



# City of San Antonio

## Contract Summary Sheet

**Name/Title (Caption as shown on agenda):**

**Annual Contract for DHS ChildPlus Software Subscription 6100017336 JAF**

**Brief Description of Item(s) and Use:**

This contract provides the Department of Human Services (DHS) Head Start Division with the Child Plus Software subscription services and virtual training. These services include online applications, attendance application, custom module designer, email notifications for parents and staff, plus all the basic functions the DHS Head Start Division needs, i.e. eligibility, waiting lists, enrollment, attendance, health, immunizations, nutrition, and many more. Virtual training services include virtual visits, access to the ChildPlus Learning Library and knowledge base, group webinars, and tech support. The software allows the program to run a paperless system and reporting simplicity.

The ChildPlus Software is being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07, due to the proprietary nature of the software. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.

This sole source procurement allows for ChildPlus Software to continue to provide the data management system that the DHS Head Start Division has utilized for data collection, management, and analysis since 2011.

<b>Total \$:</b>	\$81,485.00 annually
<b>Contract Period:</b>	February 1, 2024 through January 31, 2029
<b>Method of Procurement:</b>	Sole Source (1 bid received)
<b>Price Trend:</b>	26.36% decrease in cost for consulting and on-site training from 2020 contract
<b>Contract Info:</b>	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
<b>Recommended Contractor(s):</b>	<b>Management Information Technology USA, Inc. dba ChildPlus Software; 303 Perimeter Circle North, Suite 400, Atlanta, GA 30346</b>
<b>Previous Contractor(s):</b>	Management Information Technology USA, Inc., dba ChildPlus Software; 303 Perimeter Circle North, Suite 400, Atlanta, GA 30346
<b>Comments:</b>	N/A

**Contract Period:** February 1, 2024 through January 31, 2029

**Method of Procurement:** Sole Source (1 bid received)

**Price Trend:** 26.36% decrease in cost for consulting and on-site training from 2020 contract

**Contract Info:** Formal ☐ Annual ☒ Support/Maintenance ☐ Lease ☐

**Recommended Contractor(s):** **Management Information Technology USA, Inc. dba ChildPlus Software; 303 Perimeter Circle North, Suite 400, Atlanta, GA 30346**

**Previous Contractor(s):** Management Information Technology USA, Inc., dba ChildPlus Software; 303 Perimeter Circle North, Suite 400, Atlanta, GA 30346

**Comments:** N/A

<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should this contract not be approved, the DHS Head Start Division would lose access to all data, the right to receive updates, upgrades, patches, and technical support services. Any support for the Child Plus management system would have to be secured on an as-needed basis wherein increased costs and delivery times due to non-contract buying would be realized.
<b>Using Department (s):</b>	Human Services