IMPACT:**

This ordinance authorizes a contract with Musco Sports Lighting, LLC for the removal and replacement of the existing softball field lighting for the two fields at Monterrey Park as part of the facility improvements for the Parks and Recreation Department for a total cost of \$366,270. Funding in the amount of \$66,270 is available from the FY 2022 General Obligation Bond Fund

included in the FY 2025 Capital Budget and \$300,000 is available from the Energy Efficiency Fund FY 2025 Adopted Budget.

**RECOMMENDATION:**

Staff recommends approval of this ordinance.

This contract was procured by means of a cooperative agreement and a Contracts Disclosure Form is not required.