



# City of San Antonio

## Agenda Memorandum

### File Number:

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**Agenda Item Number:** 16

**Agenda Date:** April 20, 2023

**In Control:** City Council A Session

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**DEPARTMENT:** Development Services Department

**DEPARTMENT HEAD:** Michael Shannon

**COUNCIL DISTRICTS IMPACTED:** District 7

**SUBJECT:**

Citizens Parkway - Clubhouse Way Street Name Change

**SUMMARY:**

This ordinance authorizes a street name change from Citizens Parkway to Clubhouse Way between East Woodlake Drive and Northwest Loop 410 Access Road to honor the 20th Anniversary of the San Antonio Clubhouse and their work in the community. The San Antonio Clubhouse submitted the application requesting the street name change.

**BACKGROUND INFORMATION:**

The process for street name changes is defined by Chapter 6 Section 672(d)(7) of the City Code. The review includes a technical review, notification of those affected, a community meeting, and a planning commission hearing.

The street name change is being submitted by The San Antonio Clubhouse to honor their 20th Anniversary and work in the community. The application was submitted on March 11, 2022 with application fees being paid by Bill Wilkinson on behalf of The San Antonio Clubhouse.

**Analysis and Notification Process:**

This street name change was processed in accordance with Chapter 6 Section 672(d)(7).

This street name change will require one (1) address change.

The segment consists of approximately four (4) street signs.

**Inter-Departmental Technical Review:**

All City Departments reviewed the proposed request in accordance with Chapter 6 Section 675 of the City Code. The technical review included:

- All City Departments
- Alamo Regional Mobility Authority
- Bexar County
- Bexar Metro 9-1-1
- CPS Energy
- Development Services
- San Antonio ISD
- San Antonio Water System
- Texas Department of Transportation (TXDOT)
- Public Works
- United States Postal Service
- VIA Metropolitan Transit

Development Services Department received no concerns from any reviewing agency.

**Planning Commission Public Hearing:**

Five notices were mailed to property owners along the segment of road affected by the memorial designation. Planning Commission recommended approval of this item on June 22, 2022.

Additionally, a community meeting was held on June 9, 2022.

**ISSUE:**

In accordance with Chapter 6 Section 672(d)(7) of the City Code, City Council approval is required for street name changes.

This ordinance authorizes the changing of Citizens Parkway to Clubhouse Way between East Woodlake Drive and Northwest Loop 410 Access Road as submitted by the San Antonio Clubhouse to honor their 20th Anniversary and work in the community. All technical review requirements as defined by Chapter 6 Section 675 of the City Code have been met and the Development Services Department received no concerns from any reviewing agency. All required fees were paid by Bill Wilkinson on behalf of the San Antonio Clubhouse.

**ALTERNATIVES:**

City Council could choose not to approve this request and the street would remain as Citizens Parkway.

**FISCAL IMPACT:**

This ordinance authorizes the changing of Citizens Parkway to Clubhouse Way between East Woodlake Drive and Northwest Loop 410 Access Road. The anticipated total cost for the street name change is \$1,400.80. This includes the application fee and notification fee of \$1,018.00, and \$382.80 for the signage fee. All costs have been paid by applicant. Revenues from these fees were deposited into the Development Services Fund.

**RECOMMENDATION:**

This proposed street name change meets the criteria of Chapter 6 Section 672(d)(7) of the City Code. Staff has reviewed the application and has determined that it meets qualifications for renaming.