

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

**APPROVING A CONTRACT WITH FACILITIES RX, LLC,
TO PROVIDE MOVING SERVICES FOR CITY
DEPARTMENTS ON AN AS-NEEDED BASIS, BEGINNING
UPON AWARD AND ENDING JUNE 30, 2026, WITH TWO,
ONE YEAR RENEWAL OPTIONS FOR AN ESTIMATED
ANNUAL COST OF \$276,797. FUNDS ARE NOT
ENCUMBERED BY THIS ORDINANCE. ALL
EXPENDITURES WILL BE IN ACCORDANCE WITH THE
DEPARTMENT'S ADOPTED ANNUAL BUDGET
APPROVED BY CITY COUNCIL.**

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide moving services for City Departments on an as needed basis, including coordination and performance of all activities required to move, relocate, and set up City departments and facility furnishings; and

WHEREAS, six proposals were received, of which three proposals were deemed nonresponsive for failure to meet the Small Business Economic Development Advocacy (SBEDA) Program subcontracting requirements and three were evaluated; and

WHEREAS, staff recommends Facilities RX, LLC, for award of a contract based on the City's standard RFCSP evaluation process; and

WHEREAS, approval of this ordinance will authorize a contract beginning upon award and ending June 30, 2026, with the option for the City to renew for two additional, one-year periods, for estimated annual cost of \$276,797.00 or an estimated total cost of \$1,383,981.00 for the entire contract term including renewals; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by Facilities RX, LLC, moving services for City Departments on an as needed basis, beginning upon award and ending June 30, 2026, with the option for the City to renew for two additional, one-year periods, for estimated annual cost of \$276,797.00, is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the Score

Summary, contract and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

SECTION 2. Funds will be encumbered upon issuance of purchase orders, and payment is authorized to Facilities RX, LLC, for an estimated annual cost of \$276,797.00. All expenditures will be in accordance with the Fiscal Year 2024 budget, and such other appropriations necessary to fund the contracts through their terms as evidenced by subsequent ordinances.

SECTION 3. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 4. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this ___ day of _____, 2023.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney