



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 17

Agenda Date: January 25, 2024

In Control: City Council A Session

DEPARTMENT: Aviation Department

DEPARTMENT HEAD: Jesus H. Saenz Jr.

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Airport Layout Plan Update for Stinson Municipal Airport

SUMMARY:

This Ordinance approves the Airport Layout Plan Update to the Stinson Municipal Airport Master Plan. The Aviation Department has coordinated with the Aviation Division of Texas Department of Transportation (TXDOT) to update its Airport Layout Plan for the Stinson Municipal Airport, which was last updated in 2012. This process is a planning and programming tool that is used to identify future capital projects to meet the aviation needs of the region and is generally updated every eight to 10 years. Following the approval of City Council, the update of the plan will be submitted to the Aviation Division of the Texas Department of Transportation to review and adoption.

BACKGROUND INFORMATION:

An Airport Layout Plan (ALP) evaluates an airport's physical facilities, management principles, planned development, and financial foundation for the future. Because the aviation industry is not static, periodic updates are needed to refresh this information and identify future plans and expectations. Stinson Municipal Airport has had some significant changes since the previous ALP was completed. These changes include changes in area economic conditions, increased based

aircraft demand, and changes in the fleet mix.

On June 10, 2021, City Council approved the application of a grant to the TXDOT in the total amount of \$300,000 with TXDOT providing \$270,000 and the City's match of \$30,000. As a condition of the grant program, TXDOT will act as the full agent to ensure compliance. As the agent, TXDOT oversaw the the consultant selection process and negotiate fees with Garver, LLC, the selected firm; executed all contracts; reviewed and approved plans; paid the consultant's invoices; supervised and directed all work; and, administered the federal Disadvantaged Business Enterprise Program. TXDOT will coordinated with the the Federal Aviation Administration (FAA) review to review the final Airport Layout Plan attached to this memo.

As part of the ALP update process, comprehensive inventory, including the following major inventory tasks, was completed to form the basis for airport development recommendations throughout the remainder of the Airport Layout Plan process. A forecast of Aviation demand for Stinson was then performed. Garver, in coordination with TXDOT and the City, then analyzed the facility requirements to develop alternatives for the future development at Stinson, including potential airfield and landside projects. The preferred alternative will then evolve into future capital improvement projects and evaluated each year as part of the budget process.

The initial alternatives were presented to the public at two public outreach events at Stinson Municipal Airport on January 18, 2023. An overview of the process and the initial recommendations were made to the Airport Advisory Commission on January 17, 2023. The final recommendations were presented to the public at Stinson Municipal Airport on September 28, 2023. Public comments made at these events were provided to the consultant and incorporated into the final recommendations which was presented to the Transportation and Infrastructure Committee on October 17, 2023.

ISSUE:

The update to the Airport Layout Plan for Stinson Municipal Airport requires the approval of City Council before it can be submitted to the Texas Department of Transportation. The process to develop the recommendations included two Open Houses to allow the public to review and provide comments on the initial alterations and the preferred alterations attached to this memo. Additionally, this process was presented to the Airport Advisory Commission in January 2023 and the Transportation and Infrastructure Committee in October 2023.

ALTERNATIVES:

City Council could choose not to approve the update to the Airport Layout Plan for Stinson Municipal Airport Master Plan. This action would delay the submittal of the plan to TXDOT as the City, TXDOT and consultant would need to consider next steps.

FISCAL IMPACT:

There is no fiscal impact attached with the approval of this ordinance. Any project or process that is developed under the update to the ALP would be considered as part of the annual capital budget process and considered by City Council at that point with an identified funding source.

RECOMMENDATION:

Staff recommends approval of the update to the Airport Layout Plan for Stinson Municipal Airport.