

**THIS IS A DRAFT AND WILL BE REPLACED BY THE  
FINAL, SIGNED ORDINANCE OR RESOLUTION  
ADOPTED BY CITY COUNCIL.**

**ORDINANCE**

**AUTHORIZING THE NEGOTIATION AND EXECUTION OF TWO JOB ORDER CONTRACTS EACH IN THE NOT TO EXCEED AMOUNT OF \$15,000,000 WITH AMSTAR, INC. AND HENOCK CONSTRUCTION, LLC FOR THE PROVISION OF JOB ORDER CONTRACTING FOR THE SAN ANTONIO AIRPORT SYSTEM.**

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**WHEREAS**, the Job Order Contract (JOC) method is an innovative contracting technique created specifically for facilities maintenance and construction services used to deliver minor facility improvements for projects requiring a quick turnaround to be completed: and

**WHEREAS**, because some of the work to be performed via these contracts will be funded with federal dollars, these contracts will be awarded in compliance with the Disadvantaged Business Enterprise (DBE) Program requirements; and

**WHEREAS**, these JOCs will allow the Aviation Department to perform incidental demolition, construction, repair, rehabilitation, alteration, and deferred maintenance on San Antonio Airport System owned and leased buildings; and

**WHEREAS**, City release a Request for Competitive Sealed Proposals (RFCSP) for the Job Order Contracts was released on April 5, 2024, and 9 responses were received by the July 30, 2024 deadline, of which 5 were deemed non-responsive; and ,

**WHEREAS**, a selection committee consisting of representatives from the City Manager's Office, Aviation department, and DBE consulting evaluated and scored the remaining 4 proposals and, based on the scoring, recommends that JOCs be awarded to Amstar, Inc. and Henock Construction, LLC; and

**WHEREAS**, this Ordinance authorizes the negotiation and execution of two JOCs with Amstar, Inc. and Henock Construction, LLC, each in the not to exceed amount of \$15,000,000 for the San Antonio Airport System; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee is authorized to negotiate and execute Task Order Contracts with Amstar, Inc. and Henock Construction, LLC each in an amount not to exceed \$15,000,000 for job order contracting for the San Antonio Airport System.

**SECTION 2.** Funding for this ordinance will be identified when work orders are issued. If

funding for any work orders is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. Payment is limited to the amounts budgeted in the Operating, Grants, and/or Capital Budget funding sources identified. All expenditures will comply with Operating, Grants, and/or Capital Budgets for current and future fiscal years. Any extensions will be contingent upon additional City Council approval.

**SECTION 3.** Payment not to exceed \$15,000,000.00 is authorized to be encumbered with purchase orders and made payable to Amstar, Inc. for incidental demolition, construction, repair, rehabilitation, alteration, and deferred maintenance on San Antonio Airport System owned and leased buildings or other facilities of interest to Aviation.

**SECTION 4.** Payment not to exceed \$15,000,000.00 is authorized to be encumbered with purchase orders and made payable to Henock Construction, LLC for incidental demolition, construction, repair, rehabilitation, alteration, and deferred maintenance on San Antonio Airport System owned and leased buildings or other facilities of interest to Aviation.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Fund Numbers, Project Definitions, WBS Elements, Internal Orders, Fund Centers, Cost Centers, Functional Areas, Funds Reservation Document Numbers, and GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

***PASSED and APPROVED** this 31st day of October 2024.*

**MAYOR**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney