



# City of San Antonio

## Agenda Memorandum

**File Number:**  
**{{item.tracking\_number}}**

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**Agenda Item Number:** 2

**Agenda Date:** January 23, 2025

**In Control:** Planning and Community Development Committee

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**DEPARTMENT:** Office of the City Clerk

**DEPARTMENT HEAD:** Debbie Racca-Sittre

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Briefing on Council Consideration Request by Councilmember Phyllis Viagran (District 3) on the Planning Commission Diversification.

**SUMMARY:**

Briefing on Council Consideration Request by Councilmember Phyllis Viagran (District 3) on the Planning Commission Diversification.

**BACKGROUND INFORMATION:**

On June 17, 2024, Councilmember Viagran submitted Council Consideration Request (CCR) 2024-0019 for the diversification of the Planning Commission. The CCR was assigned to the Office of the City Clerks and presented to the Governance Committee on August 16, 2024. The Governance Committee referred the CCR to the Planning and Community Development Council Committee (PCDC). October 24, 2024, the PCDC was briefed on the CCR and recommended

expanding outreach efforts and including additional questions for applicants to ensure geographic diversity.

**ISSUE:**

Staff will provide an update on steps taken related to the CCR. The PCDC Committee requested for additional questions to be included in the application along expanding outreach through flyer distribution, SASpeakUp E-blast, and city-wide text messages. A total of 28 applications were received, which will be considered by the Governance Committee. The Governance Committee will recommend five applicants for City Council Consideration.

**FISCAL IMPACT:**

There is no fiscal impact.

**ALTERNATIVES:**

This item is for briefing purposes only.

**RECOMMENDATION:**

No recommendations will be made at this time. The purpose of this briefing is to provide PCDC with an update.