



City of San Antonio

Agenda Memorandum

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Agenda Date: June 5, 2025

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: District 3, District 9

SUBJECT:

On-Call Environmental Consulting Services for San Antonio Airport System

SUMMARY:

This ordinance authorizes contracts with RS&H, Inc. and Weston Solutions, Inc. to provide environmental compliance, sustainability initiatives and engineering consulting services, to include those specific to the aviation industry for the Aviation Department for an estimated cost of \$1,000,000 annually and an estimated total cost of \$5,000,000 over the contract term to include initial term beginning August 4, 2025, through August 31, 2028, with two additional, one-year renewals. Funding is available from the Airport Operating and Maintenance Fund.FY 2025 Adopted Budget. Funding for subsequent years is contingent upon City Council approval of the annual budget.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action are proposals submitted by RS&H, Inc. and Weston Solutions, Inc. to provide on-call environmental compliance, sustainability initiatives and engineering consulting services for the San Antonio Airport System. These services are needed to comply with Texas Commission for Environmental Quality and the U.S. Environmental Protection Agency regulations for various environmental projects at San Antonio International Airport and

Stinson Municipal Airport.

The City issued a Request for Qualifications (RFQ) for “On-Call Environmental Consulting Services for San Antonio Airport System” (RFQ 24-174, 6100018475) on October 8, 2024, with a submission deadline of December 6, 2024. The RFQ was advertised in the HartBeat, TVSA channel, the City’s Bidding & Contracting Opportunities website, the San Antonio e-Procurement System and an email notification was released to a list of potential respondents. Nine proposals were received, and one proposal was deemed non-responsive due to respondent’s failure to meet the 12.59% Disadvantaged Business Enterprise (DBE) program requirement that was established as part of this RFQ. The remaining eight proposals were deemed responsive for evaluation.

The evaluation committee consisted of representatives from the Aviation Department and CPS Energy. The Finance Department, Procurement Division assisted by ensuring compliance with City procurement policies and procedures. The evaluation of each proposal response was based on a total of 100 points: 55 points allotted for experience, background, and qualifications; 35 points allotted for proposed plan and 10 points allotted for the Disadvantage Business Enterprise (DBE) Prime Contract Program. Additional categories of consideration included references and financial qualifications.

The evaluation committee met for an initial evaluation to discuss and score the eight responsive proposals on February 3, 2025, and after initial scoring, the committee’s recommendation was to conduct interviews with the top three highest-ranked firms. The evaluation committee reconvened for interviews and discussion on March 11, 2025. After interviews, the evaluation committee discussed and scored the shortlisted firms based on the aforementioned criteria. Individual scores were submitted and aggregate scores were presented. RS&H, Inc. and Weston Solutions, Inc., the highest-ranking firms, were recommended for award by the evaluation committee.

The initial term of the agreements will begin August 4, 2025, through August 31, 2028, with two additional, one-year renewal options.

ISSUE:

These contracts will provide environmental compliance, sustainability initiatives and engineering consulting services for the San Antonio Airport System required to comply with the regulations set forth by the Texas Commission for Environmental Quality (TCEQ) and the U.S. Environmental Protection Agency (USEPA) regarding management of industrial stormwater planning/permitting, soil/water profiling and sampling, soil excavation, municipal solid waste, hazardous waste, construction waste, hazardous materials, emissions, indoor air quality, recycling, solar power, water conservation, energy efficiency, planning, zoning, testing, monitoring, NEPA, cultural resources and various other City environmental projects.

These contracts will be awarded in compliance with the Disabled Business Enterprise (DBE) Program, which requires contracts be reviewed by the Business Opportunity & Diversity Development (BODD) office to establish a requirement and/or incentive unique to the particular contract to maximize the amount of disabled business enterprise participation on the contract. BODD set a 12.59% DBE subcontracting goal. RS&H, Inc. and Weston Solutions, Inc. have

committed to meet the subcontractor participation goal.

These awards are an exception to the Local Preference Program (LPP). LPP was not applicable to this contract due to the application of the DBE program.

These awards are an exception to the Veteran-Owned Small Business Preference Program (VOSBPP). VOSBPP is not applicable due to the application of the DBE program.

ALTERNATIVES:

Should this contract not be approved, the San Antonio International Airport and Stinson Municipal Airport would be out of compliance with Texas Commission for Environmental Quality and the U.S. Environmental Protection Agency.

FISCAL IMPACT:

This ordinance will approve contracts with RS&H, Inc. and Weston Solutions, Inc. to provide the Aviation Department with environmental compliance, sustainability initiatives and engineering consulting services, to include those specific to the aviation industry for an estimated cost of \$1,000,000 annually and an estimated total cost of \$5,000,000 over the contract term which includes the initial term to begin August 4, 2025, through August 31, 2028, with two additional, one-year renewal options. Funding is available from the Airport Operating and Maintenance FY 2025 Adopted Budget. Funding for subsequent years is contingent upon City Council approval of the annual budget.

RECOMMENDATION:

Staff recommends approval of this ordinance.

This contract is procured by means of Request for Qualifications and Contracts Disclosure Forms are required.