

## ORDINANCE

**APPROVING A CONTRACT AMENDMENT WITH JP MORGAN CHASE BANK, N.A. AND PAYMENTECH, LLC FOR MERCHANT BANKING (CREDIT CARD) SERVICES TO EXTEND THE TERM OF THE CONTRACT FOR AN ADDITIONAL ONE (1) YEAR PERIOD, COMMENCING ON JANUARY 1, 2024, AND ENDING ON DECEMBER 31, 2024, WITH AN OPTION TO EXTEND FOR TWO (2) ADDITIONAL SIX (6) MONTH PERIODS UNDER THE SAME TERMS AND CONDITIONS.**

\* \* \* \* \*

**WHEREAS**, pursuant to Ordinance No. 2012-06-21-0520, passed and approved on June 21, 2021, the City entered into a contract with Paymentech, LLC, for itself and on behalf of JP Morgan Chase Bank, N.A., to provide merchant banking services and related financial services to the City, which commenced on July 1, 2012, and as renewed and extended, expires on December 31, 2023 (“Contract”); and

**WHEREAS**, in December 2021 the City issued a Request for Proposals for merchant banking services; and

**WHEREAS**, to ensure the City's ability to continue to accept credit card payments without interruption while the City implements its new contract with NCR Payment Solutions, LLP, City Staff has recommended that the Contract be amended to extend the Contract for an additional one (1) year period, the term of which will commence January 1, 2024, and terminate December 31, 2024, with the option for City to extend for two (2) additional six (6) month terms; and

**WHEREAS**, upon consideration and deliberation of the matter and the City Staff recommendation on it, the City Council has determined that it is in the best interest of the City to accept the City Staff recommendation; **NOW THEREFORE:**

### **BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** This *October 2023 Amendment to Merchant Payment Instrument Processing Contract* (“Extension”) between the City and Paymentech, LLC, is hereby approved in all things. A copy of the Extension is attached hereto as **Exhibit I**. The Chief Financial Officer or the Deputy Chief Financial Officer or their designee is hereby authorized to execute the Extension on behalf of the City of San Antonio.

**SECTION 2.** Funding for this ordinance is available in the included departments' respective operating funds and General Ledger 5202030 as part of the Fiscal Year 2024 Adopted Budget approved by City Council.

**SECTION 3.** Additional funding is contingent upon City Council approval of the Fiscal Year 2025 and subsequent budgets that fall within the term of the contract.

**SECTION 4.** Payment is authorized to JP Morgan Chase Bank, N.A., and Paymentech, LLC, and should be encumbered with a purchase order.

**SECTION 5.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 6.** This Ordinance is effective immediately upon passage by eight affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED AND APPROVED** this 2nd day of November, 2023.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney

TR  
11/2/2023  
Item No. 23-194792

# **EXHIBIT I**