

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING A CONTRACT WITH BOOKER'S TREE SERVICE, LLC, AND BURKETT ARBOR CARE, LLC, TO FOR GENERAL TREE AND PALM MAINTENANCE AND REMOVAL SERVICES FOR SEVERAL CITY DEPARTMENTS FOR AN ESTIMATED COST OF \$1,151,200.00 ANNUALLY AND AN ESTIMATED TOTAL COST OF \$5,756,000.00 OVER THE CONTRACT TERM. FUNDING IS FROM THE RESPECTIVE DEPARTMENT'S ADOPTED BUDGET.**

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**WHEREAS**, the City released a Request for Competitive Sealed Proposals (RFCSP) for general tree and palm maintenance and removal services for several departments; and

**WHEREAS**, four proposals were received and evaluated; and

**WHEREAS**, staff recommends Booker's Tree Service, LLC, (for Group 1) and Burkett Arbor Care, LLC, (for Group 2 and Group 3) each for award of a contract based on the City's standard RFCSP evaluation process; and

**WHEREAS**, approval of this ordinance will authorize two contracts beginning upon award through December 31, 2026, with the option for the City to renew for two additional, one-year periods, for a combined estimated annual cost of \$1,151,200.00, or a combined estimated total cost of \$5,756,000.00 for the entire contract term including renewal options; and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The proposal submitted by Booker's Tree Service, LLC, (for Group 1) and the proposal submitted by Burkett Arbor Care, LLC, (for Group 2 and Group 3) to provide general tree and palm maintenance and removal services for several departments, beginning upon award through December 31, 2026, with the option for the City to renew for two additional, one-year periods, for a combined estimated annual cost of \$1,151,200.00, or a combined estimated total cost of \$5,756,000.00 for the entire contract term including renewal options, are hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the Score Summaries and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

**SECTION 2.** Funds will be encumbered upon issuance of purchase orders, and payment is authorized to the vendors identified herein. All expenditures will be in accordance with the Fiscal Year 2024 budget, and such other appropriations necessary to fund the contract through its term as evidenced by subsequent ordinances.

**SECTION 3.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 4.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED and APPROVED** this \_\_\_ day of \_\_\_\_\_, 2024.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney