

**INTERLOCAL AGREEMENT FOR
FLEET SERVICES AND FUEL**

STATE OF TEXAS §
 §
COUNTY OF BEXAR §

This *Interlocal Agreement for Fleet Services and Fuel* (“Agreement”) is entered into by and between the **CITY OF SAN ANTONIO**, a Texas Municipal Corporation (“COSA”) acting by and through its Director of Building and Equipment Services Department or said Director’s designee (“Director”), pursuant to Ordinance No. _____ passed and approved on the _____ day of _____, 20____ and **OPPORTUNITY HOME SAN ANTONIO** (hereinafter "ENTITY"). COSA and ENTITY may be referred to herein individually as a “Party” and collectively as the “Parties”.

WITNESSETH:

WHEREAS, the Interlocal Cooperation Act (the “Act”), Chapter 791, Texas Government Code permits local governmental entities to enter into interlocal agreements for the performance of governmental functions, including administrative functions, such as purchasing, in order to promote efficiencies and effectiveness; and

WHEREAS, COSA operates and maintains its own fleet which includes the purchase and dispensing of fuel; and

WHEREAS, ENTITY, desires COSA to provide service and maintenance of ENTITY’s motor vehicles (including fuel and lubricants) at COSA’s fleet service center; and

WHEREAS, service and maintenance of said vehicles is reasonably required and necessary for the operation of the vehicles; and

WHEREAS the operation of said vehicles is necessary in order for ENTITY to serve persons and businesses residing or located within the boundaries of ENTITY, some or all of whom or which may also reside or be located within COSA’s boundaries; and

WHEREAS COSA desires to provide such service to ENTITY;

NOW THEREFORE, the Parties agree as follows:

ARTICLE I. PURPOSE

1.01 The purpose of this Agreement is to state the terms and conditions by which COSA shall provide vehicle service and maintenance (including fuel and lubricants) to vehicles owned or leased by ENTITY

and to set out the rate of compensation to be paid to COSA.

ARTICLE II. TERM

2.01 The term of this Agreement shall begin on February 5th, 2025, or upon execution by all parties, whichever is later. This Agreement shall terminate on September 30, 2025, unless terminated earlier in accordance with 2.02 below, or extended in accordance with section 2.03 below.

2.02 This Agreement may be terminated, without penalty, by either party upon sixty (60) days written notice.

2.03 This Agreement may be extended on the same terms and conditions for up to four (4) one (1) year periods upon the consent of and written agreement between COSA and ENTITY. Any such extension shall be authorized in writing on COSA'S behalf by its Director, Building & Equipment Services, or designee, and by any authorized officer on behalf of ENTITY. Authorization of any such extension by COSA's City Council shall not be required.

ARTICLE III. SERVICES

3.01 COSA shall provide vehicle maintenance and service (including fuel and lubricants) as requested by ENTITY. Each ENTITY vehicle shall be registered with COSA and maintenance and repair service shall be provided on a first come first served basis as long as COSA has excess capacity to provide such service. Nothing herein shall require COSA to provide services for which it does not have sufficient capabilities, resources and competency. COSA agrees to make reasonable efforts to complete all Services in a timely and professional manner, consistent with industry standards, while ensuring personnel involved have the appropriate skills and training. ENTITY acknowledges that there may be circumstances that impact timeline expectations.

ARTICLE IV. COMPENSATION

4.01 ENTITY shall compensate COSA for maintenance and service (including fuel and lubricants) in the following amounts:

1.	Fuel Price (Diesel/Unleaded)	Fuel price paid by COSA PLUS a fuel service operational charge of \$0.13 per gallon
2.	Fuel Price (CNG)	CPS CCF Rate converted into Gasoline Gallon Equivalent (GGE) PLUS \$0.15 Texas State Tax per GGE PLUS \$0.13 per GGE mark-up (1 GGE = 1.2667 CCF)
3.	Shop Billing Rate	\$ 87.00 per hour
4.	Car Wash	\$ 6.00 per car wash
5.	Parts	Parts price paid by COSA PLUS a parts operational charge of 21%
6.	Sublet	Sublet price paid by COSA PLUS a sublet operational

		charge of 16%
7.	Administrative fee for outside sales	\$ 14.00 x total vehicles set up in the fuel billing system (monthly)
8.	FOB (electronic fueling device)	\$ 12.39 each

4.02 COSA will submit to ENTITY a monthly report and invoice for charges for goods and services provided by COSA pursuant to this Agreement. ENTITY shall submit to COSA payment in full for all undisputed charges stated in the monthly report. Such payment shall be made to COSA no later than 30 days from the date the monthly report and invoice are received by ENTITY. Should ENTITY dispute a portion of the charges on the monthly report ENTITY may not withhold payment of any undisputed portion but shall submit payment for the undisputed charge as prescribed by this section.

4.03 COSA reserves the right to reject maintenance of ENTITY vehicles at COSA's sole discretion.

4.04 COSA reserves the right to adjust rates of compensation upon sixty (60) days written notice.

ARTICLE V. INDEPENDENT CONTRACTOR STATUS; NO THIRD PARTY BENEFICIARIES

5.01 Nothing contained herein shall be deemed to create any relationship other than that of an independent contractor between COSA and ENTITY. Under no circumstances shall COSA, its directors, officers, employees, agents, successors or assigns, be deemed employees, agents, partners, successors, assigns or legal representatives of the ENTITY.

5.02 No Joint Enterprise – There is no intention on the part of the Parties to create or otherwise form a joint enterprise under or pursuant to this Agreement. The Parties are undertaking a governmental function or service in accordance with Chapter 791 of the Texas Government Code. The Parties do not have a pecuniary purpose, let alone a common one. The purpose of this Agreement is to further the public good, not to gain a profit.

5.03 COSA and ENTITY specifically agree that (1) this Agreement only affects rights and obligations between the Parties, and is in no way intended by the Parties to benefit or otherwise affect any third person or entity, notwithstanding the fact that such third person or entity may be in a contractual relationship with COSA or ENTITY, or both, or that such third parties may benefit incidentally by this Agreement; and (2) the terms of this Agreement are not intended to release, either by contract or operation of law, any third person or entity from obligations owing by them to either COSA or ENTITY.

ARTICLE VI. NOTICES AND ADDRESSES

All notices, invoices, statements and reports to ENTITY or COSA shall be deemed given when either delivered in person or deposited in the U.S. Mail, postage prepaid, certified mail, return receipt requested, addressed to the appropriate party at the following address:

If to ENTITY: Name, Title, Address for authorized officer

If to COSA: Jorge A. Perez
 Director, Building & Equipment Services
 P.O. Box 839966
 San Antonio, Texas 78283-3966

and

 City Clerk
 City of San Antonio
 P.O. Box 839966
 San Antonio, Texas 78283-3966

ARTICLE VII. ENTIRE AGREEMENT

This Agreement, together with its authorizing ordinance and its exhibits, if any, constitute the final and entire agreement between the Parties and contains all of the terms and conditions agreed upon. No other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the Parties, unless same is in writing, dated subsequent to the date hereto, and duly executed by the Parties, in accordance with Article XIII. Amendments.

ARTICLE VIII. ASSIGNMENT

Neither this Agreement nor any rights, duties or obligations hereunder shall be assignable by either party without the prior written consent of the other party. Any such attempt at assignment without prior approval shall be void.

ARTICLE IX. TEXAS LAW TO APPLY

This Agreement is performable in Bexar County, Texas, and the validity of any of its terms or provisions, as well as the rights and duties of the Parties hereunder, shall be governed by the laws of the State of Texas. The Parties further agree that venue for any legal action, claim or dispute arising under this Agreement will be in Bexar County, Texas.

ARTICLE X. PAYMENTS FROM CURRENT REVENUES

10.01 Payment by ENTITY for the services provided pursuant to this Agreement shall be made from current revenues.

10.02 Prior to the execution of any extension of this Agreement, ENTITY must provide in its annual budget for that year, for the expenditure of funds for the services to be furnished by COSA as described herein.

10.03 Any other provision in this Agreement notwithstanding, this Agreement shall terminate in the event sufficient funds are not appropriated by either Party in any given year to meet that Party's fiscal

obligations herein. Both Parties agree to and shall make all reasonable efforts to appropriate all necessary funds in each fiscal year to fulfill its respective duties and responsibilities hereunder.

ARTICLE XI. NO INDEMNIFICATION BY PARTIES

11.01 ENTITY and COSA acknowledge they are each political subdivisions of the State of Texas and are subject to, and comply with, the applicable provisions of the Texas Tort Claims Act, as set out in Civil Practices and Remedies Code, Section 101.001 *et. seq.* and the remedies authorized therein regarding claims or causes of action that may be asserted by third parties for accidents, injuries, or deaths.

11.02 ENTITY shall advise COSA in writing within 24 hours of any claim or demand against COSA known to ENTITY related to or arising out of ENTITY'S activities under this contract.

ARTICLE XII. AMENDMENT

No amendment, supplementation, modification, or alteration of the terms hereof shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the parties and authorized by COSA City Council; except that the Agreement may be extended as authorized in Article II section 2.03 herein and amended to adjust rates of compensation as described in section 4.04.

ARTICLE XIII. LEGAL CONSTRUCTION

In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

EXECUTED and **AGREED** to as of the dates indicated below. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

CITY OF SAN ANTONIO

OPPORTUNITY HOME SAN ANTONIO

Jorge A. Pérez
Director, Building & Equipment Services

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Muriel Rhoder 3/17/2025
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Muriel Rhoder
Contracting Officer

Approved as to Form:

Assistant City Attorney